

**TOWN OF MARSHFIELD  
JANUARY MONTHLY MEETING**

January 9, 2023  
Marshfield Town Hall  
7:00 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the December 12, 2022 Town Board Meeting
2. Approve Treasurer’s Report – December 31, 2022—The Treasurer’s report

showed the following balances ending December 31, 2022:

Checking Account:                     \$ 1,289.26

Total Taxes Collected in December (Payable in 2023) \$ 862,318.88 for a total checking balance of \$863,608.04.

Money Market Account:             \$ 202,488.87

Building Fund:                     \$ 5,678.39

Equipment Fund:                 \$ 202.19

Road Fund:                         \$ 76,448.79

ARPA Fund:                        \$ 120,159.50

(American Rescue Plan Act)

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Items Removed from Consent Agenda:** None.

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Rieden Dairy – Pipe under Fire Ln #1031 (John Gierach)—Motion Mueller, second Kraus that the Town of Marshfield requests to settle with Rieden Dairy Farms, LLC to resolve the replacement of the culvert on Fire Lane #1031. Item 1 – The Town will return Rieden Dairy Farms, LLC check number 21245 in the amount of \$2,800 to Rieden Dairy Farms, LLC by Town Supervisor #2, Wayne Mueller. Item 2 – Town Supervisor #2, Wayne Mueller proposes both parties, Rieden Dairy Farms, LLC and the Town of Marshfield, attempt to resolve the above issue. That proposal is taking invoice number 22015 dated August 9, 2022 in the amount of \$2,714 minus the payment of \$25 on 10-17-22, check number 21056 for the Linden Lane driveway permit, leaving a balance of \$2,689

which leaves each party responsible for \$1,344.50. Item 3 – This will close the issue of invoice #22015 on Fire Lane #1031. No further action will be taken on this issue by either party. Motion carried 3-0. Wayne will deliver this proposal to Joe Rieden.

2. South Shore Lane—Status of Condemnation/eminent domain process— Attorney Matt Parmentier contacted the Highland Group. Steven Simpson of the Highland Group responded that the appraisal should be completed by January 13, 2023. Since damages are greater than \$1,000, a relocation order needs to be filed with the county clerk before an offer can be given.

3. Equipment Work—The computer, which is located on the Kenworth's engine, is out. A&M Speciality is reviewing to see if it is covered under warranty. There are heating issues with the cab on the Oshkosh.

4. Proposed Salt Shed—Estimates were received by Chairperson John Bord for a salt shed. Motion Mueller, second Kraus to have a special town meeting of the electors to grant authority to the Town Board to construct a salt shed. Meeting will be held on February 13, 2023 at 6:30 p.m. Motion carried 3-0.

5. Appropriating ARPA funds—Waiting to hear from neighboring town on process of appropriating ARPA funds to the general fund.

**Pay Bills:** Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

**Public Comments:** None.

### **Reports of Town Officers**

A notice was received from the Wisconsin Historical Society that Palm Tree Road Bridge was entered in the National Register of Historic Places and listed in the State Register of Historic Places. This property may be eligible to apply for matching grants. John asked Wayne to look into it for future work on the bridge.

In regards to the TV mitigation dollars, Attorney Parmentier said the Town is under no obligation to engage in enforcement. Wayne updated the Board that Jim Mueller had resolved his issue with WE Energies.

This past Saturday, the staff at the recycling center found out that GFL did not pick up the recyclables in December. John contacted GFL and they will be there on January 10<sup>th</sup> to pick it up. Any recyclables which were not placed in the containers, will be picked up by the GFL staff per the dispatcher.

John showed the Board a plaque which is available for the Palm Tree Road Bridge designation.

Asphudh Tree Service was on Palm Tree Road to clear the power lines. The road staff also cleaned up the brush on the roadside.

Ken was verifying who the contact person is for the ambulance website.

John asked Wayne to contact Cedar Corporation in regards to start updating the comprehensive plan.

Due to the closing of Hometown Bank in St. Cloud, Cathy contacted various institutions in the County to see what their policies were for business accounts. Cathy should be receiving information from Bank First this week to see what they offer.

Cathy commented on this year's tax collection and different situations that have occurred.

Marlene reported which yearly reports have been completed. There being no further business, motion Kraus, second Mueller to adjourn. Motion carried. The meeting adjourned at 8:50 p.m.

Marlene J. Sippel, Clerk

**SPECIAL TOWN MEETING OF THE  
TOWN OF MARSHFIELD ELECTORS**

February 13, 2023  
Marshfield Town Hall  
6:30 p.m.

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Neal Schaefer, Jim Schaefer, Jr Seibel and Joe Bord.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites, on the website and published in the Fond du Lac Reporter. The agenda was approved.

John reported on the proposed construction of the salt shed. He presented the information he obtained from two companies while preparing figures for the 2023 budget. He also addressed questions from the electors

Additional items discussed with the town electors, but no action was taken on, were possible purchase of additional land by the town garage, possible drainage work at town garage and paving the yard.

With nothing further to discuss, Jr Seibel motioned to authorize the Town Board to construct a salt storage shed to be located at N8435 Cty Rd WW, Mt. Calvary. Neal Schaefer, seconded. A hand vote was taken. The motion carried unanimously.

Joe Bord motioned to adjourn, Jim Schaefer, seconded. The meeting adjourned at 6:47 p.m

**TOWN OF MARSHFIELD  
FEBRUARY MONTHLY MEETING**

February 13, 2023  
Marshfield Town Hall  
6:48 p.m.

John Bord immediately after the town meeting of electors, called the town board meeting to order. All members of the board were present and no members of the public were present. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the January 9, 2023 Town Board Meeting
2. Approve Treasurer’s Report – January 31, 2023—The Treasurer’s report showed the following balances ending January 31, 2023:

Checking Account:	\$ 774,745.14
Money Market Account:	\$ 202,577.63
Building Fund:	\$ 5,684.60
Equipment Fund:	\$ 203.08
Road Fund:	\$ 76,530.45
ARPA Fund:	\$ 120,159.50
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. CSM for Schoenborn Rev Liv Trust, James O and Joan M Schoenborn – All of the SW ¼ of the SE 1/4 of Section 6, T16N, R19E, Town of Marshfield, Fond du Lac County, WI, containing 40.7938 acres. Motion Mueller, second Kraus to approve the above CSM as presented. Motion carried.

2. Rieden Dairy – Pipe under Fire Ln #1031 (John Gierach)—Issue closed. Payment of \$1,344.50 was received January 11, 2023.

3. Offering Price Report & Submittal for South Shore Lane Condemnation. Motion Mueller, second Kraus to approve the offering price report of \$1,600. Motion carried.

4. Relocation Order for South Shore Lane Condemnation. Motion Mueller, second Kraus to approve the relocation order. Motion carried.

5. Equipment Work—After the season, computer work will need to be completed on the Kenworth. The Western Star was taken to Quality Truck Care for service.

6. Proposed Salt Shed - Construction of salt shed was approved at special town meeting of the electors. Opening of bids is scheduled for February 22, 2023 at 1 p.m.

7. Appropriating ARPA funds – Motion Bord, second Mueller to designate the use of ARPA funds in the amount of \$87,271.92 to cover the 2023 Public Safety expenditures, specifically for the Mt Calvary Volunteer Fire Department Inc. and the Mt Calvary Ambulance Service Inc. assessments. Motion carried.

8. Amend 2023 Budget—Motion Mueller, second Kraus to approve Resolution 2023-001 to Amend 2023 Budget. Motion carried.

**Pay Bills:** Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

**Public Comments:** None.

**Reports of Town Officers**

John will be attending the Asphalt Pavement Seminar On March 2<sup>nd</sup> in Appleton.

John will be attending the Board of Review training in Stevens Point. Either Cathy or Marlene will plan on attending a training also.

John will meet with Jenny Wagner to apply for a grant for the 9 arch bridge.

Wayne spoke with Ken Jaworski of Cedar Corporation and plans on attending the March 13<sup>th</sup> board meeting.

Cathy reported on the delinquent taxes and outstanding personal property tax, which has been received.

Cathy will meet with a representative from Bank First.

Cathy helped out the Town of Taycheedah with tax collection.

Bug Tussel asked to attend the annual meeting and do a presentation on Fiber Optic.

Marlene was able to get a word format of the Comprehensive Plan and it will be sent out.

Spring Primary Election will be on February 21<sup>st</sup> from 7 am – 8 pm. 18 absentees have been sent out. On the 15<sup>th</sup> the Town will be having testing of voting equipment and the the 16<sup>th</sup>, the SVD's will be going to the Villas.

