

**TOWN OF MARSHFIELD
JANUARY MONTHLY MEETING**

January 8, 2024
Marshfield Town Hall
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the December 11, 2023 Town Board Meeting
2. Approve Treasurer’s Report – December 31, 2023—The Treasurer’s report

showed the following balances ending December 31, 2023:

Checking Account: \$ 219.17

Total Taxes Collected in December (Payable in 2024) \$ 802,220.74 for a total checking balance of \$802,439.91.

Money Market Account: \$ 41,040.81
Building Fund: \$ 5,712.64
Equipment Fund: \$ 205.77
Road Fund: \$ 2,234.82
ARPA Fund: \$ 32,887.58
(American Rescue Plan Act)

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Appropriating ARPA funds-- Motion Mueller, second Kraus to designate the use of ARPA funds in the amount of \$32,887.58 to cover a portion of the 2024 Public Safety expenditures, specifically for the Mt Calvary Volunteer Fire Department Inc. and the Mt Calvary Ambulance Service Inc. assessments. Motion carried.
2. Amend 2024 Budget-- Motion Mueller, second Kraus to approve Resolution 2024-001 to Amend 2024 Budget. Roll Call Vote- Kraus – yes; Mueller – yes; Bord – yes. Motion carried.
3. Comprehensive Plan Meeting – February 5, 2024 at 6:30 p.m. Ken Jaworski was notified that the Town received notice from DATCP Working Lands that the Farmland Preservation Zoning certification will expire on December 31, 2024.

4. Short Term Rental Agreements (Air BNB type housing)—Discussion was held on agreements that other townships had. John will be contacting Attorney Matt Parmentier with samples.

5. Electronics Collection & Recycling—First pickup was on December 19, 2023. 657 pounds were collected. E-Recycle Collection Registration and Annual Report was sent on January 8, 2024.

Pay Bills: Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: None.

Reports of Town Officers

John met with the Town of Lamartine Chairperson and a representative from Premier Gunito to look at a culvert that was lined with concrete for restoration in Sheboygan County. They then looked at a culvert on Basswood Road. The rep will be getting a price together for the Board to review. At a later date, John will have the rep also figure out estimates on several additional culverts.

John and Ken will review list of residents that have curb side pickup.

The WTA District meeting will be held in Fond du Lac in March.

Jenny Wagner will be meeting with Suttner Accounting to work on the Ambulance Service's annual report.

Wayne mentioned that Pete Kiefenheim of the Wolf Lake Rehabilitation District is working with Terry Dietzel from Fond du Lac County Land and Parks to facilitate work at Wolf Lake Park. Additional projects are being planned.

Wayne announced that he will be resigning from the Town Board at the end of his current term.

Cathy is cleaning out old files. Tax collection is going well.

The 2023 annual report was given to the Board to review. Several minor changes will be made.

Cathy will be assisting Marlene with e-filing W-2's.

There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 7:40 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
FEBRUARY MONTHLY MEETING**

February 12, 2024
Marshfield Town Hall
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, and Clerk Marlene J. Sippel. Treasurer Cathy Seibel was excused. Members of the Public present: None.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites, on the website and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the January 8, 2024 Town Board Meeting
2. Approve Treasurer’s Report – January 31, 2024—The Treasurer’s report showed the following balances ending January 31, 2024:

Checking Account:	\$ 838,083.72
Money Market Account:	\$ 41,046.38
Building Fund:	\$ 5,716.54
Equipment Fund:	\$ 205.88
Road Fund:	\$ 35,123.96
ARPA Fund:	\$ 0
(American Rescue Plan Act)	

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Equipment Work—Oshkosh: Fixed rear post cylinder wing; Kenworth: Rear post switched out on computer box
2. Road Work – Bridge/Culvert Inventory—John sent email to Fond du Lac Highway Commissioner Tom Janke to see if the County was going to do the inventory and/or inspection. Nothing definite has been decided. This will probably be addressed at the quarterly WTA meeting. The Town has 3 culverts which will fall under this inventory; they are located on Basswood, Seven Hills and Valley Road. John also met with Craig

Schuh of Ayers Engineering to get estimates for engineering on several different projects for the Town – Town Garage, Valley Road, Walnut Road and the Nine Arch Bridge. John will also contact J. E. Arthur & Associates for estimates on engineering. Premier Gunitite was also contacted for estimates on lining culverts on Holly Road and Hickory Road.

3. Comprehensive Plan Meeting – Rescheduled for March 4, 2024 at 6:30 p.m.
4. Short Term Rental Agreements (Air BNB type housing)—John will contact Town Attorney Matt Parmentier to address the implementation of the proposed Short-Term Rental Licensing Ordinance.
5. Electronics Collection & Recycling—Com2 picked up electronics on February 7th.
6. WTA District & Quarterly Meetings—The quarterly meeting will be held March 7th and John and Ken will attend the district meeting on March 8th in Fond du Lac.

Pay Bills: Motion Mueller/Kraus to approve proposed expenditures as presented.
Motion carried.

Public Comments: None.

Reports of Town Officers

A National Incident Management System Overview for Senior Officials course will be held on March 27th. John plans on attending.

Ken and John took a curbside pickup count.

The Asphalt Pavement Seminar will be held on March 13th in Appleton.

Ideas for long range planning should be worked on. Several items to consider – engineering costs for future projects and truck replacement.

A replacement for the Ambulance Board will be needed. Jenny Wagner is resigning. Jenny will continue to help with grant writing.

A policy for keeping dogs in the ambulance apartment will be set up.

The Board reviewed the Ambulance's annual report.

A resident would like John to contact him in regards to snow plowing.

Wayne was inquiring on changes to the Town garage.

The February settlement was completed on February 7th

There being no further business, motion Mueller/Kraus to adjourn. The meeting adjourned at 8:28 p.m.

Marlene J. Sippel
Town Clerk

TOWN OF MARSHFIELD
FEBRUARY MONTHLY MEETING
Amended April 8, 2024

February 12, 2024
Marshfield Town Hall
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, and Clerk Marlene J. Sippel. Treasurer Cathy Seibel was excused. Members of the Public present: None.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites, on the website and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the January 8, 2024 Town Board Meeting
2. Approve Treasurer’s Report – January 31, 2024—The Treasurer’s report showed the following balances ending January 31, 2024:

Checking Account:	\$ 838,083.72
Money Market Account:	\$ 41,046.38
Building Fund:	\$ 5,716.54
Equipment Fund:	\$ 205.88
Road Fund:	\$ 35,123.96
ARPA Fund:	\$ 0
(American Rescue Plan Act)	

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Equipment Work—Oshkosh: Fixed rear post cylinder wing; Kenworth: Rear post switched out on computer box
2. Road Work – Bridge/Culvert Inventory—John sent email to Fond du Lac Highway Commissioner Tom Janke to see if the County was going to do the inventory and/or inspection. Nothing definite has been decided. This will probably be addressed at the quarterly WTA meeting. The Town has 3 culverts which will fall under this inventory; they are located on Basswood, Seven Hills and Valley Road. John also met with Craig Schuh of Ayers Engineering to get estimates for engineering on several different

projects for the Town – Town Garage, Valley Road, Walnut Road and the Nine Arch Bridge. John will also contact J. E. Arthur & Associates for estimates on engineering. Premier Gunite was also contacted for estimates on lining culverts on Holly Road and Hickory Road.

3. Comprehensive Plan Meeting – Rescheduled for March 4, 2024 at 6:30 p.m.
4. Short Term Rental Agreements (Air BNB type housing)—John will contact Town Attorney Matt Parmentier to address the implementation of the proposed Short-Term Rental Licensing Ordinance.
5. Electronics Collection & Recycling—Com2 picked up electronics on February 7th.
6. WTA District & Quarterly Meetings—The quarterly meeting will be held March 7th and John and Ken will attend the district meeting on March 8th in Fond du Lac.

Pay Bills: Motion Mueller/Kraus to approve proposed expenditures as presented.
Motion carried.

Public Comments: None.

Reports of Town Officers

A National Incident Management System Overview for Senior Officials course will be held on March 27th. John plans on attending.

Ken and John took a curbside pickup count.

The Asphalt Pavement Seminar will be held on March 13th in Appleton.

Ideas for long range planning should be worked on. Several items to consider – engineering costs for future projects and truck replacement.

A replacement for the Ambulance Board will be needed. ~~Jenny Wagner is resigning.~~ **At the conclusion of Jenny Wagner's current appointment, she will not be taking another term. **Amended 4-8-24** Jenny will continue to help with grant writing.

A policy for keeping dogs in the ambulance apartment will be set up.

The Board reviewed the Ambulance's annual report.

A resident would like John to contact him in regards to snow plowing.

Wayne was inquiring on changes to the Town garage.

