

## JANUARY MONTHLY MEETING

January 10, 2011 8:00 PM  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel, and Clerk Connie Pickart. Town Clerk candidates, Sheri Adams and Marlene Sippel, Neal Schaefer, Jim Mueller, Larry Lamont, and Bruce Dalka were present from the public. John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to *'approve the December Minutes as published'* and Dennis seconded; motion carried 3-0.

The Treasurer's report showed the following balances ending December 31, 2010:

Checking Account:	\$ 425.93
Money Market Account:	\$ 108,121.09
Equipment Fund:	\$ 26,763.51
Road Fund:	\$ 56,332.90
Revaluation Fund	\$ 25,024.68

Dennis motioned to *"approve the treasurer's report as given"*. Ken seconded, motion carried 3-0.

### Old Business:

1. Ordinance Book - 'Town of Marshfield Zoning Ordinances' with revisions will be forwarded to Warren Utecht of Martensen & Eisele. Sam Tobias will be contacted regarding changes made to the Zoning Maps.
2. Apple Lane - efforts are continuing toward completing a document which would be endorsed by all parties and all issues resolved.

### New Business:

1. Recycling Bids – Recycling bids were reviewed. The matter was tabled. John will obtain more information before a decision will be made.
2. WTA District Meetings – Town Officials will attend the WTA district meeting at Ripon or Kimberly.
3. Drawing for Placement of Town Clerk Candidates – Marlene Sippel was drawn to be placed first on the 2011 Spring Election ballot.
4. Approve/Disapprove CSM for Tony Morgen – Ken moved to *"approve the Certified Survey Map received from Tony and Bobbie Morgen"*. Dennis seconded the motion, carried 3-0.
5. Future Agenda Items –
  - a.) Clerk/Treasurer's Surety Bond and Tax Collector's bond.
  - b.) Garbage/Recycling pick-up.

### Pay Bills:

Dennis moved to *"pay all bills as presented along with future utility bills"*. Ken seconded the motion, carried 3 – 0.

## **Reports of Town Officers:**

Chairman John Bord

1. John reported on the Palm Tree Road Bridge. The State will do a tinsel-strength test to determine if a 3-ton weight restriction is appropriate. No action will follow until specifics are received.
2. The owner of CountrySide Bar approached John to question if a smoking room could be created at the site. He will be directed to Fond du Lac County Code Enforcement Agency.
3. A problem with the new plow truck has been resolved.

Supervisor Dennis Stenz noted that a new ‘call log’ has been received from We Energies. A discussion followed involving members of the public, specifically regarding the noise limit. Jim Mueller questioned what is meant by “Operating normally” when referring to complaints about noise generated by the turbines. Jim would like the Town Board to construct a “Letter of Concern” and forward it to proper State and Federal officials. Dennis will look into the matter.

Supervisor Ken Kraus reported that the Town’s grader wiring problems will be serviced. He will contact Rural Insurance to determine the status of insurance coverage.

Connie will contact FdL Co Emergency Operations manager regarding IS-700 requirements.

There being no further business, Ken “*moved to adjourn*” and Dennis seconded. Motion carried 3-0. The meeting adjourned at 10:10 pm.

Connie Pickart

## FEBRUARY MONTHLY MEETING

February 14, 2011 8:00 PM  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel, and Clerk Connie Pickart. Members from the public include: Town Assessors, Joel Ryan and William Kiekhaefer, Kevin Schmitz, Herb Pickart, Larry Lamont and Jim Mueller.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Regarding the Certified Survey Map (CSM) approval of Tony and Barbara Morgen: Dennis clarified the Town's position: zoning map changes that are initiated by the Town, will be included in the new Working Lands Initiative (WLI) zoning map changes and land owners will not have to pay the conversion fee. Ken moved to "*approve the January Minutes with the additional information of the CSM and WLI report.*" Dennis seconded; motion carried 3-0.

The Treasurer's report showed the following balances ending December 31, 2010:

Checking Account:	\$ 531,943.64
Money Market Account:	\$ 108,185.37
Equipment Fund:	\$ 26,779.58
Road Fund:	\$ 56,366.33
Revaluation Fund	\$ 25,039.46

Cathy noted that one personal property tax has not been paid and she will send a letter to the party requesting payment.