Marlene will contact the town attorney in regards to a building permit.

There being no further business, motion Mueller, second Kraus to adjourn. The meeting adjourned at 8:05 p.m.

Marlene J. Sippel  
Town Clerk

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

March 13, 2023  
7:00 p.m.  
Marshfield Town Hall

John Bord called the meeting to order leading the Pledge of Allegiance. Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the Special Town Meeting of Electors on February 13, 2023
2. Approve Minutes of the February 13, 2023 Town Board Meeting
3. Approve Minutes of the Special Town Meeting for Opening Sealed Bids for the Construction of a Salt Shed on February 22, 2023
4. Approve Treasurer’s Report --February 28, 2023—The Treasurer’s report showed the following balances ending February 28, 2023:

Checking Account:	\$ 45,151.51
Money Market Account:	\$ 235,353.06
Building Fund:	\$ 5,693.89
Equipment Fund:	\$ 203.55
Road Fund:	\$ 196,568.04
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Weight limit signs - March 1 thru May 15—John and Ken put up the signs on March 1<sup>st</sup>. An exemption was granted to Kleiber Construction, Inc. for Linden Lane.
2. Salt Purchase from County—5 loads will be ordered from Fond du Lac County.
3. South Shore Lane—Motion Mueller, second Kraus to approve the updated version of the Relocation Order. Motion carried

4. Award bids, that were opened at the February 22, 2023 meeting, for the Construction of Salt Shed—Motion Mueller, second Kraus to accept the building bid from KSI Inc., Plymouth, WI in the amount of \$73,250.00. Motion carried.

Motion Mueller, second Kraus to accept the excavating bid from Joe Halbach Excavating, St. Cloud, WI in the amount of \$9,350.00. Motion carried.

Motion Kraus, second Mueller to accept the electrical bid from Zehren Electric, Mt. Calvary, WI in the amount of \$3,855.00. Motion carried.

5. Change April 10<sup>th</sup> Town Board Meeting to 6:30 p.m. to meet with Ken Jaworski of Cedar Corp along with Plan Commission to discuss updating the Town of Marshfield's Comprehensive Plan

6. Equipment work – Oshkosh rear differential—The differential doesn't lock up, John is looking for new one. The cable is broke on the Western Star. John will be contacting Olson Trailer & Body. The Kenworth didn't burn out so a manual one was initiated.

**Pay Bills:** Motion Mueller, second Kraus to approve proposed expenditures as presented. Motion carried.

**Public Comments:** None.

### **Reports of Town Officers**

1. Fond du Lac County is holding their Hazardous Waste Clean Sweep Event on May 6 from 9 – noon at the Fond du Lac County Highway Shop.
2. Jenny Wagner has found some grant monies that may apply to the Nine-arch Bridge. John will be contacting Scott Construction in regards to seal coating and Spies Painting for painting the railing.
3. John attended the Asphalt Pavement Seminar. Discussed different methods for shouldering.
4. Ken and John attended the district and quarterly WTA meetings.
5. The Ash road sign is missing. John ordered one.
6. The annual report from the Mt. Calvary Ambulance was received.
7. Cathy has received calls from individuals who received notice from the County for delinquent real estate taxes
8. Cathy meet with Bank First
9. 234 individuals voted in the February 21<sup>st</sup> election
10. Miscellaneous reports have been filed – CT report, Rezone Report
11. Absentee ballots for the April 4<sup>th</sup> election have been mailed
12. Marlene thanked Cathy for filling in for her for bid opening

There being no further business, motion Mueller, second Kraus to adjourn. The meeting adjourned at 8:15 p.m.

Marlene J. Sippel, Clerk



**TOWN OF MARSHFIELD  
JOINT MEETING WITH  
PLAN COMMISSION AND TOWN BOARD**

April 10, 2023  
Marshfield Town Hall  
6:30 p.m.

John Bord called the joint Plan Commission and Town Board meeting to order at 6:30 p.m. Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Plan Commission present: Kyle Wagner, Kurt Hellman, Dan Zabel and Scott Sabel. Members of the public present: Ken Jarwoski of Cedar Corp

John called the meeting to order and the Pledge of Allegiance was recited. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 13, 2023 Town Board Meeting
2. Approve Treasurer’s Report – March 31, 2023—The Treasurer’s report showed the following balances ending March 31, 2023:

Checking Account:	\$ 11,771.41
Money Market Account:	\$ 235,383.04
Building Fund:	\$ 5,694.79
Equipment Fund:	\$ 203.84
Road Fund:	\$ 196,596.83
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Ken Jaworski of Cedar Corp – Comprehensive Plan—Meeting with Ken, Plan Commission and Town Board to discuss process on updating current comprehensive plan. Ken Jaworski handed out copies of goals/objectives from the current comprehensive plan. Ken explained the need of a comprehensive plan and why it needs updating.

The Town first needs to have a public participation plan. The Town Board will hold a meeting on April 17<sup>th</sup>, after the public hearing at 6:30 p.m. to address this proposed resolution. A public information meeting to discuss updating the Town's Comprehensive Plan will be on Wednesday, May 17<sup>th</sup> at 6:30 p.m. Post cards will be sent out to all land owners.

2. Ordinance Amending Zoning Ordinance Regarding Mobile Tower Siting – A public hearing is scheduled for April 17, 2023 at 6:30 p.m.

3. South Shore Lane – Paperwork was sent out to the Steffes by the Highland Group on March 22, 2023.

4. Equipment – A cable was busted on the Western Star, working with Halbach Welding to repair it. Mike Kaufman is trying to obtain a program for the Kenworth's computer. If unable to get a new program, the Town will have to create a program. Trying to locate a differential for the Oshkosh. May contact Palmer Johnson in Sun Prairie about rebuilding the differential. If the old one is not utilized, it will be saved for parts. Tires are needed on the John Deere Tractor.

5. Open Book will be on May 2<sup>nd</sup> at 10:00 a.m. – 12:00 p.m. (noon)

Board of Review is scheduled for May 15<sup>th</sup> from 4:00 p.m. – 6 p.m.

6. Review for Annual Meeting– Several suggestions were added to the list prepared by John. Meeting is April 18, 2023 at 7 p.m.

**Public Comments:** None.

**Pay Bills:** Motion Kraus, second Mueller to approve proposed expenditures as presented Motion carried.

### **Reports of Town Officers**

1. Reviewing for possible road work -- Holly, Hemlock and for sure Basswood Road as it will be done in conjunction with the Village of Mt. Calvary, completing the work which was started last year. Culvert on Walnut Road needs to be replaced.

2. John will be attending Pesticide Training in Waukesha on April 20.

3. Jenny Wagner is still working on grant monies for the Nine Arch Bridge. John is waiting to hear from Spies Painting for an estimate and he may contact Tom Janke if he knows of anyone who paints railings.

4. The proposed site for the salt shed was laid out.

5. Need to monitor the area where the culvert on Hickory Road was cut.

6. Figures were verified on the building permits for March.

7. Shakey Joe's is holding a brat fry for the Ambulance Department on April 16<sup>th</sup> from 11 a.m. to 6 p.m.

8. The Ambulance Department is holding an open house at the Fire House on May 21<sup>st</sup> from 10 a.m. to 2 p.m.

9. The Town received the transportation aid from the WDOT and lottery settlement from the County for April.

10. Cathy will attend the Board of Review on April 21<sup>st</sup> in Wabeno.

11. Permission slips for the Fond du Lac County directory were filled out.

12. Oaths were signed by the newly elected town officials.

13. There were 426 voters in the April 4<sup>th</sup> election. 46 were absentees.

14. The DNR has posted on their website information on the Well Abandonment Grant and Well Compensation Grant that are available. Due by December 6, 2024 or until funds exhausted.

There being no further business, motion Kraus, second Mueller to adjourn. The meeting adjourned at 8:32 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
BOARD MEETING**

April 17, 2023  
Marshfield Town Hall

John Bord called the board meeting to order after the public hearing at 7:25 p.m. The Pledge of Allegiance was dispensed with as it was recited at the public hearing. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel.

Public notices were posted at the designated sites.

Final Action on Plan Commission's recommendation of the Proposed Adoption of Ordinance Amending Zoning Ordinance

--Rename Section 21 to Section 22

--Change Section 21 to read Town of Marshfield Mobile Tower Siting Permit Regulations.

Motion Mueller, second Kraus to approve the Plan Commission's recommendation of the adoption of the ordinance amending the zoning ordinance-rename Section 21 to Section 22 and Section 21 to read Town of Marshfield Mobile Tower Siting Permit Regulations. Motion carried.