The February settlement was completed on February 7th

There being no further business, motion Mueller/Kraus to adjourn. The meeting adjourned at 8:28 p.m.

Marlene J. Sippel
Town Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

March 11, 2024
6:30 p.m.
Marshfield Town Hall

John Bord called the meeting to order leading the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisor Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Supervisor Ken Kraus was excused. Members of the Public: Ryan Theel, Peter Keifenheim, Jerry Reineking, Todd Neils, Mike Torgerud and Alexa Torgerud.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the February 12, 2024 Town Board Meeting
2. Approve Treasurer’s Report —The Treasurer’s report showed the following balances ending February 29, 2024:

Checking Account:	\$ 14,958.82
Money Market Account:	\$ 41,051.27
Building Fund:	\$ 5,717.19
Equipment Fund:	\$ 205.92
Road Fund:	\$ 35,128.16

Motion Bord/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Weight limit signs - March 1 thru May 15—Signs are up. Joe Halbach of Halbach Excavating asked for an exemption – An alternate route was discussed and granted. John is working with Lake Breeze for an exemption.
2. Equipment—Trucks are in good shape. John will get a DOT inspection and an oil change on the Western Star.
3. Roads
 - a. Bridge/Culvert Inventory—John will contact the Fond du Lac County Highway Commissioner for the County to complete the Town’s inventory of 6’ to 20’ culverts, at no cost to the town.

b. ARIP – Walnut Road—John is receiving bids from Ayres, Cedar Corp., Martenson & Eisele, Inc. and Excel Corp. on engineering for the grant paperwork. The Town is looking at going for the second round of grant applications.

c. Asphalt Seminar—John decided not to attend the seminar this year.

d. Spring Road School in the Dells—Motion Mueller/Bord to have John Bord attend the Spring Road School in the Dells from April 29 – May 1. Motion carried.

e. South Shore Lane—Too wet to seed the area. Needs to dry.

f. John was going to receive several estimates on relining several different pipes (culverts) however they said they were not compatible. An estimate was given for relining the pipe on Holly Road. It came in at \$18,000. It was decided that it would be more feasible to dig out the present culvert and replace it.

4. Short Term Rental Licensing Ordinance—Discussion was held with the public on the proposed ordinance. The Board decided to contact Town Attorney Matt Parmentier to address the requirement that no dwelling may be rented for a period of 6 or fewer days. It was brought to the Board’s attention that currently some property owners have cliental that do only a two or three-night stay, especially during the off season.

5. Ordinance Requiring Payment of Local Claims as Condition of Obtaining or Renewing Town Issued Licenses--Postponed

6. Comprehensive Plan—The Plan Commission will meet on April 8th at 6:30 to review changes on the draft copy of the Proposed 2040 Comprehensive Plan and will draft a resolution to present to the Town Board to adopt the Comprehensive Plan. A public hearing will be held on May 20th at 6:30 p.m.

7. Recommendation to County Highway Department to reduce speed limit on County G (Past Wolf Lake) from 55 mph to 45 mph.—Motion Mueller/Bord to recommend to the Fond du Lac County Highway Department to reduce the speed limit from 55 mph to 45 mph on County Road G from the curve (Cty Rd G & Cty Rd WH) to 200’ north past North Shore Drive. Motion carried. John will contact Tom Janke to see what additional information is needed from the Town.

Public Comments: Members of the public mentioned that the DNR suggested that the Wolf Lake Protection and Management District work on a watershed plan. They have met with Fond du Lac County. They are also working on their own comprehensive plan. They mentioned several different projects that have been completed at the boat launch and the park through collaboration between Fond du Lac County Parks and volunteers from Wolf Lake.

Pay Bills: Motion Bord/Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: Mike and Alexa Torgerud purchased the St. Felix Friary and discussed their potential ideas for the property. John will contact Attorney Matt Parmentier to see if they are in compliance with our zoning ordinance.

Reports of Town Officers

1. John will check with the Highway Department on possibly purchasing salt.

2. John met via e-mail with someone from the State to discuss the Nine-Arch Bridge. Currently there are no grants/funding available. If any work is to be completed on the bridge, plans would need to be provided to the State and they have to approve it.
3. Right of Way Markers were put on the surveyor's posts on South Shore Lane.
4. Cathy reviewed with the Board when funds will be received throughout the year.
5. Brian Witkowski's building inspector contract is up. Marlene will contact Brian to see if there are any changes.
6. The Town's CT report has been filed.

There being no further business, motion Mueller/Bord to adjourn. The meeting adjourned at 8:38 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

April 8, 2024
6:53 p.m.
Marshfield Town Hall

John Bord called the meeting to order leading the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public: Peter Keifenheim, Max Franzen, Quintin Pierquet, Neal Schaefer and Brian Witkowski of Witkowski Inspection Services, LLC.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Amend February 2024 Minutes—Motion Kraus/Mueller to amend February 2024 Minutes to read “At the conclusion of Jenny Wagner’s current appointment, she will not be taking another term.” Motion carried.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 11, 2024 Town Board Meeting
2. Approve Treasurer’s Report —The Treasurer’s report showed the following balances ending March 31, 2024:

Checking Account:	\$ 30,896.38
Money Market Account:	\$ 41,056.16
Building Fund:	\$ 5,717.83
Equipment Fund:	\$ 205.97
Road Fund:	\$ 35,132.36

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Comprehensive Plan
 - a. Motion Mueller/Kraus to accept the Resolution from Plan Commission to adopt the Town of Marshfield Comprehensive Plan 2040. Motion Carried
 - b. May 20, 2024 at 6:30 p.m. will be the Public Hearing Date to accept public comments on the Town of Marshfield Plan Commission’s recommended version of the plan herein called the “Recommended Plan”. Action may be considered at the hearing on an Ordinance to adopt the Town of Marshfield Comprehensive Plan 2040.

2. Brian Witkowski of Witkowski Inspection Services, LLC – Building Inspector Contract—Motion Mueller/Kraus to accept the proposed building inspector contract with Witkowski Inspection Services for a period of twenty-four months, commencing April 8, 2024 thru April 7, 2026 with the increase of maximum LUP fees to \$300. Motion carried.

3. Equipment – Everything is good.

4. Roads

a. Speed reduction on County G by Wolf Lake—The Fond du Lac County Highway Committee will address this at their April 10th meeting at 8:30 a.m. John Bord plans to attend.

b. Bridge/Culvert Inventory – Fond du Lac County Highway Department will collect and input data on the culverts for the Town of Marshfield. John forwarded the Town’s decision to have the FDL Co Highway Department complete the inventory to the WTA.

c. ARIP – Walnut Road—Discussed proposals from Martenson & Eisele, Cedar Corporation and Excel Engineering, Inc. Motion Kraus/Mueller to accept the agreement from Excel Engineering, Inc. to submit an application to the State of Wisconsin for the 2024-2025 Agricultural Road Improvement Program (ARIP) for Walnut Road. Motion carried.

d. Other—John will be collecting information on paving roads. The Town will not be doing any crack filling this year.

5. Short Term Rental Licensing Ordinance—tabled.

6. Ordinance Requiring Payment of Local Claims as Condition of Obtaining or Renewing Town Issued Licenses—tabled.

7. Open Book will be held May 1st – 1 p.m. – 3 p.m. and
Board of Review on May 13th from 4:00 p.m. – 6 p.m.

8. Appointments to Board of Review – Motion Mueller/Kraus to approve appointment of Cathy Seibel as a member of the 2024 Board of Review with Joe Bord as alternate number 1 and Doug Thome as alternate number 2 for the 2024 Board of Review. Motion carried.

9. Review for Annual Meeting—Board reviewed list John wrote up. Several additions were discussed.

10. Riverside Park Dredging—Quintin Pierquet presented Riverside Hunting & Fishing Club’s proposal of work being completed by the Nine Arch Bridge and Riverside Park. The Club was inquiring if the Town would be able to haul the spoils away or haul in stone with their equipment. The Board informed Quintin that the Town is unable to provide trucking services to Riverside as the Town is prohibited from providing services to private entities. The Board asked to be kept informed of the work being completed by the bridge.

Pay Bills: Motion Kraus/Mueller to approve proposed expenditures as presented with the addition of check number 10355. Motion carried.

Public Comments: Several questions were brought up about items around Wolf Lake: South Shore Lane was addressed – drainage, paving of turnaround, vacating the old portion of South Shore Lane; John checked into the inquiry of a lighted speed limit sign – it runs about \$1781. John said he would get together with members of the Wolf Lake

Protection & Rehabilitation District to discuss the ordinances at Wolf Lake at a different time.

Reports of Town Officers:

John shared the updated special use permit with Board members.

Wayne mentioned inquiries for solar farms are being circulated.