Dennis motioned to "*approve the treasurer's report as given*". Ken seconded, motion carried 3-0.

### Old Business:

1. Apple Lane – After discussion of the final agreement received from the Town's attorney, Ray Pollen, John motioned "*to approve the stipulated judgment and order for dismissal resolving claims between Richard Boehnlein, Ann Boehnlein and the Town of Marshfield in Fond du Lac County case number 09-CV-2708 and to authorize Town Chairman John Bord to endorse the agreement.*" Ken Kraus seconded the motion, carried 3-0.
2. Ordinance Book, etc. – Town officers reviewed zoning changes pertaining to the WLI. The Board will correct the classifications on the zoning map to reflect land use. The Town's attorney will be consulted.
3. Recycling Bids – The renewal contract with Waste Management is due in October. Waste Management will be contacted and bids will be reviewed.

### New Business:

1. Assessors Update – Assessors, Joel Ryan and William Kiekhaefer, reported that the Town of Marshfield remains out of compliance with the State at 89.63%. A revaluation is mandated. Discussion followed. The last revaluation was in 2003.

2. Ken moved to “*adopt a uniform application for permit to install utilities on Town of Marshfield right-of-Way*”. Dennis seconded the motion, carried 3-0.
3. Road Paving – Cypress and the remainder of Elm Roads are slated for resurfacing in 2011.
4. Road Name Signs – The rest of the road name signs will be ordered for installation in 2011.
5. Plowing Agreements the Towns of Russell and Glenbeulah – The Town of Marshfield is contracted to plow certain roads for the Town of Russell. Horn Court east to the swamp remains to be a problem. There is not an adequate turn-a-round for the snow plow. The chairman for the Town of Russell will be contacted and notified that the Town of Marshfield will no longer plow that part of Horn Court
6. Future Agenda Items –
  - a.) Clerk/Treasurer’s Surety Bond and Tax Collector’s bond.
  - b.) Garbage/Recycling pick-up.

**Pay Bills:**

Dennis moved to “*pay all bills as presented*”. Ken seconded the motion, carried 3 – 0.

**Reports of Town Officers:**

Chairman John Bord

1. John reported on the Palm Tree Road Bridge. The bridge needs to be monitored, brush and weeds cut, and an updated sign installed. The weight limit is to remain at 3 ton.
2. There has been a major breakdown of the Oshkosh plow truck; the IH needed minor repairs; wires burned on the Champion grader.
3. Town officials will attend the WI Towns Association (WTA) District meetings at Ripon, February 18 or at Kimberly, February 26, 2011.

Dennis will confer with Jim Mueller and Larry Lamont for the purpose of constructing a ‘Letter of Concern’ regarding noise and flicker problems within the wind farm. The letter will be presented to the Town Board and then forwarded to State Representatives.

There being no further business, Ken “*moved to adjourn*” and Dennis seconded. Motion carried 3-0. The meeting adjourned at 10:07 pm.

Connie Pickart

## MARCH MONTHLY MEETING

March 14, 2011 8:00 PM  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Clerk Connie Pickart. Treasurer Cathy Seibel was absent. Members from the public include: Marlene Sippel, Mary Jo Winkler, Larry Lamont, Bill Nielson, Janet and Gary Buechel, Bruce Dalka, Neal and Sheri Schaefer, Al Hoerth, Liz and Leander Ebertz, Darlene Mueller, Jim Vollmer, Bernie and Rose Petrie and Joe Bauer.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to “*approve the February minutes as presented*” and Dennis seconded, carried 3-0.

The Treasurer’s report showed the following balances ending February 28, 2011:

Checking Account:	\$ 87,607.04
Money Market Account:	\$ 108,243.46
Equipment Fund:	\$ 26,794.10
Road Fund:	\$ 56,396.54
Revaluation Fund	\$ 25,052.82

Dennis motioned to “*approve the treasurer’s report as given*”. Ken seconded, motion carried 3-0.