Action on Proposed Resolution 2023-002 Public Participation Plan, Comprehensive Plan Update-2023. Motion Mueller, second Kraus to approve Resolution 2023-002. Motion carried.

There being no further business, motion Kraus, second Mueller to adjourn at 7:27 p.m.

Marlene J. Sippel, Clerk

## TOWN OF MARSHFIELD ANNUAL MEETING

April 18, 2023

The Annual Meeting of the Town of Marshfield was called to order at 7:00 p.m. by John Bord, Chairperson. Other Town officials present were: Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included 12 electors and 3 representatives from Bug Tussel.

The Pledge of Allegiance was recited.

Copies of the 2022 annual report were distributed. There was a question on the \$89,338 that was spent on Rusmar Road. John explained that the expense was only for the Town's portion of Rusmar. The Town of Russell is responsible for the portion that runs between Chestnut Road and River Lane Rd. Cathy commented that the \$19,085 was from Fond du Lac County for the sales tax allocation. The ARPA funds listed on page 1 of \$120,159.50 was the total amount received. No more ARPA funding will be received. This year, 2023, the Town allocated \$87,271.92 to pay for the fire department and ambulance service's assessments. It was questioned if the ARPA funds could be used for roads, which they may. There being no other questions, Mike Schmitz motioned to accept the annual report as presented, Gerry Lefebvre seconded. Motion carried.

Minutes of the 2022 Annual Meeting were also distributed. Tom Steffen motioned to accept the minutes as presented, Tony Morgen seconded. Motion carried.

John reminded the electors that any votes taken are advisory to the Town Board.

Reports were given—

### ROADS

- No pulverization or hot mix was completed in 2022.
- In a joint venture with the Village of Mt. Calvary, an aluminum box culvert was installed on Basswood Road.
- Rusmar Road was crack filled and seal coated with black granite.
- Coconut Road had a new culvert replaced at the intersection of Cty CCC. The road was full wedged and seal coated with black granite.
- Maple Road and part of Oak Road were crack filled.
- Two additional culverts were replaced and patched – one on Willow Road and the other on Fire Lane #1031 (John Gierach).

### EQUIPMENT

- Oshkosh had an annual inspection done. New plow pivot points, pins, bushings and all wing cables were replaced.
- Kenworth had engine ECM replaced two years ago. Working to get some of the costs covered under warranty.

## MISCELLANEOUS

- The recycling center continues to run smoothly with the dedicated services of Mike Schmitz, Kurt Pegel and Jared Schmitz. Need assistance of residents to see that their trash is secured while traveling to the center so littering is held to a minimum.
- Three passes were completed for roadside mowing.
- Tree trimming was completed on portions of Redwood Road, Calmar Road and Palm Tree Road.
- A number of fire numbers and road signs were replaced. This past year several road signs were stolen. The Town has a \$500 deductible; however, the Town is liable for replacement as we don't meet the deductible.
- Noxious weed ordinance is still in place. Complaint forms are available on the website.
- The drop box in the vestibule on the east side of the entrance is available 24/7 for dropping off paperwork or payment of taxes. Return of absentee ballots are no longer accepted via the drop box. They must be returned in person or by mail.
- The reval was completed this past year, bringing the Town in compliance with the State.
- The phone and internet upgrades are completed. With grant monies received, the Town has transitioned to a wi.gov email domain.
- The Nine Arch Bridge is now listed on the Wisconsin and National Register of Historic Places. This opens up opportunities for applying for grant monies.

## UPCOMING YEAR - 2023

- The Comprehensive Plan is being updated this year following up with the Farmland Preservation also being updated. Wayne is heading this project. A public information meeting is being planned for May 17, 2023 at 6:30 p.m. A mailing to all landowners advising them of the meeting will be sent out later this month.
- On February 13, 2023 a special meeting of electors was held. Approval was given to the Board to authorize the construction of a salt shed. Tentative plans are to build off to the east side of the present garage and repave the yard. Will be looking to purchase additional land from Kay Sesing. The new salt shed will be 32' x 40'. Estimated cost of building with excavating and electric is \$92,000. Estimates to upgrade electrical in current garage is \$5,000 and \$50,000 for paving the parking lot.
- Basswood Road, the quarter mile from Cty WW, will be worked on. This cost will be split 50 – 50 between the Village of Mt. Calvary and the Town. Additional roads to be considered are Hemlock Road and Holly Road.
- A cable will be fixed on the Western Star along with sheeve work on the rear post. Rear tires are needed on the John Deere loader tractor and a new dumpster packer was built.
- Open book will be May 2<sup>nd</sup> from 10:00 a.m. to 12:00 p.m. (noon)  
Board of Review is scheduled for May 15<sup>th</sup> from 4:00 p.m. to 6:00 p.m.
- South Shore Lane was never deeded to the Town. The Town is pursuing to complete this. The Town at the same time would like to acquire a portion of property on the west end for a turnaround. Motion Jr Seibel, second Peter Keifenheim to authorize the Town Board to purchase this land for \$1600. Motion carried.

- The Board would like to purchase land on the east end of the town garage property to construct the salt shed. Motion Gerry Lefeber, seconded Earl Merten to authorize the Town Board to purchase that portion of land from Kay Sesing for \$2,000 or less. Motion carried.
- Tony Morgen moved to appoint Ken Kraus to a two year term to the Ambulance Board. Jim Schaefer seconded. Motion carried.
- There are Well Abandonment Grant and Well Compensation Grant monies that are available. More information is posted on the DNR website.
- Next year's annual meeting will be April 16, 2024 at 7:00 p.m.

It was asked if there were any additional questions or comments. There was a question if work would be done on the culvert on Walnut Road; it is planned on being addressed.

Kris Peterson, Bill Steiner and Sam Schoenik of Bug Tussel were in attendance. Sam presented an outlook of Bug Tussel and upcoming projects in the area –wireless network (towers) and fiber network. For additional information, they can be contacted at [btussel.com](http://btussel.com) or 877-227-0924

There being no other questions or comments from the public, a motion to adjourn was made by Jr Seibel and seconded by Gerry Lefeber. Motion carried and meeting adjourned at 7:55 p.m.

Marlene J. Sippel, Town Clerk

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

May 8, 2023  
Marshfield Town Hall  
6:30 p.m.

John Bord called the monthly board meeting to order at 6:30 p.m. leading the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Sam Kaufman, Fond du Lac Co Board Executive, arrived at 6:55 p.m.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda:** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the April 10, 2023 Town Board Meeting
2. Approve Minutes of the April 17, 2023 Town Board Meeting
3. Approve Treasurer’s Report –The Treasurer’s report showed the following balances ending April 30, 2023:

Checking Account:	\$ 16,151.44
Money Market Account:	\$ 235,410.13
Building Fund:	\$ 5,695.60
Equipment Fund:	\$ 204.11
Road Fund:	\$ 196,622.84
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Adjourn Open Session:** Motion Mueller, second Kraus to adjourn open session. Motion carried

**Convene into Closed Session:** Motion Kraus to go into closed session pursuant to Wis. Stat. 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, seconded by Mueller.

Roll Call Vote: Kraus – Aye, Mueller – Aye, Bord - Aye



**Adjourn Closed Session:** Motion Mueller, second Kraus to adjourn closed session.  
Motion carried, 3-0.

**Reconvene Into Open Session @ 6:45 p.m.**

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Roads—Work to be completed – Ash Road (will be taken care of by WE Energies due to road damage), Hemlock Road and Basswood Road (cost to be split between Village of Mt. Calvary and Town of Marshfield). Depending on funds availability – additional work will be done on Fire #795, Culvert on Walnut Road and patch on Birch Lane.

2. Equipment—Tires were gotten for the John Deere tractor, work on the Western Star is completed, differential will be pulled on the Oshkosh and the computer in the Kenworth still needs to be addressed.

3. Garage/Salt Shed—The surveyor is working on the paperwork. Once completed it will be forwarded to the town attorney to proceed with the purchase of land from Kay Sesing.

4. South Shore Lane Update—Town Attorney Matt Parmentier will work with Attorney Herrick on the settlement agreement.

5. Appoint Weed Commissioner-- Motion Bord, second Kraus to appoint Wayne Mueller as Weed Commissioner for the term from May 15, 2023 to May 14, 2024. Motion carried.