Ken will be talking to Huberty & Associates for accounting service for the Ambulance Dept. The Ambulance Department received donations from National Exchange and Advanced Tooling.

There were 231 voters for the April 2nd election. 26 were absentees.

Reports are being filed – Recycling, ARPA.

There being no further business, motion Mueller/Bord to adjourn. The meeting adjourned at 8:35 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD ANNUAL MEETING

April 16, 2024

7:00 p.m.

The Annual Meeting of the Town of Marshfield was called to order at 7:00 p.m. by Chairperson John Bord. Other Town officials present were: Supervisors--Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Eight members of the public were also in attendance.

The Pledge of Allegiance was recited.

Copies of the 2023 Annual Report were distributed and reviewed. There was a question about the Zoning Administrator under Conservation & Development – Marlene Sippel is currently serving as the interim administrator until the position is filled. There was a question about the Comprehensive Plan – John stated that the plan is almost complete. A final public hearing is scheduled for May 20th at 6:30 p.m. Cathy mentioned that \$87,271.92 of the ARPA funds received in 2022 were used in 2023 for the Mt. Calvary Fire Department and Mt. Calvary Ambulance Service assessments. The balance of \$32,887.58 is being used in 2024. Motion Ken Seibel/Tom Steffen to accept the annual report as presented. Motion carried.

The minutes of the 2023 Annual Meeting were also handed out. Motion Mike Schmitz/Ken Seibel to accept the minutes as presented. Motion carried.

John Bord reminded those in attendance that any votes taken tonight are advisory.

The electors were briefed on the ongoing or completed projects:

Town Roads:

- Basswood Road – Pulverized and paved the quarter mile that borders the Village of Mt. Calvary. Cost was 50/50 split.
- Hemlock Road – Full overlay with black granite seal coat.
- Ash Road – Black granite seal coat on the portion damaged by WE Energies while working on the turbines. WE Energies paid for the repairs.

Equipment:

- Oshkosh – Repaired rear differential and replaced both axles
- Western Star: Reworked the rear wing post cable sheeves adding grease zerks in more critical areas
- Kenworth: Reworked the electrical control for the hydraulics (ECM reprogrammed and updated) for the rear post

Miscellaneous:

- Under the supervision of Mike, Kurt and Jared, the recycling center is running smoothly. We now accept e-waste. Currently there is no cost to the Town for this program.
- Roadside mowing will be done with 3 passes throughout the summer. This fall the Town may consider renting a brush cutter for a week.
- Noxious weed ordinance is in place. If there are any complaints, forms are available online.
- Drop box in the vestibule on the east side of the entrance has been working well. It can be used for any paperwork or payments for the Town. **NO ABSENTEE BALLOTS ALLOWED**
- A salt shed was built this past year. Funds were used out of the budget.
- South Shore Lane was deeded to the Town. Additional land was also acquired for a turnaround, which is completed. Paving of the turnaround is tentatively planned for 2025.
- An Ordinance restricting use and obstruction of town road rights-of-way, ditches and embankments was passed this year. A copy of the ordinance is on the website. A permit and a fee are required. It excludes driveway culverts.
- The Town also passed a Mobile Tower Siting Permit Regulations Ordinance
- Wayne Mueller will not seek reelection in April 2025. Papers can be taken out after December 1st.

UPCOMING YEAR – 2024

- The Comprehensive Plan should be completed in May. The Town of Marshfield Zoning Ordinance Amendment and DATCP recertification is planned to be completed in October.
- Road work to be considered
 - Holly Road from Maple Road North to County Q
 - The intersection of Hickory and Holly Roads
 - New culvert on Hickory Road, quarter mile east of Holly
 - Possible culvert on Walnut Road
 - Applying for grant monies for Agricultural Road Improvement Plan (ARIP) for Walnut Road. Excel Engineering is assisting with the application process.
 - LRIP money of \$35,000 was granted for Town Hall Road. The work is tentatively being planned for 2025.
- The Town will be contacting the County to see what needs to be done to clean out the garage where the salt was stored to prevent rusting. Shelving is also planned for the garage.
- Open Book is scheduled for May 1st from 1 – 3 p.m. and Board of Review, May 13th from 4 – 6 p.m.

Motion Neal Schaefer/Jim Schaefer to appoint Mike Torgerud to a two-year term as the Town's at large representative on the Ambulance Board. Motion carried.

Next year's annual meeting will be Tuesday, April 15, 2025 at 7:00 p.m.

Comments:

- John announced that he is tentatively planning to retiring after the 2025-2027 term
- Solar companies have been approaching land owners about solar farms
- Cathy is hoping that the Town will continue to receive the sales tax supplement from the County

John was asked if there were any additional questions or comments from the public.

There being no other questions or comments from the public, a motion to adjourn was made by Ken Seibel/Neal Schaefer. Motion carried; meeting adjourned at 7:32 p.m.

Marlene J. Sippel

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

May 13, 2024
Marshfield Town Hall
6:02 p.m.

Immediately following the Board of Review, John Bord called the monthly board meeting to order at 6:02 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Peter Keifenheim, Jerry Reineking, Ryan Theel, Dennis & Juanita Kasuboski and Richard & Cheryl DelPonte.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda: (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the April 8, 2024 Town Board Meeting
2. Approve Treasurer’s Report –The Treasurer’s report showed the following balances ending April 30, 2024:

Checking Account:	\$ 16,755.35
Money Market Account:	\$ 66,063.51
Building Fund:	\$ 5,718.49
Equipment Fund:	\$ 206.04
Road Fund:	\$ 60,138.98

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads
 - a. ARIP – Walnut Road – Exact date has not been yet been determined for the second round of funding
 - b. Other – Holly Rd/Hickory Rd – Intersection & Paving
Culvert on Hickory Road
River Lane – Wedge & Seal Coat

John received preliminary figures for the prep work at Holly Road & Hickory Road - \$30,600 – It did not include cost of pipes. Request for bids on cold mix wedging will be sent out.

2. Equipment—Plows have been taken off. John and Ken will look at Army surplus trucks to see if they could be used for plowing.

3. Garage—Is being cleaned out. A cable broke on a door.

Purchase used rider for Yard at Town Garage—Motion Mueller/Kraus to purchase a replacement rider from Diana Abler. Motion carried.

4. Appoint Weed Commissioner-- Motion Kraus/Bord to appoint Wayne Mueller as Weed Commissioner for the term from May 15, 2024 to May 14, 2025. Motion carried.

5. Appointments to: Board of Appeals and Plan Commission--

a) Board of Appeals – Motion Bord/Kraus to approve the appointments of Jim Schoenborn for a three-year term expiring 2027 and Marv Schneider for a three-year term expiring 2027 as Alternate #2 as members of the Board of Appeals. Motion carried.

b) Plan Commission— Motion Bord/Mueller to approve the appointments of Scott Sabel for a three-year term expiring 2027, Dan Zabel for a three-year term expiring 2027 as Alternate #1 as members of the Plan Commission. Motion carried.

6. Establish 2024-2025 Snowplowing Rates for Municipalities-- Motion Kraus/Mueller to keep the snowplowing rate of \$190/hr plus a \$5 surcharge per trip when the Town's cost of diesel is over \$3.50/gallon. When the price of diesel fuel returns to, or drops below \$3.50/gallon, the trip surcharge fee will be discontinued. Salt/sand mixture will be billed at cost for the 2024-2025 snow plowing season. Motion carried. Clerk will notify the parties.

7. Comprehensive Plan--Public Hearing, May 20, 2024 at 6:30 p.m. Ken Jaworski was notified of minor changes to the plan.

8. Short Term Rental Licensing Ordinance—Motion Mueller/Kraus to adopt the Short Term Rental Licensing Ordinance as presented. Motion carried.

9. Ordinance Requiring Payment of Local Claims as Condition of Obtaining or Renewing Town Issued Licenses—Motion Mueller/Kraus to adopt the ordinance requiring payment of local claims as condition of obtaining or renewing Town issued licenses as presented. Motion carried

10. Boating Ordinance for Wolf Lake

Ordinance Restricting Certain Artificial Wake Enhancement—Motion Mueller/Kraus to approved the above proposed ordinance. Motion carried. The Clerk will forward the proposed ordinance to the DNR for their approval. Final action will take place after the Town has heard from the DNR.

Jerry Reineking presented proposed changes to the Boating Regulations adopted by the Town Board in 1967 and 1976. He will write up a proposed draft and the Town will submit it to the Town Attorney for his approval. Additional items discussed were discontinuing a portion of South Shore Lane and the purchase of buoys. This will be addressed further at the Board's June Meeting.

Pay Bills: Motion Kraus/Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: Information was requested on what needs to be done to create a sanitary district. Names and numbers of neighboring districts were given.