### Old Business:

1. Ordinance Book – Zoning Map – Town officials will meet Thursday, March 17, 2011 to add more revisions to the Town’s zoning map to include the recommended and requested changes pertaining to the new Farmland Preservation Program (Working Lands Initiative). Janet and Gary Buechel were present to request a zoning change, A-1 to General Ag and/or possible zoning to R-1.
2. Revaluation Required – Hiring an Assessing Firm - The Town has not received final word from the State as to whether the Town remains out of compliance for 2011. Alan Land will contact Dennis as to the Town’s status. The Board reconsidered proposals from appraisal consultants. In the event the Town is mandated to proceed with the revaluation, a firm would be ready to perform the revaluation. Dennis motioned to “*rescind Accurate Appraisal’s proposal and to retain Bowmar Appraisals for a complete reval on the condition that the State will require a reval after the 2010 sales data is reviewed by the DOR, and if the town’s appraiser’s salaries are decreased as promised for the year of the reval*”. Ken seconded, carried 3-0. The clerk will send letters to the Appraisal firms.
3. Poll Workers Wages – Dennis motioned to “*adopt the proposed wage increase for poll workers from \$8.00 - \$9.00 per hour*”. John seconded. Ken abstained. The motion carried 2-0.

**New Business:**

1. Ambulance Service – By Law Amendment – The Mt. Calvary Ambulance Service has submitted a proposed change to their By Laws. “...Emergency Medical Technicians and Ambulance Drivers” would be changed to “...members of Mt. Calvary EMS”. Ken moved to “*accept the proposed changes amending the Mt. Calvary Ambulance Service By-Laws*”. Dennis seconded; carried 3-0.
2. Larry Lamont – Larry stated that data is available to wind farms to reduce the noise and shadow flickering during those times that the interference is most prevalent. Some other issues discussed by ‘members from the public’ include: We Energies slow response to complaints received on the Hot Line; complaints fall on deaf ears; could We Energies officials come to the wind farm to see and hear first hand the noise and flickering; could politicians meet with We Energies and ‘Concerned Citizens; do public nuisance laws apply to public utilities. John Bord will meet with Dale Borusky, local manager of the Green Field/Blue Sky Wind Farm. Also, John will again contact State Senator Leibham and State Representative Kestell. Dennis will contact Fond du Lac Co. Executive Buechel.
3. Future Agenda Items –
  - a.) Clerk/Treasurer’s Surety Bond and Tax Collector’s bond.
  - b.) Garbage/Recycling contracts.

**Pay Bills:**

Ken moved to “*pay all bills as presented*”. Dennis seconded the motion, carried 3 – 0.

**Reports of Town Officers:**

Chairman John Bord

1. Brush removal will resume
2. The court case regarding Apple Lane has been resolved and documents signed.
3. The Annual Meeting of the Town of Marshfield will be held April 12, 2011 at 8:00 pm.

Supervisor Ken Kraus reported that the Mt. Calvary Ambulance service, Inc. is looking into the possibility of purchasing a second ambulance. More EMTs and drivers would be needed.

There being no further business, Ken “*moved to adjourn*” and Dennis seconded. Motion carried 3-0. The meeting adjourned at 9:50 pm.

Connie Pickart

## APRIL MONTHLY MEETING

April 11, 2011 8:00 PM  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Clerk Connie Pickart and Treasurer Cathy Seibel. Members from the public include: Marlene Sippel, Tim Schmitz, Jeremy Schneider, and Tony Morgen.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to “*approve the March minutes as presented*” and Dennis seconded, carried 3-0.

The Treasurer’s report showed the following balances ending March 31, 2011:

Checking Account:	\$ 8,769.77
Money Market Account:	\$ 108,307.81
Equipment Fund:	\$ 26,810.19
Road Fund:	\$ 56,430.00
Revaluation Fund	\$ 25,067.62

Dennis motioned to “*approve the treasurer’s report as given*”. Ken seconded, motion carried 3-0.