6. Appointments to: Board of Appeals, Plan Commission, and Board of Review

a) Board of Appeals – Motion Bord, second Kraus to approve the appointments of Doug Thome for a three-year term expiring 2026, Jim Schaefer for a three-year term expiring 2026 as Alternate #1, and Jeff Abler as a member of the Board of Appeals with his current term expiring 2025. Motion carried.

b) Plan Commission— Motion Bord, second Mueller to approve the appointments of Neal Schaefer for a three-year term expiring 2026, Chris O’Connor for a three-year term expiring 2026 as Alternate #2 and Kyle Wagner as a member of the Plan Commission with his current term expiring 2025. Motion carried.

c) Board of Review – Motion Mueller, second Kraus to approve the appointments of Cathy Seibel as a member of the Board of Review and Joe Bord as Alternate #1. Motion carried.

7. Establish 2023-2024 Snowplowing Rates for Municipalities--Motion Mueller, second Kraus to increase the snowplowing rate to \$190/hr plus a \$5 surcharge per trip when the Town’s cost of diesel is over \$3.50/gallon. When the price of diesel fuel returns to, or drops below \$3.50/gallon, the trip surcharge fee will be discontinued. Salt/sand mixture will be billed at cost for the 2023-2024 snow plowing season. Motion carried. Clerk will notify the parties.

8. Temporary Class B License – Marytown Veterans Club. Motion Kraus, second Mueller to approve Temporary Class “B” license to Marytown Veterans Club for Armed Forces Day Social, May 20, 2023. Motion carried.

9. Temporary Operator’s License – Michael L Muldoon. Motion Mueller, second Kraus to approve Temporary Operator’s license to Michael L Muldoon for May 20, 2023. Motion carried.

10. Contract with Emergency Communication System—Motion Mueller, second Kraus to approve a 5-year contract with Emergency Communication Systems for the siren at Wolf Lake. Motion carried.

11. CSM for Town of Marshfield—Postponed.

**Pay Bills:** Motion Kraus, second Mueller to approve proposed expenditures as presented with the addition of check #9985 for the amount of \$4,000. Motion carried.

**Public Comments:** None.

**Reports of Town Officers:**

1. Jt. Hall Commission is looking into buying additional land from the Brenner family. Also looking into new lights for the hall.

2. John spoke with Ryan Sommer of the Fond du Lac County Highway Department in regards to the railing maintenance on the Nine Arch Bridge. Jenny Wagner is still working on grant monies.

3. Ambulance Service is filling their shifts. Will have food trucks on May 21<sup>st</sup> for the Mt. Calvary EMS Open House.

4. Rumors are circulating that the dump is closing. They are untrue.

5. Road name signs are being installed.

6. Various reports have been completed. The Board was informed that the Town did not meet the recycling collection standard for 2022. It is 82.40 lbs/person/year; the Town was at 80.16.

7. Reviewed the State Assembly's proposal for shared revenue.

There being no further business, motion Kraus, second Mueller to adjourn. The meeting adjourned at 8:06 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

June 12, 2023  
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. Town Officials present: Chairperson John Bord, Supervisor Ken Kraus, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Supervisor Wayne Mueller was absent. Members of the Public present: Aaron Cohn of Northeast Asphalt and Jordan Vande Zande of Kartechner Bros. LLC.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the May 8, 2023 Town Board Meeting
2. Approve Treasurer’s Report –The Treasurer’s report showed the following

balances ending May 31, 2023:

Checking Account:	\$ 11,199.40
Money Market Account:	\$ 235,442.06
Building Fund:	\$ 5,696.56
Equipment Fund:	\$ 204.42
Road Fund:	\$ 196,653.50
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Bord to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Opening of Bids--Basswood Road, Hemlock Road, Town Garage Parking Lot

Opening of Bids for Basswood Road -- Road bids were received from Northeast Asphalt and Kartechner Bros. LLC.

The first bid opened was from Northeast Asphalt

Installation of Hot Mix Asphalt for Basswood (Hwy WW to East - .25 mile)

Traffic Control & Mobilization, Pulverize & Shape Base, 4” Asphaltic Pavement -- \$53,409.00 plus 100 T Shoulder of \$2,525.00 for a total of \$55,934.00

Next bid opened was Kartechner Bros LLC

Traffic Control & Mobilization, Pulverize & Shape Base, 4" Asphaltic Pavement -- \$52,848.45 plus 235 T Shoulder of \$4,782.25 for a total of \$57,630.70

Aaron Cohn asked that the details of the bid would be read.

John told Aaron and Jordan that this project will be done in conjunction with the Village of Mt. Calvary and the Board will discuss it with them before a decision will be made.

Next was the opening of the bid for the garage parking lot.

Northeast Asphalt's bid was opened first --

Traffic Control & Mobilization, Pulverize & Shape Base, 4" Asphaltic Pavement -- \$33,928.30

Next bid opened was Kartechner Bros LLC

Traffic Control & Mobilization, Pulverize & Shape Base, 4" Asphaltic Pavement -- \$30,197.80

John told the parties that the Board will discuss and review the figures and let them know what the Board's decision will be.

Next bid opened was for Hemlock Road. Scott Construction, Inc. was the only bid received.

Hwy W to Elm Road (1.25 mile) Apply a full width cm wedge over complete surface placing 1-1/2" compacted cm blacktop (approx. 1,250 – 1,300 T) plus applying a hot oil single seal coat using F1 Blackstone granite – For the amount of \$158,793.00 - \$162,800.00 (charged on actual tonnage used but will not exceed estimate.

2. Class "B" Beer and Reserve "Class B" Liquor Renewal for Riverside Hunting and Fishing Club-- Motion Kraus, second Bord to renew Riverside Hunting and Fishing Club's Class "B" beer license and Reserve "Class B" liquor license. Motion carried.

3. Operator's Licenses for the period ending June 30, 2024

Quintin Pierquet	Brian Atkinson	Michael Vollarth	William Will
Jacob Atkinson	Thomas Puddy	Ashton Ruedinger	Jeff Abler
Jason Sippel	Kevin Kosnicki	Richard Lefeber	

Motion Kraus, second Bord to approve the above listed operator's licenses for the period ending June 30, 2024. Motion carried.

4. Roads—Gerry has started mowing and he is not finished yet. John will work on paser rating and will have it completed by July or August as this information is needed for the TRIP application. John will ask Kartechner Bros for a budget figure to use on Town Hall Road for the TRIP application.

Motion Bord, second Kraus to accept the bid from Scott Construction, Inc. to do Hemlock Road (1.25 mile) for the amount of \$158,793.00 - \$162,800.00. Motion carried.

Motion Bord, second Kraus to accept the proposal from Scott Construction to fix Ash Road in the amount of \$21,986.00, which will be paid by WE Energies. Motion carried

Motion Bord, second Kraus to accept the proposal from Scott Construction to repair Birch Road in the amount of \$3,975.00. Motion carried

The town garage parking lot will be decided at a later date, when the Board has a closer idea where funding is at.

5. Equipment—The thermostat was fixed on the John Deere Tractor. Riesterer & Schnell is looking at the mower. The Oshkosh is all apart – estimated cost to repair should be \$2,500 - \$3,000.

6. Garage/Salt Shed—The State Inspector, Brian Noe, informed John that the engineer from KSI needs to show him that the design of the building can carry the load and bring that information to him in Madison. Once that information is received, the footings can be poured.

7. Land Purchase for Salt Shed from Kay Sesing –.322 acres for \$2,000 will be purchased from Kay Sesing. Authorization was given to the Board at the annual town meeting in April.

8. Certificate of Survey for Town of Marshfield—Brad Buechel is working on the final paperwork.

9. South Shore Lane—Waiting to hear from Attorney Matt Parmentier on the status.

10. Bug Tussel (Malone Tower)—Conditional Use Hearing is scheduled for August 7<sup>th</sup> at 6:30 p.m. Attorney Alex Ackerman will be present at the hearing.

11. Proposed Ordinance Regulating Work in the Right of Way—Motion Kraus, second Bord to approve the Ordinance Restricting Use and Obstruction of Town Road Right-of-Way, Ditches and Embankments. Motion carried.

**Pay Bills:**

Motion Kraus, second Bord to approve proposed expenditures as presented with the addition of check #10022 in the amount of \$200.80. Motion carried.

**Public Comments:** None

**Reports of Town Officers**

1. Recycling grant of \$1,477.76 was received from the DNR.
2. GFL will credit for missed pick up of recyclables.
3. Steps for the metal dumpster were built and installed at the recycling center.
4. Lighting will be updated in the municipal building by Thome Electric. Offices, conference room, bathrooms and kitchen.
5. Mowing will not be done by the Town around the South Shore Lane sign as it is not a town sign and is in the county road right of way.
6. Complaints were received on this year's Mt. Calvary EMS open house.
7. Questions on zoning were addressed on a property that was for sale.
8. The Clerk thanked Mary Jo Winkler for running the variance hearing on June 5<sup>th</sup>.