Reports of Town Officers:

1. A special use permit hearing will be held on June 3rd at 6:30 p.m. The Cristo Rey Ranch's barn is being relocated on the property.
2. The Village of St. Cloud would like to host a round table with neighboring municipalities.
3. Speed limit signs were installed around Wolf Lake.
4. John reported on the Road School he attended.
5. Vesta recommended an individual to assist the Ambulance Service with their accounting.
6. Cathy contacted Clay Schultz to assist with the Asus computer.
7. The Town received a 2024 recycling grant in the amount of \$1,480.07.
8. The Town received a reminder of the expiration of the 2024 Farmland Preservation Zoning Certification.

There being no further business, motion Mueller/Kraus to adjourn. The meeting adjourned at 8:21 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
PUBLIC HEARING**

May 20, 2024
Marshfield Town Hall
6:30 p.m.

Town Officials present: Chairperson John Bord, Supervisor Ken Kraus, and Clerk Marlene J. Sippel. Members of the Public present: Kyle Wagner, Scott Sabel, Neal Schaefer and Ken Jaworski of Cedar Corporation.

Clerk Marlene J. Sippel read public hearing notice at 6:30 p.m. The hearing was then turned over to Ken Jaworski of Cedar Corporation. Ken asked if the Town received any written comments. There were none.

Several changes were sent to Cedar Corporation on May 6, 2024 via email from the Clerk. Changes will be made to the table of contents:

Page i –

Will read Comprehensive Plan 2040

Under 1.0 Future Land Use Plan it will read Future Land Use not Uses

Under 2.0 Implementation – Programs for Plan Implementation will be added after Integration and Consistency

Page ii

Under 4.0 Directives – Will change to read Calvary Marsh

Under 4.0 Background Information –Agricultural Resources will be eliminated

Cultural and Historic Resources will be changed to Cultural and Historical Resources

Under 6.0 Overview of Housing Crisis will read Housing Trends

Page iv

Map 3 will read Solar Energy System Large Scale Solar Suitability

Appendix will be changed to read Appendices

Ken Jaworski also noted that page 1-4 will be eliminated and renumbered thereafter.

Ken presented an overview of the Comprehensive Plan 2040. After the presentation, it was asked three times if there were any comments. There were none.

Kraus/Bord moved to close the public hearing at 6:55 p.m. Motion carried.

**TOWN OF MARSHFIELD
TOWN BOARD MEETING**

Immediately following the public hearing, Chairperson John Bord called the Town Board meeting to order to take action on Ordinance No. 2024-005, Adoption of the Town of

Marshfield Comprehensive Plan 2040. Town officials present were Chairperson John Bord, Supervisor Ken Kraus and Clerk Marlene J. Sippel.

Bord/Kraus moved to Adopt Ordinance 2024-005, Adoption of the Town of Marshfield Comprehensive Plan 2040. Two ayes, no nays. Motion carried.

There being no further business, motion Kraus/ Bord to adjourn at 6:57 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
BOARD MEETING**

June 3, 2024
Marshfield Town Hall

John Bord called the meeting to order after the public hearing on an application of SSM Health for a special use permit at 7:09 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Kurt Hellman, Neal Schaefer, Dan Zabel, and Kyle Wagner, members of the Plan Commission, Karen Thome, Doug Thome, Sister Stephen Bloesl of Cristo Rey Ranch, Richard Helfrich of SSM Health, Kurt Geiger of Excel Engineering and Paul Richter of Zimmerman Architectural Studios.

The Board is acting on the Plan Commission's recommendation of the application of SSM Health for a special use permit for approval to relocate a barn to use as a medical clinic for the use of animals as therapy animals at N8114 County WW, Tax Parcel Number T13-16-19-20-16-001-00.

Chairperson John Bord asked if all board members agreed to the following:

All board members were present at the public hearing. "Yes"

All board members agree that requirements of the zoning ordinance were met. "Yes"

All board members heard all the evidence and agreed that each of the standards for the special use permit were met as did the Plan Commission "Yes"

All board members agreed to the condition: This special use permit is granted to SSM with the condition that Cristo Rey Ranch will continue to operate as it currently exists. This includes housing and care of animals that are used for therapy. If and or when Cristo Rey Ranch ceases operation, this special use permit will be terminated. "Yes"

Motion Kraus/Mueller to approve the special use permit that was recommended by the Plan Commission for SSM Health. Motion carried.

There being no further business, motion Mueller/Kraus to adjourn at 7:11 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

June 10, 2024
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Peter Keifenheim, Jerry Reineking and Todd Neils.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. Wayne Mueller noted that on the agenda item 3 the date should read June 30, 2025.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the May 13, 2024 Town Board Meeting
2. Minutes of the May 20, 2024 Public Hearing & Town Board Meeting
3. Minutes of the June 3, 2024 Town Board Meeting
4. Treasurer’s Report –The Treasurer’s report showed the following balances ending

May 31, 2024:

Checking Account:	\$ 15,299.49
Money Market Account:	\$ 66,071.93
Building Fund:	\$ 5,719.25
Equipment Fund:	\$ 206.12
Road Fund:	\$ 60,146.56

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Opening of Bids
 - a) Holly Road, Hickory Road, River Lane

The notice for bids was posted at Schrage Bros, National Exchange, Marshfield Town Hall and on the town’s website. It was also published in the Fond du Lac Reporter on May 26, 2024 and June 2, 2024. The Scott Construction is the only company that submitted a bid.

First proposal was Holly Road (Cty Rd Q to Maple Rd. – 2.01 mile)

Cold mix wedging over various sections needed from ‘Q’ to Maple Rd, including a full-width 2-1/2” mat over 700 ft lifted gravel section by ‘Q’ & 200’ section by Hickory intersection + hot oil single seal using F2 granite black stone -- \$144,565.00

Second proposal was Hickory Road (Holly Rd to Cty Rd G – 1.00 mile)
Cold Mix wedging only over culvert/dipped area on west end near Holly Rd -- \$11,987.00
Final proposal was River Road (Cty Rd G East to Village of St. Cloud line – 750’)
Full width cold mix wedging + hot oil single seal using F2 granite black stone -- \$16,900.00
Total proposal of \$173,452.00
Motion Mueller/Kraus to accept the bid from Scott Construction for all three projects. Motion carried.

b) Next was bid opening for Hickory & Holly Road. The notice for bids was posted at Schrage Bros., National Exchange, Marshfield Town Hall and on the town’s website. Proposals were received only from Halbach Excavating LLC.

1. Reconstruction of Hickory and Holly Road Intersection -- \$14,850.00

Motion Bord/Mueller to accept the above proposal. Motion carried.

2. Raise 200’ of Holly Road 18” in the lowest area near the intersection with Hwy Q -- \$8,450.00

Motion Bord/Kraus to accept the above proposal. Motion carried.

3. Replace culvert under Hickory Road-- \$7,300

Motion Bord/Mueller to accept the above proposal. Motion carried.

2. Class “B” Beer and Reserve “Class B” Liquor Renewal for Riverside Hunting and Fishing Club---- Motion Kraus/Mueller to renew Riverside Hunting and Fishing Club’s Class “B” beer license and Reserve “Class B” liquor license. Motion carried.

3. Operator’s Licenses for the period ending June 30, 2024

Quintin Pierquet	Brian Atkinson	Michael Vollrath	William Will
Jeffrey Abler	Thomas Puddy	Ashton Ruedinger	Ronald Lefeber
Jason Sippel	Richard Lefeber	Sheila Payne	

Motion Kraus/Mueller to approve the above listed operator’s licenses for the period ending June 30, 2025. Motion carried.

4. Roads

a) Culvert on Seven Hills Road—The culvert that is located on the southwest corner by Seven Hills Road and Ledge Road rotted out. It will need replacing.

b) Gerry Lefeber began mowing ditches on Monday.

5. Equipment—Switched everything around. Will begin to change oil in trucks.

6. Garage – The roof is discolored not rusty. Washed out salt chunks in the bay where salt was stored.

7. Approval for Wolf Lake Protection & Rehabilitation District to place, maintain & purchase Waterway markers – Slow No-Wake for Wolf Lake--Motion Mueller/ Kraus to approve Wolf Lake Protection & Rehabilitation District to place, maintain and purchase waterway markers –Slow No-Wake for Wolf Lake. Motion carried. Clerk will submit application to the DNR.

8. Wolf Lake - Ordinance restricting certain artificial wake enhancement – Town received letter from DNR on May 30, 2024. Final Action for the Town Board to approve ordinance can be taken 60 days after, which would be at the August 12, 2024 town board meeting.

9. Wolf Lake – Ordinance to repeal and recreate an ordinance to regulate water traffic, boating and water sports upon the waters of Wolf Lake and prescribing penalties for violation thereof. Clerk will follow up with Town Attorney Alex Ackerman to make several minor changes. Proposed ordinance will be addressed at the July monthly meeting.