### Old Business:

1. Ordinance Book – Zoning Map – Notification will be sent to land owners who will be affected by changes to the Town of Marshfield Zoning Map. A meeting is tentatively scheduled for April 27, 2011. A revised map will be available in the front lobby of the Town Hall/Fire House prior to the meeting. A ‘Public Notice’ will be posted.
2. Bowmar Reval Proposal – John presented the contract from Bowmar Appraisals for the 2011-2012 revaluation process. Joel Ryan will be contacted regarding scheduling for the 2011 Open Book/ Board of Review.
3. Review of Pay Schedule – Dennis moved to “*accept the 2011 Pay Schedule as presented at the 2010 Annual Meeting*”. Ken seconded the motion, carried 3-0.

John moved to “*retain Connie Pickart as consultant to the newly elected clerk and to file compensation as deemed proper*”. Ken seconded the motion, carried 3-0.

### New Business:

1. County Redistricting – A meeting has been scheduled for April 26, 2011 at 6:00 pm, at the City/ County Government Center, room H for interested parties to view the new proposed redistricting of County Supervisors for FdL Co.
2. Annual Meeting – John presented some topics for discussion at the 2011 Annual Meeting.

3. Crack Filling Quotes – As yet John received one quote and will wait to designate which roads will be upgraded in 2011. More information will be available at the May 9, 2011 meeting.
4. Approve/Disapprove CSMS:
  - a. Jeremy Schneider and Tim Schmitz – Ken moved to “*accept the CSM as presented*” and Dennis seconded the motion, carried 3-0.
  - b. Wayne Kiefenheim – Wayne has not finalized his CSM. The matter will be discussed at the May 9, 2011 meeting.
  - c. Jason Rahmer – Ken moved to “*approve the requested extension of the R-1 rezoning of the Rahmer property located on Elm Road for 1 more year*”. Dennis seconded the motion, carried 3-0.

**Pay Bills:**

Ken moved to “*pay all bills as presented*”. Cathy noted that money will need to be transferred from the Money Market fund to the checking account. .Dennis seconded the motion, carried 3 – 0.

Tony Morgen has problems with used silo bags being blown onto his property. John will contact the offending party. If the problem persists, the Fond du Lac Co. Sheriff may be notified.

**Reports of Town Officers:**

Chairman John Bord

1. Brush and tree cutting is progressing. Material is being cut and laid next to the road. A chipper will follow.
2. John explained how the Mt. Calvary Hall Commission is funded, the space allocations and the related fees.
3. State Senator, Joe Leibham will attend a Question and Answer session, April 18 at 6:00pm at the Marshfield/Mt. Calvary Town Hall, 999 Fond du Lac St., Mt. Calvary, WI. The public is welcome.

There being no further business, Ken “*moved to adjourn*” and Dennis seconded. Motion carried 3-0. The meeting adjourned at 10:20pm.

Connie Pickart



**TOWN OF MARSHFIELD  
TREASURER REPORT  
April 30, 2011**

Checking Account Balance - Beginning	8769.77
<b>Income:</b>	
<b>BUILDING PERMITS:</b>	
Neal Schaefer	245.00
Ken Kraus	30.00
<b>ROAD ACCESS PERMIT:</b>	
Daniel & Betty Ennis	25.00
<b>FOND DU LAC COUNTY:</b>	
Lottery Settlement	2298.43
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>	
Transportation Aid	21556.35
<b>SNOW PLOWING INCOME:</b>	
Town of Greenbush	1382.50
St. Isidore Congregation	475.40
<b>WISCONSIN DEPT OF NATURAL RESOURCES</b>	
Aids in Lieu of Taxes	68.86
<b>REAL ESTATE REQUESTS:</b>	
Patrick Atkinson	15.00
INTEREST INCOME	<u>3.55</u>
<b>Total Income</b>	<b>26100.09</b>
<b>Disbursements</b>	<b><u>15538.63</u></b>
<b>Net (Income less Disbursements)</b>	<b><u>10561.46</u></b>
<b>Checking Acct Balance - Ending</b>	<b><u><u>19331.23</u></u></b>

	RE-EVAL FUND	REGULAR FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	<u>25067.62</u>	<u>26810.19</u>	<u>56430.00</u>	<u>108307.81</u>
Monthly Interest from Certificate of Deposit				0.00
Transfer to Checking Account				0.00
Add Interest Earned	13.86	15.06	31.32	60.24
Money Market Account - Ending	<u><u>25081.48</u></u>	<u><u>26825.25</u></u>	<u><u>56461.32</u></u>	<u><u>108368.05</u></u>

## TOWN OF MARSHFIELD ANNUAL MEETING

April 12, 2011 8:00 p.m.