**Specific Matters for Discussion and/or Possible Action by Town Board cont'd.**

2. Roads—John went over to discuss with the Village of Mt. Calvary Board the bids for Basswood Road. Motion Bord, second Kraus to accept the bid of Kartechner Bros. LLC for Basswood Road in the amount of \$57,630.70. Motion carried.

There being no further business, motion Kraus, second Bord to adjourn at 8:02 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

July 10, 2023  
Marshfield Town Hall

John Bord called the monthly board meeting to order at 7:00 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Peter Keifenheim, Mary Jo Abler, Alexa Torgerud and Mike Torgerud.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the June 12, 2023 Town Board Meeting
2. Approve Treasurer’s Report –The Treasurer’s report showed the following

balances ending June 30, 2023:

Checking Account:	\$ 21,769.42
Money Market Account:	\$ 235,471.09
Building Fund:	\$ 5,697.43
Equipment Fund:	\$ 204.71
Road Fund:	\$ 196,681.37
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Roads-- Hemlock Road is wedged and resurfaced and Birch Road is scheduled to be done next. Seal coating is planned for the first week of August. Basswood Road is scheduled for August. On Town Hall Road the first culvert by Ziegelbauer’s, the rip rap is washing out; it needs addressing. Plan to put patch over culvert on Walnut Road. Andrew Excavating is planning to begin work on Linden Lane shortly and both will be patched at the same time. The sink holes on Fire Lane #795 will be worked on tomorrow by Andrew Excavating.

2. Equipment—Differential on Oshkosh is installed.

3. Garage/Salt Shed- Approve added expense for upgrade to the foundation—John reviewed the progress on the salt shed. Motion Mueller, second Kraus to approve the additional expenditures of \$17,525 for the salt shed. Motion carried.

4. Certificate of Survey for Town of Marshfield—Paper work has been forwarded to the Town Attorney by Brad Buechel.

5. Land Purchase for Salt Shed from Kay Sesing—Motion Mueller, second Kraus to purchase property from Kay Sesing for \$2,000 contingent upon receiving the proper paperwork from the Town Attorney and reviewed by the Town Chairperson. Motion carried.

6. South Shore Lane—Attorney Matt Parmentier is preparing the contract that was agreed on by both parties and will submit it to Steffes' attorney.

7. Establish Fee for Permit Regulating Work in the Right of Way—Motion Kraus, second Mueller to establish road right-of-way permit fee for \$75, fee to install 100 ft. or less pipe - \$75; each additional foot is \$.10 per ft to a maximum of \$500. Any legal fees incurred by the Town of Marshfield will be applicant's expense. The Town of Lomira's permit will be used as a guideline for the Town of Marshfield's permit. Motion carried.

A permit will be drawn up by the Clerk and submitted to the Town Attorney for review and recommendations.

8. Approval for Fond du Lac County to place and maintain waterway markers for the swim area at Wolf Lake Beach—Motion Mueller, second Kraus to approve Fond du Lac County to place and maintain waterway markers for the swim area at Wolf Lake Beach. Motion carried.

9. Temporary Class B License – Malone Area Heritage Museum, August 27, 2023-- Motion Mueller, second Kraus to approve the Temporary Class B License for the Malone Area Heritage Museum. Motion carried.

10. Temporary Operator's License – Donald Thome -- Motion Kraus, second Mueller to approve the Temporary Operator's License for Donald Thome. Motion carried.

11. Operator's License – Lori Stemper – Motion Kraus, second Mueller to approve the operator's license for Lori Stemper. Motion carried.

#### **Pay Bills:**

Motion Kraus, second Mueller to approve proposed expenditures as presented with the addition of check #10051 in the amount of \$2100. Motion carried.

**Public Comments:** Resident expressed concern of completion of South Shore Lane. The mowing maintenance of South Shore Lane was also discussed.

#### **Reports of Town Officers**

1. Suttner Accounting will be taking care of the Ambulance Department's finances.
2. Cathy set up an Amazon business account.
3. Marlene reviewed with Board if anyone would be attending any webinars or meetings that are coming up these next weeks.
4. A public records request was received by the Clerk and will be addressed

There being no further business, motion Kraus, second Mueller to adjourn at 8:27 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

August 14, 2023  
Marshfield Town Hall

John Bord called the monthly board meeting to order at 7:00 p.m. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the July 10, 2023 Town Board Meeting
2. Minutes of the August 7, 2023 Town Board Meeting
3. Treasurer’s Report of July 31, 2023--The Treasurer’s report showed the following balances ending July 31, 2022:

Checking Account:	\$ 32,788.91
Money Market Account:	\$ 227,500.40
Building Fund:	\$ 5,698.31
Equipment Fund:	\$ 205.00
Road Fund:	\$ 188,709.51
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Roads—Culvert is going out on Hickory Road. Will be put on schedule to replace in 2024. Paser rating for the town roads is done.
2. Equipment—Dr. Diesel repaired the ECM on the Kenworth. The mower was fixed by Riesterer & Schnell at no cost to the Town.
3. Certificate of Survey for Town of Marshfield & 4. Land Purchase for Salt Shed from Kay Sesing--The title documents have been ordered but the attorney hasn’t received them yet. The offer to purchase should be received from the attorney’s office soon.
5. South Shore Lane—Attorney Matt Parmentier suggested getting the Highland Group involved again in the process to issue a judicial offer. On Monday, the Attorney contacted John and said it may be resolved.



6. Review Right of Way Permit and Fee for Right of Way Permit—Changed the right of way permit to resemble the sample received from the Town Attorney. Fees remained the same as approved at July board meeting.

7. Comprehensive Plan Update & Schedule—The Plan Commission & Town Board will meet with Ken Jaworski on August 29<sup>th</sup> at 6:30 p.m.

8. Electronics Collection & Recycling—Ahmed of COM2 Recycling Solutions LLC was unable to attend due to car trouble. The Board discussed the possibility of e-cycling electronics. The Board concurred that the Town Chairperson and Town Clerk should meet with Ahmed and proceed with setting up the electronics recycling program.

**Pay Bills:** Motion Mueller, second Kraus to approve the expenditures as presented with the addition of an additional \$70 to Wisconsin Town Association. Motion carried.

**Public Comments:** None

**Reports of Town Officers:**

1. John inspected a property that was brought to the Town's attention by a complaint. They were cleaning up their property. Everything is fine.
2. The Town's estimated population for 2023 is 1173.
3. The proposal for the work on Linden Lane was delivered by Wayne Mueller to Rieden Dairy Farm.
4. Several landowners along Holly Road picked up the debris that was left on the road by GFL after they picked up the recyclables at the recycling center. John went to speak to GFL in Chilton to address this issue.
5. Cathy will speak to Ryan Gebhardt about National Exchange's services.
6. The September monthly meeting will begin immediately follow the rezone hearings which will begin at 6 p.m.

There being no further business, motion Mueller, second Kraus to adjourn at 8:45 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

September 11, 2023  
Marshfield Town Hall

John Bord called the monthly board meeting to order immediately following the Plan Commission Hearing at 6:20 p.m. Town Officials present: Chairperson John Bord, Supervisor Ken Kraus, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public: John Pickart and Bob Halbach. Supervisor Wayne Mueller arrived at 6:25 p.m.

The Pledge of Allegiance was waived as it was recited at the Plan Commission Hearing. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the August 14, 2023 Town Board Meeting
2. Treasurer’s Report of August 31, 2023--The Treasurer’s report showed the following balances ending August 31, 2023:

Checking Account:	\$ 44,373.49
Money Market Account:	\$ 166,525.12
Building Fund:	\$ 5,699.05
Equipment Fund:	\$ 205.25
Road Fund:	\$ 127,733.24
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Bord to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Plan Commission’s recommendation to amend the property’s designation on the Town’s future land use map to classify the property from farmland to business. Said parcel being described as Part of the NW ¼ of the NW ¼ of Section 8, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing 1.915 acres.—Motion Kraus, second Bord to approve the Plan Commission’s recommendation to amend the property’s designation on the Town’s future land use map to classify the property from farmland to business. Motion carried.

2. Plan Commission’s recommendation of the application by Bob Halbach of Halbach, Inc. to rezone to Business, said parcel being described as Part of the NW ¼ of the NW1/4 of Section 8, T16N, R19E, Town of Marshfield, Fond du Lac County, WI containing 1.915 acres. This parcel is currently zoned as Farmland Preservation—Motion Kraus, second Mueller to

approve the Plan Commission's recommendation to rezone the above-described property from farmland preservation to business. Motion carried.