10. Road discontinuation – portion of South Shore Lane—postponed.

11. CSM for Ryan Klapperich—Postponed. Town Attorney, Alex Ackerman suggested rezoning the proposed site to General Ag.

12. IT Support

Computer—Clayton Schultz will oversee the purchase and set up of a new computer for the Town. Web Site—Motion Mueller/Kraus to approve the update of the website by Webs by Wagner. Motion carried.

Pay Bills: Motion Kraus/Mueller to pay expenditures as presented. Motion carried.

Public Comments: None

Reports of Town Officers:

Nine Arch Bridge—John spoke with Richard Halter about the broken railings. He offered to fix the broken railing and fix the end caps. John will speak to Steve Conrad from C.D. Smith about painting the railing.

Two public record requests were received from NV5. The Clerk will respond requesting prepayment.

Question on how the process of collecting fines for the Town worked.

John asked Building Inspector to send copy of letter that he sends out when a permit was not requested.

The Ambulance Service has submitted their MOE Certification to the Town.

RCM Consulting LLC of Oostburg has been retained by the Ambulance Service for accounting services.

Wayne will check on building permits.

Absentee ballots will be sent out later this month for the August Primary.

The Board reviewed the application for the Short-Term Rental License.

Marlene voiced her concerns with the MOE report.

There being no further business, motion Mueller/Kraus to adjourn at 8:38 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

July 8, 2024
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Peter Keifenheim, Alexa Torgerud and Mike Torgerud.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 10, 2024 Town Board Meeting
2. Approve Treasurer’s Report –The Treasurer’s report showed the following

balances ending June 30, 2024:

Checking Account:	\$ 9,316.85
Money Market Account:	\$ 66,079.53
Building Fund:	\$ 5,719.86
Equipment Fund:	\$ 206.19
Road Fund:	\$ 60,153.48

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads
 - a. Culvert on Seven Hills Road—Culvert should be replaced on Wednesday by Andrew Excavating.
 - b. Holly and Hickory Road Intersection—Excavation work is completed. Grass was planted. Scott Construction is hoping to be in the area the end of July to begin work, weather permitting.
2. Approval for Wolf Lake Protection & Rehabilitation District to place, maintain & purchase Waterway markers – Slow No-Wake for Wolf Lake **Was disapproved by DNR – need to wait until new ordinance is in effect and resubmit at that time
Wolf Lake - Ordinance restricting certain artificial wake enhancement – Final approval will be addressed at the August 12, 2024 Meeting.

3. Wolf Lake – Ordinance to repeal and recreate an ordinance to regulate water traffic, boating and water sports upon the waters of Wolf Lake and prescribing penalties for violation thereof. Motion Mueller/Kraus to approve the above proposed ordinance. Motion carried.

4. IT Support

a. Computer—Clay completed setting up new computer. Considering going to a .gov web site.

5. Temporary Class B License – Malone Area Heritage Museum, August 25, 2024-- Motion Kraus/Mueller to approve the Temporary Class B License for the Malone Area Heritage Museum. Motion carried.

6. Temporary Operator’s License – Donald Thome-- Motion Kraus/Mueller to approve the Temporary Operator’s License for Donald Thome. Motion carried.

7. Nine Arch Bridge—Maintenance work on bridge is planned for late summer/early fall.

Pay Bills:

Motion Kraus/Mueller to approve proposed expenditures as presented. Motion carried.

Public Comments: None.

Reports of Town Officers

1. Paperwork for 2024-2025 LRIP has been received from the State.
2. Reviewed letter that building inspector sends out to individuals who did not submit paperwork for permit.
3. COM2 Recycling sent report of e-waste collected so far in 2024 – 4031 lbs.
4. John is considering going to TAC Listening Session in Juneau on July 17th.
5. New accountant for Ambulance Service is beginning on August 1st.
6. Wayne contacted resident in regards to building permit. It was submitted. Will have resident contact Brian Witkowski to verify receipt.
7. Two variance hearings will be held July 17th.
8. Attorney Matt Parmentier is still working on request from NV5.

There being no further business, motion Mueller/Kraus to adjourn at 7:20 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

August 12, 2024
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. From the Public: Ryan Klapperich, Kathy Horn, Peter Keifenheim and Kerry Zehren.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the July 8, 2024 Town Board Meeting
2. Treasurer’s Report of July 31, 2024--The Treasurer’s report showed the following balances ending July 31, 2024:

Checking Account:	\$ 43,954.67
Money Market Account:	\$ 66,088.49
Building Fund:	\$ 5,720.67
Equipment Fund:	\$ 206.28
Road Fund:	\$ 60,161.54

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Proposed CSM for Gordy and Kathy Horn—Kathy presented the new proposed lot. The Board had no issues with it. Kathy will contact surveyor and begin paperwork for rezone.
2. Klapperich Property
 - a. Proposed CSM for Stanley and Rosa Klapperich—The Board had no issues with it
 - b. Zoning for Ryan Klapperich—Ryan will contact Brad Buechel to do paperwork for rezone to General Ag.
3. Roads—Seven Hills Road – Culvert put in and patching done.
Hickory Road – Culvert completed and wedging is done.
River Lane – Wedging is done.
4. Wolf Lake - Ordinance restricting certain artificial wake enhancement—Postponed until September.

5. Wolf Lake Protection & Rehabilitation District – Letter of Recommendation from Town to create a Comprehensive Plan—Motion Mueller/Kraus to support the creation of a Wolf Lake Comprehensive Management Plan. Motion carried.

6. Ordinance Regulating temporary storage structures—The Board reviewed several ordinances from various townships. Will be addressed again in September.

7. Nine Arch Bridge—Railings have been washed & stripped. Painting will begin later this month.

8. Approval for a replacement of Neal Schaefer’s term on the Plan Commission which ends April 2026. Motion Mueller/Kraus to approve the appointment of Ben Mavis as Neal Schaefer’s replacement on the Plan Commission Board. Motion carried.

9. Farmland Preservation Plan Update & Schedule—Cedar Corporation will be contacted that the proposed Storage Container Ordinance will be addressed later and they should proceed with filing with DATCP. The meeting time on September 9th will be moved up to 6:00 p.m.

Pay Bills: Motion Kraus/Mueller to approve the expenditures as presented. Motion carried.

Public Comments: There is a concern with feral cats. John will check with the County if there is assistance available to take care of the situation.

Reports of Town Officers:

1. COM2 has been picking up e-recycles frequently. Over 5600 lbs. have been collected so far this year.
2. John will be contacting Excel Engineering to see where they are at with the ARIP application.
3. The rider lawn mower needs some work. It needs a new push rod.
4. The Ambulance Department was wondering if the population figures have been released for the current year.
5. The new ambulance should arrive in June 2025.
6. The Town’s estimated population for 2024 is 1151.
7. Tomorrow is the August Partisan Election.

There being no further business, motion Mueller/Kraus to adjourn at 8:12 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

September 9, 2024
Marshfield Town Hall

John Bord called the monthly board meeting to order immediately following the Plan Commission Meeting at 6:40 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public: Anna Huck of Envision Greater Fond du Lac, Shaun Andrew of Rural Insurance, Peter Keifenheim, Jerry Reineking and Ben Mavis.

The Pledge of Allegiance was waived as it was recited at the Plan Commission Meeting. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the August 12, 2024 Town Board Meeting
2. Treasurer’s Report of August 31, 2024-- The Treasurer’s report showed the following balances ending August 31, 2024:

Checking Account:	\$ 59,531.71
Money Market Account:	\$ 66,096.64
Building Fund:	\$ 5,721.40
Equipment Fund:	\$ 206.36
Road Fund:	\$ 60,168.88

Motion Kraus/Mueller to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Anna Huck, Event’s Specialist of Envision Greater FDL—Anna handed out a flyer showing the programs occurring at Envision. She also mentioned they held the Annual Breakfast on the Farm at Abel Dairy Farms in Eden, which had over 4,000 attendees. Wayne questioned if they were addressing the layoffs at Mercury Marine. Anna said they work together with Fond du Lac County hosting job fairs and connect people with resources with the County.
2. Rural Mutual Insurance review by Shaun Andrew—Shaun reviewed the figures on the business property coverages and business liability. An estimate of the premiums was not yet available. The drivers’ list will be forwarded to the Clerk for review. Figures for the ICE machine and liability at the recycling center will be sent to the Clerk.

3. Wolf Lake – Ordinance to repeal and recreate an ordinance to regulate water traffic, boating and water sports upon the waters of Wolf Lake and prescribing penalties for violation thereof-- Motion Mueller/Kraus to approve Ordinance 2024-006 as presented. Motion carried.