The Annual Meeting of the Town of Marshfield was called to order at 8:00 p.m. by Chairman John Bord. Other Town officials present were: Supervisors - Dennis Stenz and Ken Kraus, Clerk Connie Pickart, Treasurer Cathy Seibel and Clerk-Elect Marlene J Sippel. 30 members from the public were present. The Pledge of Allegiance was recited.

John Bord told those in attendance that all votes taken tonight were advisory. The minutes of the 2010 Annual Meeting were read. Jr Siebel motioned to accept the minutes as read, seconded by Tom Steffen. Motion carried.

Elected officials were sworn in – John Bord, Chairman; Dennis Stenz, and Ken Kraus, Supervisors; Cathy Seibel, Treasurer; Marlene J Sippel, Clerk.

John Bord thanked outgoing clerk, Connie Pickart, for the excellent job she did these past 8 years.

Copies of the 2010 Annual Report were available. The 2010 Ambulance report was handed out at the meeting. Liz Ebertz questioned the turnabout on Apple Lane. Tom Steffen questioned the Ag Use Penalties Income. Cathy Seibel noted that the county returns 50% of the charge to the town. Paul Petrie motioned to accept the annual report, seconded by Jim Schaefer. Motion carried.

The electors were briefed on the following:

### **Town Roads--**

- a) First half of the road signs were completed this past year and the second half will be done this up coming year.
- b) Brush cutting was done. Hand trimming will be done this spring. If a landowner wants to keep the wood it should be removed in a timely manner or the town will have it chipped.
- c) Cypress Road – put in new road bed
- d) No other road work has been decided yet. Waiting to see what the prevailing wage schedule will be.
- e) Culvert on Pecan Road
- f) Culvert repaired on Locus Lane

### **Recycling Center--**

- a) Replaced dumpsters with larger ones and relocated the dumpsters to make it handier.
- b) Batteries will be taken
- c) Paper will be recycled
- d) A separate barrel for oil filters will be gotten
- e) Waste oil can be taken to Schrage Bros and/or Meinnert Tractor Repair

The DNR has given the town an excellent status on recycling. The Town is about three times above the state average.

John Bord asked if you see someone losing their trash on the way to the dump, let them know so they can be aware of the situation and be more careful

If you see someone using Cypress Road as a dump site, please let the board know

**Joint Hall Commission** – A new agreement went into effect January 1, 2011

**Generator** – It is up and running.

**Building Permits** – Paul Birschbach is doing all the building permits, reports, and inspections.

**Monthly meetings** – Changed to the 2<sup>nd</sup> Monday of the month.

**Snow Plow Truck**—There was a lot of snow this year and the men did an excellent job. The Town purchased the truck and equipment for \$153,731. The 66 Oshkosh was sold for \$5500 and by using the old mold board, the town save \$6000. The Town did not have to borrow any money for the purchase. This was done by the board using the extra monies left from the road budget and by Monroe letting the Town pay them at the end of the year.

**Open Book** – Will be in May

**Board of Review** – Will be in June

**Revaluation**—The property values have to be at 90%. The Town is at 89.63%. The revaluation will start in fall and be complete in spring. If we do not do it, the State of Wisconsin would step in and designate who will do it and what it will cost. Bowmar Appraisal Inc has been retained. A complete revaluation, outside and inside, will be done. The assessors will make their rounds. If they miss you, a mailing will go out to the property owner notifying them when they will be available again to inspect their property. If you choose not to let them in, you can not contest the revaluation.