3. Plan Commission's recommendation of the application by Mike Guelig to rezone to Residential, said parcel being described as Part of Lot 3 of CSM No 6928, recorded in Vol 48 of CSM on Page 34 as Document No 854048 of Fond du Lac County Records, being part of the SE ¼ of the NE ¼ of Section 6, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .192 acre of land. The parcel is currently zoned as Farmland Preservation. -- Tabled

4. CSM for Robert Halbach – Part of Lot 1, CSM No 5826, Vol 38, Pg 6, Doc No 684786, Plus Additional Lands; all being part of the NW1/4 of the NW1/4, Section 8, T16N, R19E, Town of Marshfield, Fond du Lac County, WI; containing 4.909 acres of land. -- Motion Mueller, second Kraus to approve the above listed CSM for Robert Halbach. Motion carried.

5. Amendment to Zoning Ordinance – Part of the NW ¼ of the NW ¼ of Section 8, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing 1.915 acres. (Farmland Preservation to Business)—Motion Kraus, second Mueller to approve the amendment to the Zoning Ordinance as described above to business. Motion carried.

6. Amendment to Zoning Ordinance--Part of Lot 3 of CSM No 6928, recorded in Vol 48 of CSM on Page 34 as Document No 854048 of Fond du Lac County Records, being part of the SE ¼ of the NE ¼ of Section 6, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .192 acre of land. (Farmland Preservation to Residential). Tabled.

7. Roads—Hemlock, Ash and Birch Road are completed. Some miscellaneous patching needs to be completed. No update on Linden Road. Basswood Road should be addressed shortly.

8. Equipment—Greasing is needed on trucks.

9. Certificate of Survey for Town of Marshfield & 10. Land Purchase for Salt Shed from Kay Sesing—Papers were signed by Kay and will be returned to Attorney's office for final paperwork.

11. South Shore Lane—Check was issued to Steffes' attorney. Waiting to hear from their attorney.

12. Comprehensive Plan Update & Schedule—The Plan Commission & Town Board will meet with Ken Jaworski on September 25<sup>th</sup> at 6 p.m. Afterwards at 8:30 p.m. a special use permit hearing will be held for Ziegelbauer's.

13. Electronics Collection & Recycling—Town Attorney recommended several changes to contract with COM2 Recycling Solutions LLC. Waiting to hear back from recycling company.

14. Operator's license for Sheila Payne—Motion Kraus, second Mueller to approve operator's license for Sheila Payne. Motion carried.

15. Lands applied for 2024 Entry in Managed Forest Lands – Part of SESW 16N-19E-27, Part of SWSW 16N-19E-27, Part of NESE 16N-19E-28, Part of SWSE 16N-19E-28, Part of SESE 16N-19E-28, Part of NWNW 16N-19E-33, Part of NENE 16N-19E-33, Part of NENW 16N-19E-34 and Part of NWNW 16N-19E-34. Was advisory. No action taken.

16. Review future land use map for Comprehensive Plan—Will be addressed later.

**Pay Bills:** Motion Kraus, second Mueller to approve the expenditures as presented.

**Specific Matters for Discussion and/or Possible Action by Town Board cont'd:**

17. Anna Huck, Event's Specialist of Envision Greater FDL—Reviewed updates on broadband, child care, housing and advocacy. She asked if the Township would be interested in considering assistance to Envision. The Board appreciated their support for rural communities.

The Board also asked if there was any grant funding for the Nine Arch Bridge for maintenance and if there would be any suggestions for senior care in the area since the closing of the Villa Loretta.

18. Rural Mutual Insurance review by Shawn Andrew—Shawn outlined the current policy with the Board. He will forward the estimated premium to the Clerk. Shawn and the Board also reviewed the account.

**Public Comments:** None

**Reports of Town Officers:**

1. The LRIP details have not been released yet. There is also an Ag road program besides LRIP.
2. Tree trimming needs to be done on Sandhill Court. The bussing company voiced a concern.
3. Brian Witkowski contacted the Town in regards to permits for Bug Tussel and Ziegelbauer.
4. There was an inquiry if additional land was being acquired for parking at the hall.
5. Amy Haase, Director of Communications and Emergency Management of Fond du Lac County was at the WTA quarterly meeting. She addressed the issue of 800 band radios.
6. Inquiry received about building permits not being obtained.
7. Cathy is still planning on speaking to Ryan Gebhardt about National Exchange's services.
8. 2024 recycling grant was submitted.
9. October's monthly Town Board meeting on October 9<sup>th</sup> will be at 6:30 p.m.

**Specific Matters for Discussion and/or Possible Action by Town Board cont'd:**

16. Review future land use map for Comprehensive Plan—The Board reviewed the listing of rezones for the Town from 2011 to present. They reviewed the Existing Land Use map received from Cedar Corporation, dated May 12, 2023, and found 32 changes.

There being no further business, motion Mueller, second Kraus to adjourn at 10:05 p.m.

Marlene J. Sippel, Clerk

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

October 9, 2023  
Marshfield Town Hall

John Bord called the monthly board meeting to order at 6:30 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Jennifer Halbach and Joe Halbach.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the September 11, 2023 Town Board Meeting
2. Minutes of the September 25, 2023 Town Board Meeting
3. Treasurer’s Report of September 30, 2023 -- The Treasurer’s report showed the following balances ending September 30, 2023:

Checking Account:	\$ 4,827.50
Money Market Account:	\$ 11,533.91

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Roads--Basswood Road is almost completed. Shouldering work will be done this week. There are a few patches on other town roads that need to be done.
2. Equipment—The PTO fell off the mower. John took it apart. A complete slip clutch and shield were ordered.
3. Garage/Salt Shed paving of the yard—Yard was paved.
4. Certificate of Survey for Town of Marshfield—Final paperwork should be completed by the end of this week.
5. South Shore Lane—Lawyer will be contacted to find out status of final paperwork.
6. Electronics Collection & Recycling—Revised contract was sent to COM2 Recycling Solutions.

**Public Comments**—Joe and Jennifer Halbach presented their proposed CSM to the Board. It was determined that it needs to be rezoned before it can be approved, but otherwise it looks fine. Tentative date for rezoning is December 4<sup>th</sup>.

**Specific Matters for Discussion and/or Possible Action by Town Board:**

7. Convention (Wisconsin Dells) Oct 22-24—John and Marlene will be attending.
8. Set time for future Town Board Monthly Meetings—Motion Mueller, second Kraus to move monthly meeting starting time to 6:30 p.m. Motion carried.
9. Set up budget workshop date—October 16, 2023 at 6:30 p.m.
10. Set date and times for Budget Hearing, Special Meeting of Electors and Town Board Meeting-- Budget Hearing scheduled for November 13, 2023 at 6:30 p.m. with Special Meeting of Electors and Town Board Meeting to follow.
11. Fee Schedule—Will be reviewed at budget workshop on October 16<sup>th</sup>.
12. Resolution of Town Board Proposing to Exceed Levy Limit Via Town Meeting—will be addressed at the budget workshop on October 16<sup>th</sup>.

**Pay Bills--** Motion Mueller, second Kraus to approve the expenditures as presented with the addition of payments to Clayton Schultz and Weber Oil. Motion carried.

**Reports of Town Officers--**\$4,000 was drawn out of the Town's portion of the Joint Hall's contingency fund for electrical improvements at the town/village hall. The hall was restriped and waxed. Halbach Excavating completed the landscaping at the salt shed.

The Ambulance Service will be working on their budget October 18<sup>th</sup>.

Supervisor Mueller addressed grass clippings on the town road. Chairperson Bord will contact the party.

Cathy spoke to National Exchange about their banking services. The Board will address changing the Town's banking institution on October 16<sup>th</sup> at 6:30 p.m.

Marlene received a complaint on a property in the township. A letter will be sent to the party.

**Specific Matters for Discussion and/or Possible Action by Town Board:**

13. Review Maps for Comprehensive Plan—Changes were made and maps will be returned to Ken Jaworski at the October 30<sup>th</sup> meeting at 6 p.m.

There being no further business, motion Kraus, second Mueller to adjourn at 9:45 p.m.

Marlene J. Sippel, Clerk

## **TOWN OF MARSHFIELD**

October 12, 2023  
Marshfield Town Hall

John Bord called the meeting to order at 8:00 p.m. Town Officials present: Chairperson John Bord, Treasurer Cathy Seibel and Clerk Marlene Sippel. Supervisors Ken Kraus and Wayne Mueller were via telephone conference.