4. Wolf Lake - Ordinance restricting certain artificial wake enhancement—Motion Mueller/Kraus to approve Ordinance 2024-007 as presented. Motion carried.

Clerk Marlene J. Sippel mentioned for the ordinances to be in effect they need to be posted in the Fond du Lac Reporter. Also, that signage needs to be posted at the boat landing. The waterway marker application will be addressed at the October meeting.

5. Operator’s license for Lori Stemper—Postponed.

6. Roads—Holly Road is completed – seal coated, wedged and culverts done. Noticed that there is a hole on a culvert on Hickory Road. It was patched on Monday. Paperwork on road certification will be worked on late September/October.

7. Ordinance Regulating temporary storage structures—Postponed.

8. Farmland Preservation Plan Update & Schedule—Motion Bord/Kraus to accept the two recommendations from the Plan Commission to update the Zoning Ordinance as presented -- that the following be added in section 26.5: The Town may reject or deny the application if it contains false, misleading or inaccurate information; and to update the small wind energy section as recommended by Attorney Alex Ackerman –amend the language that is in the ordinance from Section 26.20 onward. Motion carried. (Note--Section 26 is actually Section 22, was misnumbered by Cedar Corp on preliminary copy sent to Town of Marshfield on September 6th)

9. WTA Convention (Stevens Point) Oct 6 – 8—John and Marlene will be attending the convention. Room reservations will be made.

10. Assignment & Extension of Development Agreement – Bug Tussel Wireless LLC & SWIF II Datacom Investment Co, Towers LLC

a. W440 Cty Rd Q, St. Cloud, WI

b. N8320 Walnut Rd, Mt Calvary, WI

Motion Kraus/Mueller to approve both assignments and extensions of Development Agreements subject to getting a contact name and telephone number from SWIF II Datacom Investment Co, Towers LLC. Motion carried.

11. Proposed CSM Steffes – Wolf Lake –John will contact Brad Buechel to see what the red line signifies.

Pay Bills: Motion Kraus, second Mueller to approve the expenditures as presented with a balance due of \$100,000 to Scott Construction for Holly Road. Motion carried.

Public Comments: None

Reports of Town Officers:

1. Nine Arch Bridge has been painted.
2. A push rod was put in the lawn mower.
3. Excel Engineering started with the application for the ARIP on Walnut Road, which is due on September 30th. Only 1 farmer has responded so far to their survey needed for the application.
4. Several residences have been questioned about the stray cats in Puddlefort. Resident will be asked to furnish pictures.
5. John will be out of the office for two weeks.

6. The Ambulance sent out notification of the 2025 subsidy payment. The new accountant is working out.
7. Crushing is occurring at the Guelig Pit. There is no dust or noise.
8. The Treasurer is completing the reports with the County Clerk for dog licensing.
9. 2025 recycling grant was submitted.
10. Absentee ballots for the November election will be going out September 19th.

There being no further business, motion Mueller/Kraus to adjourn at 8:22 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
BOARD MEETING**

September 24, 2024
Marshfield Town Hall

Town Officials-- Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Excused – Chairperson John Bord
Member of the Public--Ben Mavis, Kyle Wagner, Dan Zabel, Scott Sabel, Chris O’Connor and Kurt Hellman.

Acting Chairperson Ken Kraus called the meeting to order after the Plan Commission Meeting at 7:02 p.m. The Pledge of Allegiance was waived.

Clerk Marlene J. Sippel asked the Town Board members—
Were you present at the Plan Commission meeting – “Yes”
Did you hear all the discussion and decisions that were made at the Plan Commission meeting – “Yes”

Motion Kraus/Mueller to accept the recommendations of the Plan Commission. Motion carried.

The recommendations were to update the Zoning Ordinance as presented—
Under the provisions of Wis. Stat. Sections Add 60.62 and 61.35
Under Section 4.4 Nonconforming Uses – Change 3 to Nonconforming Uses of Land and Structure, Change 4 to Nonconforming Structures, Change 8 to 5, Change 9 to 6, Change 10 to 7, Change 11 to 8 and Change 12 to 9
Under Section 10.6 (1), 10.6 (2) and 10.6 (3) change from 100 feet to 75 feet
Update current Section 12.0 Signs to new version, per template provided.

There being no further business, motion to adjourn at 7:04 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
MONTHLY BOARD MEETING**

October 14, 2024
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisor Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Supervisor Ken Kraus was excused. Members of the Public present: Peter Keifenheim.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the September 9, 2024 Town Board Meeting
2. Minutes of the September 24, 2024 Town Board Meeting
3. Treasurer’s Report of September 30, 2024 -- The Treasurer’s report showed the following balances ending September 30, 2024:

Checking Account:	\$ 28,322.54
Money Market Account:	\$ 16,100.28
Building Fund:	\$ 5,722.71
Equipment Fund:	\$ 206.40
Road Fund:	\$ 10,171.17

Motion Mueller/Bord to approve Consent Agenda. Motion carried.

Approve Items Removed from Consent Agenda: None

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads—John will be contacting Jordan Vande Zande with NE Asphalt to compile estimates for tentative road projects in 2025 – Town Hall Road, Palm Tree Road (over the bridge), South Shore Lane and the turnaround on South Shore Lane. Excel completed and filed the ARIP application for Walnut Road on September 30th.
2. Equipment—The left rear axle was repaired on the Oshkosh. The ditch mower broke down. John contact Riesterer & Schnell, Inc. and it will be trucked to North Dakota for the engineers to exam. John contacted Serwe Implement to check on renting a mower to complete roadside grass cutting for the 2024 season.
3. Approval for Wolf Lake Protection & Rehabilitation District to place, maintain & purchase Waterway markers – Slow No-Wake for Wolf Lake—Motion Mueller/Bord to approve Wolf Lake Protection & Rehabilitation District to place, maintain & purchase Slow No-Wake waterway markers for Wolf Lake. Motion carried.

4. Operator's license for Lori Stemper—Motion Mueller/Bord to approve the operator's license for Lori Stemper. Motion carried.
5. St. Cloud First Responders Mutual Aid Contract—John will contact Nancy Preder of the St. Cloud First Responders to attend the Board's November meeting for additional information.
6. Feral/Stray Cats—Per the Wisconsin Town's Association there are no state laws that require towns to trap/take custody or otherwise address feral cat issues. Matter is postponed indefinitely.
7. Set up budget workshop date-October 17 at 9 a.m.
8. Set date and times for Budget Hearing, Special Meeting of Electors and Town Board Meeting--Budget Hearing scheduled for November 11, 2024 at 6:30 p.m. with Special Meeting of Electors and Town Board Meeting to follow.
9. Fee Schedule—Will be addressed at the Board Meeting on October 17th.
10. Resolution of Town Board Proposing to Exceed Levy Limit Via Town Meeting—Will be addressed at the Board Meeting on October 17th.
11. Temporary storage structures—John will gather and put some ideas and information together for the Board to discuss.
12. Farmland Preservation Plan Update & Schedule—Cedar Corporation submitted the Zoning Ordinance to DATCP on October 1st. Waiting to hear back from DATCP.

Public Comments: None.

Pay Bills-- Motion Mueller/Bord to approve the expenditures as presented. Motion carried.

Reports of Town Officers:

At the convention John spoke to Monroe Trucking. Received information on a conveyor and shoe for shouldering town roads. It would be used on the Kenworth. Also obtained information on renting a Tiger Claw, which would bring gravel back up. Information was also gotten on a bucket of patch, which would be used during the winter months for patching pot holes.

John will be sending a letter out to the Plan Commission and Board of Appeals members to inform them that Wayne Mueller is not running for re-election this spring.

Notified COM2 Recycling Solutions of electronics to be picked up.

Wayne was asked about a storage facility from a resident.

Wayne also commented how quietly the asphalt facility ran when it was operating.

Cathy and Marlene will attend the Clerk/Treasurer's meeting on October 22nd.

Election officials will be attending election training on the 24th/25th of October.

Rezone hearings are tentatively being planned for December 2nd.

Absentee ballots are being sent out and in person absentee voting will begin on October 22nd.

The 2024 official population for the Town of Marshfield is 1151.

There being no further business, motion Mueller/Bord to adjourn at 7:49 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD
BOARD MEETING

October 17, 2024
9:00 a.m.
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisor Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Supervisor Ken Kraus was excused.

John called the meeting to order leading with the Pledge of Allegiance.

The Board reviewed the fee schedule. The following wage increases for town employees were proposed:

- Zoning Administrator - \$3,000 per year
- Poll Workers - \$12.50 per hour
- Recycling Center/Dump Custodian - \$16.75 per hour
- General Road/Shop work - \$16.75 per hour
- Snow Plow - \$18.50 per hour
- Roadside Grass Cutter - \$17.25 per hour
- Lawn Mower - \$13.25 per hour
- Brush Cutting - \$18.25 per hour
- Plan Commission/BOA/Zoning Administrator - \$40 net per each request

These would be effective January 1, 2025.