**Fees & Salaries** – As approved at budget hearing.

**Water Testing** – Optional well testing will be available at property owner's expense later this year. Paul Petrie asked if it was a kit and mentioned that property owner should follow proper procedures in collecting the sample so no improper results would be obtained. John Bord said he was working with Diane Cappozzo of Fond du Lac County. John Bord thanked Paul Petrie for the insight on making sure accurate readings are received.

**Website**—John Bord asked those present if they knew the Town had a website and if they were using it. It was decided for a one year trial to put the treasurer's report on site. If there is any other helpful/useful information that you would like to see on the site, please let the board know.

**Joe Leibham**—Will be at the town hall on April 18, 2011 from 6 – 7 p.m. He will give a 5 to 10 minute recap of what's happening in Madison. Then discussion of the turbines. It will be a question and answer session. If time allows, it will open up for any other concerns. John Bord will e-mail Steve Kestell to see if he would also be available.

**Comprehensive Plan -- Done**

**Ordinance Book** – Nearly finalized

**Zoning Map** – Working on zoning map. Affected people will get a letter. A public hearing will be held April 27, 2011 at 8 p.m. A week before the meeting, a map will be available in the lobby of the town hall to view ahead of time. The Town is hoping to put a pdf file on the web site also. It will not affect assessed values, just zoning.

**OTHER—**

Litter – It was noted that if you see farmer's silo bags and/or bunker bags scattered around, please bring it to the farmer's attention.

Dennis Stenz received a revised agenda from the Education, Agriculture and Recreation Committee, that a meeting will be held on Wednesday, April 13, 2011 at 6:00 p.m. at the UW-FDL, Room AE205/6. On the agenda is a Resolution authorizing the proper county officials to market and sell the Calvary Marsh.

Wayne Mueller discussed the dredging work at Wolf Lake.

Jim Mueller discussed the wind turbines – The 3 main complaints are noise, flickers and land values.

Motion by Jr Seibel to adjourn, seconded by Herbert Pickart. Motion carried and meeting adjourned at 9:20 p.m.

Respectfully submitted by  
Marlene J Sippel, Town Clerk

## MAY MONTHLY MEETING

May 9, 2011 8:00 PM  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Clerk Marlene J Sippel and Treasurer Cathy Seibel. Members from the public include: Larry and Carol Lamont, Leander and Liz Ebertz, Jim and Darlene Mueller, Jim Vollmer, Bernie and Rose Petrie and James Kalmbacher.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to "approve the April minutes as corrected on Page 2" – money will not be transferred from the Money Market fund to the checking account. Dennis seconded, the motion carried 3-0.

The Treasurer's report showed the following balances ending April 30, 2011:

Checking Account:	\$ 19,331.23
Money Market Account:	\$ 108,368.05
Equipment Fund:	\$ 26,825.25
Road Fund:	\$ 56,461.32
Revaluation Fund	\$ 25,081.48

Dennis motioned to "approve the treasurer's report as given". Ken seconded, motion carried 3-0.

### Old Business:

1. Ordinance Book - Zoning Map – Sent list of changes and questions to Warren Utecht. Hopefully revisions will be done by the meeting on May 26, 2011 at 7:30 p.m. A public notice will be posted and postcards will be sent to all taxpayer in the township notifying them of meeting. A copy of the updated zoning map will be placed in the front lobby. The proposed ordinance book will be available on the web site.
2. County Redistricting – Committee recommended going from 18 to 25 supervisors. This will need to go to the County Board for approval. Proposed that the Town of Marshfield and Town of Calumet would become one district.
3. Crack filling quotes – Received quotes for Chestnut, Rusmar and Pecan Lane from Crack Filling Service for \$8500, Fahrner for \$14429 and Asphalt Seal and Repair for \$7520. Work was completed last week by Crack Filling Service.
4. Reval – Joel Ryan and Bill Kiekhaefer will start working on revaluation sometime after Labor Day/October.