Order of business was to pay Knight Barry Title Services LLC in the amount of \$1,211 for title and recording charges for the purchase of land from Kay Sesing. Motion Mueller, second Kraus to approve the bill as presented. Roll call vote – Kraus – yes, Mueller – yes, Bord – yes. Motion carried.

There being no further business, motion Kraus, second Mueller to adjourn at 8:02 p.m.

Marlene J. Sippel, Clerk

TOWN OF MARSHFIELD  
BOARD MEETING

October 16, 2023  
6:30 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel

John called the meeting to order leading with the Pledge of Allegiance. The proposed revenues and expenditures for 2024 were reviewed. The 2023 levy limit before adjustments less 2024 personal property aid (\$977.05) is \$187,317. There will be no resolution of the Town Board Proposing to Exceed the 2023 Levy Limit via Town Meeting.

The Board then reviewed the fee schedule. Wages were reviewed for the Zoning Administrator and town employees. Proposed wage increases will be addressed at the Special Town Meeting of the Electors on November 13<sup>th</sup>. The Road Right of Way Permit will be added to the fee schedule. The records request fee will be increased to \$35 effective 1-1-24.

Change Town's banking institution was postponed.

There were no comments to the DNR on the Proposed Recycling Rule.

Motion Mueller, second Kraus to adjourn at 8:42 p.m.

Marlene J. Sippel, Clerk



**TOWN OF MARSHFIELD  
2024 BUDGET HEARING**

November 13, 2023, 6:30 p.m.  
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members from the public included: Jr. Seibel and Mike Schmitz.

John Bord called the 2024 Budget Hearing to order at 6:30 p.m. John led the Pledge of Allegiance. Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The 2024 proposed budget was handed out to the public and reviewed. It was noted that there was an increase in supplemental county and municipal aid in the amount of \$48,716.63 from the state. The Electors were then informed that the only other way to increase the town's revenues, would be by increasing the town's levy. There were no other comments or questions.

Motion Mueller, second Kraus to adjourn the 2024 Budget Hearing. Motion carried. The hearing adjourned at 6:38 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
NOVEMBER MONTHLY BOARD MEETING**

November 13, 2023, 6:45 p.m.  
Marshfield Town Hall

Immediately following the Special Meeting of the Electors, Chairperson John Bord called the monthly board meeting to order. Town Officials present: Chairman John Bord, Supervisors Wayne Mueller and Ken Kraus, Treasurer Cathy Seibel, and Clerk Marlene J. Sippel. Mike Torgerud from the public arrived at 7 p.m.

The Pledge of Allegiance was dispensed with as it was recited at the beginning of the budget public hearing. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of Town Board Monthly Meeting, October 9, 2023
2. Approve minutes of meeting, October 12, 2023
3. Approve minutes of meeting, October 16, 2023
4. Approve Treasurer's Report – The Treasurer's report showed the following balances ending

October 31, 2023:

Checking Account:	\$ 14,418.96
Money Market Account:	\$ 11,534.92

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda: None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Equipment—Riesterer & Schnell will be picking up the repair costs for the mower. Equipment was organized in the shop. The sand and salt mixture was moved out of the garage and put in the salt shed. Wings will be put on and the plows set after this week.
2. Fee Schedule for 2024--Motion Kraus, second Mueller to approve the proposed 2024 fee schedule (see attached). Motion carried.
3. South Shore Lane—The Town received a signed deed from Steffes the end of October. Motion Mueller, second Kraus to accept the proposal from Andrew Excavating for the turn around and drainage on South Shore Lane. Motion carried.
4. Electronics Collection & Recycling—Motion Kraus, second Mueller to conditional approve the recycling contract from COM2 Recycling Solutions subject to the Town Attorney making the necessary changes. Motion carried.
5. Vehicle issue @ W881 Road G – Eli Palacio Cuatzozon—A letter was sent out. Chairperson Bord & Supervisor Mueller drove pass the site and noticed that attempts have been made to clean up the area.
6. Salt Shed – Water Leak—Due to shrinkage of the planking, sheeting was placed over it. Cost was split between parties. Four loads of salt were delivered today from FDL County.
7. Comprehensive Plan Update & Schedule—The next meeting with Ken Jaworski and the Plan Commission is November 28 at 6:30 p.m.

**Pay Bills--** Motion Mueller, second Kraus to approve the expenditures as presented with the changes discussed. Motion carried.

**Public Comments—**Alexa Torgerud is interested in becoming an election official. Budget papers were reviewed that were handed out earlier. John informed Mike Torgerud that effective October, the monthly board meetings were changed to 6:30 p.m.

**Reports of Town Officers—**

1. At one of the seminars at the WTA, John listened to a session on “When to hire an engineer”. Someone from Ayers will come out to discuss several projects at no cost to the Town.
2. The Chairperson from Lamartine is having someone from Premier Junite show him their work on a culvert. John will join them and possibility consider it for a culvert in the Town.
3. John will contact the surveyor in regards to the proposed Schaefer CSM.
4. Wayne was contacted by residents on the southwest side of South Shore Lane in regards to discontinuing that portion of the road. The Board agreed that could be possible at the residents’ expense.
5. Cathy decided not to change the banking at this time. She also discussed the newsletter for taxes.
6. The Board reviewed and discussed changes and additions to the proposed newsletter.

There being no further business; Mueller motion to adjourn, Kraus seconded. Motion carried. The meeting adjourned at 8:17 p.m.

Marlene J. Sippel  
Town Clerk

**TOWN OF MARSHFIELD  
SPECIAL MEETING OF THE ELECTORS**

November 13, 2023, 6:38 p.m.  
Marshfield Town Hall

Immediately following the 2024 Budget Hearing, Chairperson John Bord called the Special Meeting of the Electors to order at 6:38 p.m. All Town officials were present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Jr. Seibel and Mike Schmitz were present from the public.

The Pledge of Allegiance was dispensed with as it was recited at the beginning of the budget public hearing. Public notices were posted at the designated sites plus the Town's website and the news media was notified. The agenda was approved.

The Electors received a copy of the proposed compensation for town employees in 2024.

- Zoning Administrator - \$2,000 per year
- Poll Workers - \$11.25 per hour
- Recycling Center/Dump Custodian - \$16.25 per hour
- General Road/Shop work - \$16.25 per hour
- Snow Plow - \$18.00 per hour
- Roadside Grass Cutter - \$16.75 per hour
- Lawn Mower - \$12.75 per hour
- Brush Cutting - \$17.75 per hour

Chairperson Bord informed the Electors that on April 21, 2015 a resolution was passed authorizing town officers compensation at the same rate as other part time road workers and recycling custodians. Motion Jr. Seibel, second Mike Schmitz to increase the town employees' compensation as presented; motion carried 5-0. John Bord and Ken Kraus recused themselves.

The Town Tax Levy was addressed next. The proposed Town Tax Levy for 2023 is \$187,317. Motion Mike Schmitz, second Jr. Seibel to adopt the 2023 Town Tax Levy of \$187,317 payable in 2024, as proposed. Motion carried 7-0.

A sheet was distributed to Electors showing a comparison between the 2022 taxes payable 2023 and preliminary figures for 2023 taxes payable 2024.

Motion Jr. Seibel, second Mike Schmitz to close the Special Meeting of the Electors. Motion carried. The meeting adjourned at 6:45 p.m.

Marlene J. Sippel  
Clerk

**TOWN OF MARSHFIELD  
BOARD MEETING**

December 4, 2023  
Marshfield Town Hall

John Bord called the meeting to order after the public hearing at 7:05 p.m. Town Officials present: Chairperson John Bord, Supervisor Ken Kraus and Clerk Marlene J. Sippel. Supervisor Wayne Mueller was excused. Members of the Public present: Joseph Halbach and Jennifer Halbach.

The Board is acting on the Plan Commission's recommendation of amending several properties' designation on the Town's future land use map and the applications of Joseph and Jennifer Halbach to rezone several properties and an application of the Town of Marshfield. John Bord and Ken Kraus were present at the public hearing and heard all the evidence and deliberation of the Plan Commission.