Next the Board proposed the following wages increases for the elected town officers:

- Chairperson - \$13,000 per year
- Supervisor I - \$4,500 per year
- Supervisor ii - \$4,500 per year
- Treasurer - \$13,000 per year
- Clerk - \$26,000 per year
- On Line Meetings/Webinars/Zoom - \$14.25 per hour

These would become effective April 15, 2025.

Proposed wage increases for town employees and elected town officers will be addressed at the Special Town Meeting of the Electors on November 11, 2024.

Additional changes to the fee schedule were also discussed--

Increasing Rezoning and Special Use Applications to \$350

Increasing Variance Application to \$630 plus additional legal fees if needed (\$350 + \$280 documentation fee)

Adding NSF Charge - \$50

Add Short Term Rental Licensing Application - \$150; renewal fee of \$150/year
Increasing Liquor License Fee to \$125
These changes would be effective January 1, 2025.

Motion Mueller/Bord to change the fees on the above applications, liquor license fee, adding NSF charges and Short Term Rental Licensing Application and renewal to the fee schedule as proposed. Motion carried. 2-0

The proposed revenues and expenditures for 2025 were reviewed. The 2024 levy limit before adjustments less 2025 personal property aid (\$1041.71) is \$190,937. There will be no resolution of the Town Board Proposing to Exceed the 2024 Levy Limit via Town Meeting.

Motion Mueller/Bord to adjourn at 11:59 a.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
2025 BUDGET HEARING**

November 11, 2024, 6:30 p.m.
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Jr. Seibel, Joe Bord, Todd Neils, Mike Torgerud, Alexa Torgerud, Steve Schmitz and Patti Schmitz.

John Bord called the 2025 Budget Hearing to order at 6:30 p.m. John led the Pledge of Allegiance. Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The 2025 proposed budget was handed out to the public and reviewed. A question was asked about ARPA funds. It was explained that the Town received \$120,159.50. In 2023, the Town spent \$87,271.92 on Public Safety Expenditures – Fire Department and Ambulance. In 2024, the Town spent the balance of \$32,887.58 on Public Safety – Fire Department. No additional funds will be received in the future. There were no other comments or questions.

Motion Jr Seibel/Joe Bord to adjourn the 2025 Budget Hearing. Motion carried. The hearing adjourned at 6:41 p.m.

Marlene J. Sippel
Clerk

**TOWN OF MARSHFIELD
NOVEMBER MONTHLY BOARD MEETING**

November 11, 2024, 6:50 p.m.
Marshfield Town Hall

Immediately following the Special Meeting of the Electors, Chairperson John Bord called the monthly board meeting to order. Town Officials present: Chairman John Bord, Supervisors Wayne Mueller and Ken Kraus, Treasurer Cathy Seibel, and Clerk Marlene J. Sippel. Todd Neils, Mike Torgerud, Alexa Torgerud, Steve Schmitz and Patti Schmitz were present from the public. Jeff Horn and Pam Pierquet, representing the St. Cloud First Responders arrived at 7:04 p.m.

The Pledge of Allegiance was dispensed with as it was recited at the beginning of the budget public hearing. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of Town Board Monthly Meeting, October 14, 2024
2. Approve minutes of meeting, October 17, 2024
3. Approve Treasurer’s Report – The Treasurer’s report showed the following balances ending October 31, 2024:

Checking Account:	\$ 10,257.10
Money Market Account:	\$ 16,101.65
Building Fund	\$ 5,723.20
Equipment Fund	\$ 206.42
Road Fund	\$ 10,172.03

Items Removed from Consent Agenda: None

Motion Kraus/Mueller to approve Consent Agenda. Motion carried, 3-0.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Roads-Nothing
2. Equipment
Mower was taken to Sioux Falls, South Dakota. It is in the shop where their engineers are examining it and repairing it.
The trucks and John Deere tractor’s oil and fuel filters were changed. The Fond du Lac County Highway Department did the work on the Western Star.
3. Wolf Lake Protection & Rehabilitation District: WI DNR Surface Water Grant—Motion Kraus/Mueller to contribute in kind match of \$392.50 to the Wolf Lake Protection & Rehabilitation District towards the Wolf Lake Comprehensive Management Planning Grant. Motion carried, 3-0.
4. St. Cloud First Responders Mutual Aid Contract –Jeff Horn and Pam Pierquet explained what was needed for their paperwork to the State of Wisconsin. Motion Kraus/Mueller to sign the mutual aid contract with St. Cloud First Responders. Motion carried, 3-0.
5. Status of DATCP Recertification—DATCP certified the Town of Marshfield’s Farmland Preservation Zoning on November 7, 2024. A public hearing for adoption is being planned for December 9, 2024 at 6:00 p.m.
6. Mt. Calvary Volunteer Fire Dept Fire Protection Agreement—Tabled.

7. COM2 Recycling Contract—Motion Mueller/Kraus to accept contract with COM2 Recycling Solutions with automatic renewal. Motion carried, 3-0.
8. Temporary Storage Structures—Reviewed several suggestions. John will incorporate them and it will be reviewed at the December board meeting.
9. Fee Schedule for 2025-Motion Mueller/Kraus to accept the fee schedule for 2025. Motion carried, 3-0.

Pay Bills—Motion Kraus/Mueller to pay the bills as presented with the changes discussed. Motion carried, 3-0.

Public Comments—Steve and Patti Schmitz suggested a dead end sign be erected on Pecan Lane. John ordered it earlier today. Mike and Alexa Torgerud discussed several ideas with the Board on the Friary property they purchased earlier this year. Information on short term rental licenses was given to them.

Reports of Town Officers:

Cathy mentioned items that were discussed at the Clerk-Treasurer meeting. ACH/EFT payments for the County.

There were 754 voters in the 2024 General Election. 98 individuals did in person absentee voting. 66 did absentee voting by mail and 12 did absentee voting by special voting deputies. There were 60 new registrations on election day.

John mentioned projects being planned at the hall – lights around the building, possible message board.

There being no further business; motion Mueller/Kraus to adjourn. The meeting adjourned at 8:57 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD
SPECIAL MEETING OF THE ELECTORS**

November 11, 2024, 6:41 p.m.
Marshfield Town Hall

Immediately following the 2025 Budget Hearing, Chairperson John Bord called the Special Meeting of the Electors to order at 6:38 p.m. All Town officials were present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Jr. Seibel, Joe Bord, Todd Neils, Mike Torgerud, Alexa Torgerud, Steve Schmitz and Patti Schmitz were present from the public.

The Pledge of Allegiance was dispensed with as it was recited at the beginning of the budget public hearing. Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The Electors received a copy of the proposed compensation for town employees in 2025.

- Zoning Administrator - \$3,000 per year
- Poll Workers - \$12.50 per hour
- Recycling Center/Dump Custodian - \$16.75 per hour
- General Road/Shop work - \$16.75 per hour
- Snow Plow - \$18.50 per hour
- Roadside Grass Cutter - \$17.25 per hour
- Lawn Mower - \$13.25 per hour
- Brush Cutting - \$18.25 per hour

Chairperson Bord informed the Electors that on April 21, 2015, a resolution was passed authorizing compensation to any elected town officer who was employed in the following positions, unrelated to his or her regular responsibilities as a town officer: recycling custodians, snowplow driver, brush cutter, shop work or other road maintenance work, would be compensated at the same rate as the other town employees. Motion Joe Bord/Mike Torgerud to increase the town employees' compensation as presented; motion carried 9-0. John Bord, Ken Kraus and Marlene J. Sippel recused themselves.

Next thing addressed by the Electors was to establish the compensation for elected town officers. The Board proposed to increase the Chairman's salary to \$13,000 per year, Supervisors' salary to \$4,500 per year, Treasurer's salary to \$13,000 per year and the Clerk's salary to \$26,000 per year effective April 15, 2025. The hourly rate for Board members for on line meetings, webinars and zoom meetings would increase to \$14.25 per hour, effective April 15, 2025. Motion Mike Torgerud/Todd Neils to increase the Board's compensation as presented; motion carried 7-0. The Town Board members recused themselves.

The Town Tax Levy was addressed next. The proposed Town Tax Levy for 2024 is \$190,937. Motion Jr Seibel/Mike Torgerud to adopt the 2024 Town Tax Levy of \$190,937 payable in 2025, as proposed. Motion carried 12-0.

Motion Jr. Seibel/Joe Bord to close the Special Meeting of the Electors. Motion carried. The meeting adjourned at 6:50 p.m.

Marlene J. Sippel
Clerk

DECEMBER PUBLIC HEARING AND MEETING

December 9, 2024
Marshfield Town Hall
6:00 P.M.