1. Plan Commission's recommendation to amend the property's designation on the Town's future land use map to classify the property from farmland preservation to business. Said parcel being described as a Part of the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .396 acres--Motion Kraus, second Bord to approve the Plan Commission's recommendation to amend the property's designation on the Town's future land use map to classify the property from farmland preservation to business on the above described property. Motion carried. (Ordinance 2023-005)

2. Plan Commission's recommendation to amend the property's designation on the Town's future land use map to classify the property from farmland preservation to residential. Said parcel being described as a Part of the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .47 acres--Motion Kraus, second Bord to approve the Plan Commission's recommendation to amend the property's designation on the Town's future land use map to classify the property from farmland preservation to residential on the above described property. Motion carried. (Ordinance 2023-006)

3. Plan Commission's recommendation to amend the property's designation on the Town's future land use map to classify the property from business to residential. Said parcel being described as a Part of Lot 1, CSM No 7464, Doc No 943520 located in the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .68 acres--Motion Kraus, second Bord to approve the Plan Commission's recommendation to amend the property's designation on the Town's future land use map to classify the property from business to residential on the above described property. Motion carried. (Ordinance 2023-007)

4. Plan Commission's recommendation of the application by Joe and Jennifer Halbach to rezone to Business. Said parcel being described as a Part of the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .396 acres. This parcel is currently zoned as Farmland Preservation--Motion Kraus, second Bord to approve the Plan Commission's recommendation to rezone the above-described property from farmland preservation to business. Motion carried.

5. Plan Commission's recommendation of the application by Joe and Jennifer Halbach to rezone to Residential. Said parcel being described as a Part of the NE1/4-

NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .47 acres. This parcel is currently zoned as Farmland Preservation--Motion Kraus, second Bord to approve the Plan Commission's recommendation to rezone the above-described property from farmland preservation to residential. Motion carried.

6. Plan Commission's recommendation of the application by Joe and Jennifer Halbach to rezone to Residential. Said parcel being described as a Part of Lot 1, CSM No 7464, Doc No 943520 located in the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .68 acres. This parcel is currently zoned as Business--Motion Kraus, second Bord to approve the Plan Commission's recommendation to rezone the above-described property from business to residential. Motion carried.

7. Plan Commission's recommendation of the application by the Town of Marshfield to rezone to General Ag, said parcels being described as Part of Lot 1, CSM No. 8233, Vol 62, Pg 46, Doc No 1089457 being part of the NW1/4-NW1/4, Section 21, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI. Parcel A containing .126 acres and Parcel B containing .196 acres. This parcel is currently zoned as Farmland Preservation--Motion Kraus, second Bord to approve the Plan Commission's recommendation to rezone the above-described property from farmland preservation to general ag. Motion carried.

8. CSM for Joe and Jennifer Halbach – Part of Lot 1, CSM No 7464 recorded as Doc No 943520 of the Fond du Lac County Register of Deeds Office and part of unplatted land all being located in the NE1/4 of the NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac County, WI; containing 2.312 acres of land—Motion Kraus, second Bord to approve the above listed CSM for Joseph and Jennifer Halbach. Motion carried.

9. Amendment to Zoning Ordinance – Said parcel being described as a Part of the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .396 acres. (Farmland Preservation to Business)—Motion Kraus, second Bord to approve the amendment to the Zoning Ordinance as described above to business. Motion carried.

10. Amendment to Zoning Ordinance-- Said parcel being described as a Part of the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .47 acres. (Farmland Preservation to Residential)—Motion Kraus, second Bord to approve the amendment to the Zoning Ordinance as described above to residential. Motion carried.

11. Amendment to Zoning Ordinance— Part of Lot 1, CSM No 7464, Doc No 943520 located in the NE1/4-NW1/4 of Section 3, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI containing .68 acres. (Business to Residential)--Motion Kraus, second Bord to approve the amendment to the Zoning Ordinance as described above to residential. Motion carried.

12. Amendment to Zoning Ordinance-- said parcels being described as Part of Lot 1, CSM No. 8233, Vol 62, Pg 46, Doc No 1089457 being part of the NW1/4-NW1/4, Section 21, T16N, R19E, Town of Marshfield, Fond du Lac Co, WI. Parcel A containing .126 acres and Parcel B containing .196 acres. (Farmland Preservation to General Ag)—Motion Kraus, second Bord to approve the amendment to the Zoning Ordinance as described above to general ag. Motion carried.

There being no further business, motion Kraus, second Bord to adjourn at 7:12 p.m.

**TOWN OF MARSHFIELD  
DECEMBER MONTHLY MEETING**

December 11, 2023  
6:30 p.m.  
Marshfield Town Hall

Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public included Cyril Schaefer and Brian Schaefer.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve minutes of November 13, 2023 Public Budget Hearing
2. Approve Minutes of the November 13, 2023 Special Meeting of the Electors
3. Approve Minutes of the November 13, 2023 Town Board Meeting
4. Approve Minutes of the December 4, 2023 Town Board Meeting
5. Approve Treasurer’s Report – November 30, 2023--The Treasurer’s report showed the following balances ending November 30, 2023:

Checking Account:	\$ 44,516.40
Money Market Account:	\$ 41,535.87
Building Fund:	\$ 5,709.38
Equipment Fund:	\$ 205.67
Road Fund:	\$ 2,733.24
ARPA Fund:	\$ 32,887.58
(American Rescue Plan Act)	

Motion Kraus, second Mueller to approve Consent Agenda. Motion carried.

Items Removed from Consent Agenda

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. CSM – Cyril Schaefer & Julie Schaefer—Being Lot 1, CSM 3407, as recorded in Vol 18 of CSMS, Page 130, 130A, and 130B, as Doc No. 436721, being Lot 1 and Outlot 1, CSM No. 8601, recorded as Doc. No. 1142270 and unplatted lands located in the NW1/4 of the NW1/4, the NE1/4 of the NW1/4, Sec 31 and part of the SE1/4 of the SW1/4, Sec 30, all in T16N, R19E, Town of Marshfield, Fond du Lac Co, Wisconsin, containing 49.19 acres.—Motion Mueller, second Kraus to approve the above CSM for Cyril Schaefer and Julie Schaefer as presented. Motion carried.

2. Roads—John submitted a 2024-2025 LRIP application to Fond du Lac County. The Town of Marshfield was awarded \$35,000. Tentative plans are to use it in 2025 for

Town Hall Road. Walnut Road was posted. Town may look into ARIP funding. Concerns over manure hauling were brought to the Board's attention.

3. Equipment—The right axle on the Oshkosh snapped. It has been repaired.

4. Comprehensive Plan Update & Schedule--The next meeting will be held on February 5, 2024 at 6:30 p.m. A draft of the comprehensive plan will be reviewed and a public informational meeting will be planned.

5. Electronics Collection & Recycling—Contract was signed and e-recycling began on December 2<sup>nd</sup>.

6. Discussion of Seasonal Weight Limits on Town Roads--The ordinance adopted January 2020 will remain the same for 2024.

7. Resolution Amending 2023 Budget-- Motion Mueller, second Kraus to approve Resolution #2023-008 to Amend 2023 Budget. Roll call vote: John – yes, Ken – yes, Wayne - yes. Motion carried.

8. Acceptance of 2024 Budget—Motion Mueller, second Kraus to approve the 2024 budget as follows: Taxes – General Levy \$187,317, Intergovernmental Revenues \$357,189, Licenses & Permits \$13,680, Public Charges for Service \$480, Intergovernmental Charges for Services \$4,540, Miscellaneous Revenues \$20,530 for a total Income of \$583,736. Expenditures of General Government \$125,240, Public Safety \$111,717, Public Works \$340,978, Conservation & Development \$5,801 for a total of \$583,736. Motion carried.

9. Election Inspectors for the January 1, 2024 – December 31, 2025 term—Motion Mueller, second Kraus to approve Kathleen Petrie, Jill Steffes, Diane Kraus, Jeanne Bord, Rosie Kaiser, Janet Buechel, Dianne Sippel, Virginia Petrie, Karla Sieber, Deb Weber and Alexa Torgerud as election inspectors for the January 1, 2024 – December 31, 2025 term. Motion carried.

**Pay Bills:** Motion Kraus, second Mueller to approve proposed expenditures as presented. Motion carried.

**Public Comments:** None

### **Reports of Town Officers**

1. John was contacted about the property at N8477 County WW. John has contacted the Town Attorney if the proposed uses would be allowed under the Town's zoning ordinance.

2. Ken was contacted by resident if Zoning Administrator position was still available. They will be contacted and advised of the duties.

3. Resident at Wolf Lake has cleared property and vision at the corner of North Shore Drive and County Road G has improved.

4. Tax collection is going well. A few minor issues have occurred.

5. WTA district meeting will have Board of Review training

There being no further business, motion Mueller, second Kraus to adjourn. Motion carried. The meeting adjourned at 8:02 p.m.

Marlene J. Sippel, Clerk