Those present - Town Officials: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J Sippel. From the Public: Joe Rapp, Kurt Pegel and Vicki Pegel.

John Bord called the hearing to order at 6:00 p.m. and led the Pledge of Allegiance.

Legal notice of the hearing and meeting was published in the Fond du Lac Reporter on November 25, 2024 and December 2, 2024. It was also posted at Schrage Bros., National Exchange and Trust, Town of Marshfield Hall and on the Town's website.

Chairperson Bord asked if there were any questions. There was an inquiry on the number of homes that are allowed to be built in a year. They were informed that exceptions may be granted by the Town Board on a case-by-case basis. An explanation of the Farmland Preservation program was given to the public.

There being no further questions on the revised Farmland Preservation Zoning Ordinance (Text and Map), DATCP certified November 7, 2024, Chairperson Bord closed the hearing. Motion Mueller/Kraus to adjourn the hearing. Motion carried 3-0.

The Town of Marshfield Town Board then acted on the Plan Commission's recommendation of December 2, 2024, to adopt the revised Farmland Preservation Zoning Ordinance (Text and Map), DATCP certified November 7, 2024. Motion Mueller/Kraus to adopt the revised Farmland Preservation Zoning Ordinance (Text and Map), DATCP certified November 7, 2024. Motion carried 3-0.

The Clerk was instructed to publish the notice of adoption of zoning ordinance in the Fond du Lac Reporter and post it at the three sites and on the Town's website. A copy of the minutes should be forward to Krista Kamke of Cedar Corporation, who will forward it to DATCPWorkingLands@wisconsin.gov

There being no further business, motion Kraus/Mueller to adjourn at 6:09 p.m. Motion carried 3-0.

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD
DECEMBER MONTHLY MEETING**

December 9, 2024
6:10 p.m.
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Kurt Pegel, Vicki Pegel, Joe Rappl and Peter Keifenheim.

John Bord dispensed with reciting the Pledge of Allegiance as it was recited at the hearing and meeting that was held immediately prior to the board meeting. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

Consent Agenda (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of November 11, 2024 Public Budget Hearing
2. Approve Minutes of the November 11, 2024 Special Meeting of the Electors
3. Approve Minutes of the November 11, 2024 Town Board Meeting

Motion Mueller/Kraus to approve Items 1-3 on the Consent Agenda. Motion carried 3-0.

Items Removed from Consent Agenda: Item 4. Approve Treasurer’s Report – The Treasurer’s Report showed the following balances ending November 30, 2024:

Checking Account:	\$ 128,875.52
Money Market Account:	\$ 16,102.93
Building Fund:	\$ 5,723.66
Equipment Fund:	\$ 206.43
Road Fund:	\$ 10,172.84

Ken inquired about the amount of shared revenue. The increase was the supplemental county and municipal aid received due to Act 12. Motion Mueller/Kraus to approve Item 4. Motion carried 3-0.

Specific Matters for Discussion and/or Possible Action by Town Board:

1. Plan Commission’s recommendation to amend the property’s designation on the Town’s future land use map to classify the property from farmland preservation to residential. Said parcel being described as Part of the NE1/4-NE1/4 of Section 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.647 acres—
Motion Mueller/Kraus to approve Plan Commission’s recommendation to amend the property’s designation on the Town’s future land use map to classify the property from farmland preservation to residential of the above described property. Motion carried 3-0. (Ordinance 2024-008)

2. Final Action on Plan Commission's recommendation of Marion Steffes Sur Trust Rezoning--Part of the NE1/4-NE1/4 of Section 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.647 acres from Farmland Preservation to Residential—An inquiry of ag use conversion fees was addressed. The County takes care of that usually in the fall. Motion Kraus/Mueller to approve the Plan Commission's recommendation to approve the rezone of the above described parcel containing 2.647 acres from Farmland Preservation to Residential. Motion carried 3-0.
3. CSM for Marion Steffes Surv Trust—All of Tracts 18, 19 and 20, unrecorded plats of Victory Beach, plus additional lands being Part of the NE1/4-NE1/4 of Section 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.647 acres—Motion Kraus/Mueller to approve the above described CSM for Marion Steffes Surv Trust containing 2.647 acres contingent upon the County's approval. Motion carried 3-0.
4. Amendment to Zoning Ordinance – Part of the NE1/4-NE1/4 of Section 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.647 acres. (Farmland Preservation to Residential)—Motion Kraus/Mueller to approve the amendment to the Zoning Ordinance; the described lands are – Part of the NE1/4-NE1/4 of Section 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 2.647 acres are rezoned to Residential. Motion carried 3-0.
5. Final Action on Plan Commission's recommendation of Gordy & Kathy Horn Rezoning--Part of the SE1/4-NE1/4 of Section 13, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing .429 acres from Farmland Preservation to Residential— Motion Mueller/Kraus to approve the Plan Commission's recommendation to approve the rezone of the above described parcel containing .419 acres from Farmland Preservation to Residential. Motion carried 3-0.
6. Final Action on Plan Commission's recommendation of Ryan Klapperich Rezoning being part of the Stanley & Rose Klapperich property--Part of the NE1/4-NW1/4 of Section 2, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 9.952 acres from Farmland Preservation to General Ag—Motion Mueller/Kraus to approve the Plan Commission recommendation to approve the rezone of the above described parcel containing 9.952 acres from Farmland Preservation to General Ag. Motion carried 3-0.
7. CSM for Stanley & Rose Klapperich-- Part of the NE1/4-NW1/4 of Section 2, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 9.952 acres—Motion Kraus/Mueller to approve the above described CSM for Stanley and Rose Klapperich containing 9.952 acres, contingent upon the County's approval. Motion carried 3-0.
8. Roads—Reviewed roads with Archie Serwe of Serwe Implement. Considering renting several machines. They have a road shouldering machine – to do shoulder work with. Also discussed renting a boom mower in early January.
9. Equipment—The mower from Riesterer and Schnell was returned. Gerry mowed two days with it. We have not seen a bill. There still is an issue with the break away feature. John took pictures and sent them copies.
10. Mt. Calvary Volunteer Fire Dept Fire Protection Agreement—Motion Mueller/Kraus to approve the 3 year (2025-2027) agreement. Motion carried 3-0.
11. Discussion of Seasonal Weight Limits on Town Roads—The ordinance adopted January 2020 will remain in effect.
12. Resolution Amending 2024 Budget—Motion Mueller/Kraus to approve Resolution #2024-009 to Amend 2024 Budget. Roll call vote: Wayne – yes, Ken – yes, John – yes. Motion carried 3-0.

13. Acceptance of 2025 Budget—Motion Kraus/Mueller to approve the 2025 budget as follows: Tax– General Levy \$190,937, Intergovernmental Revenues \$393,649, Licenses & Permits \$15,290, Public Charges for Service \$530, Intergovernmental Charges for Services \$4,540, Miscellaneous Revenues \$20,825 for a total Income of \$625,771. Expenditures of General Government \$121,549, Public Safety \$121,649, Public Works \$377,118, Conservation & Development \$5,545 for a total of \$625,771. Motion carried 3-0.

14. Temporary Storage Structures—Reviewed changes made. John and Marlene will draft a rough copy to present to the Town Attorney for review.

Pay Bills: Motion Mueller/Kraus to approve expenditures as presented. Motion carried 3-0.

Public Comments: John explained why the descriptions were listed on the rezones and CSM's. Inquiry on the intent of storage containers/shipping container descriptions. The process of how an ordinance is created was discussed. Question on not allowing permanent electrical to containers.

Reports of Town Officers: John discussed with an owner that fire lane will not be plowed by the Town until all vehicles are moved.

Terry Dietzel of Land Information Department will be meeting with several owners on South Shore Lane to discuss discontinuing that portion of the road. The County will sell the green space to one of the parties. All costs will be absorbed by the party/parties. County Executive Sam Kaufman would like to meet with municipal leaders and ambulance department heads to discuss consolidating services between agencies – Using personnel to help with coverage

Funds are dwindling in the Joint Hall Commission.

John and Marlene attended an Emergency Management meeting. John Ross suggested that municipalities update their contact information.

WTA District meeting will hold board of review training in spring.

On the Ambulance Service report, there is an increase of Accounts Receivable.

ATV signage is down at the corner of Walnut Road and County Rd CCC.

Two parties contacted Supervisor Mueller in procedure to follow – a) remodeling house on Wolf Lake b) purchasing farmland to build shed.

Tax collection is going well. Drop box is being utilized

Marc Pasineau will take over the Zoning Administrator job, January 1st. Will commit to a one year term.

Adjournment: Motion Mueller/Kraus to adjourn at 7:18 p.m.

Marlene J. Sippel, Clerk