### New Business:

1. Bonding for Treasurer and Clerk – Will get from Guilfoile Insurance.
2. Rezone Resolution – An ordinance should be adopted at the public meeting on May 26 and then a resolution would be presented at the June monthly meeting.
3. Roads – Prevailing Wage – Submitted by John Bord to the State. Road bids will be completed for
  - a) Holly Road – Part 1 (CTH WH to Maple Road)
  - b) Holly Road – Part 2 (Maple Road to Hickory Road)
  - c) Cypress Road
  - d) Triple T Road
  - e) Fire No W1031
  - f) Fire No N7499
  - g) Fire No W1180/W1184

4. Appoint Members and Alternates to Board of Review –  
Appoint Neal Schaefer as Alternate 1 and Mary Jo Winkler as Alternate 2
  5. Appoint Members and Alternates for the Board of Appeals  
Appoint Doug Thome with term expiring in 2014 and extend Jim Schaefer's term expiring in 2014  
Appoint Matt Schneider as Alternate – term expiring in 2012 and extend Jim Schoenborn's term as alternate expiring in 2012
  6. Appoint Members and Alternates for the Plan Commission  
Extend Neal Schaefer's term expiring in 2014 and extend Tony Morgen's term expiring in 2014  
Extend Alternates Joe Bord's term expiring in 2012 and Ralph (Chip) Keifenheim's term expiring in 2012
- Dennis moved to "*adopt new appointees and alternates to the Board of Review, Board of Appeal and Plan Commission*". Ken seconded the motion, carried 3-0.
7. NE Asphalt Conditional Use Permit –No sign is needed. Meeting will be May 31, 2011 at 7:30. p.m.

**Pay Bills:**

Ken moved to "*pay all bills as presented including additions added at the end*". Dennis seconded the motion, carried 3 – 0. John will call Merwin Oil to send a check for the balance on the account.

**Public Comments:** Several members of the public addressed concerns of the wind towers. After a lengthy discussion, Dennis will revise a letter with corrections and additions per John for the PSC Wind Siting Rule and it will be sent to Madison.

**Reports of Town Officers:**

Chairman John Bord

1. Approve two Certified Survey Maps—
  - a. Theresa L Keifenheim, Wayne H. Keifenheim and Diane G.Keifenheim
  - b. Theresa L. Keifenheim

Ken moved to "*accept the Certified Survey Maps as presented*" and Dennis seconded the motion, carried 3- 0.

There being no further business, Dennis "*moved to adjourn*" and Ken seconded. Motion carried 3-0. The meeting adjourned at 10:29 pm.

Marlene J Sippel  
Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
April 30, 2011**

Checking Account Balance - Beginning	8769.77
<b>Income:</b>	
<b>BUILDING PERMITS:</b>	
Neal Schaefer	245.00
Ken Kraus	30.00
<b>ROAD ACCESS PERMIT:</b>	
Daniel & Betty Ennis	25.00
<b>FOND DU LAC COUNTY:</b>	
Lottery Settlement	2298.43
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>	
Transportation Aid	21556.35
<b>SNOW PLOWING INCOME:</b>	
Town of Greenbush	1382.50
St. Isidore Congregation	475.40
<b>WISCONSIN DEPT OF NATURAL RESOURCES</b>	
Aids in Lieu of Taxes	68.86
<b>REAL ESTATE REQUESTS:</b>	
Patrick Atkinson	15.00
<b>INTEREST INCOME</b>	3.55
<b>Total Income</b>	<b>26100.09</b>
<b>Disbursements</b>	<b>15538.63</b>
<b>Net (Income less Disbursements)</b>	<b>10561.46</b>
<b>Checking Acct Balance - Ending</b>	<b>19331.23</b>

	RE- EVAL FUND	REGULAR FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	25067.62	26810.19	56430.00	108307.81
Monthly Interest from Certificate of Deposit				0.00
Transfer to Checking Account				0.00
Add Interest Earned	13.86	15.06	31.32	60.24
Money Market Account - Ending	25081.48	26825.25	56461.32	108368.05

## JUNE MONTHLY MEETING

June 13, 2011 8:00 PM  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Clerk Marlene J Sippel and Treasurer Cathy Seibel. Members from the public include: Ted Helleckson of Northeast Asphalt, Larry Lamont, Leander and Liz Ebertz, Jim Mueller and Jim Vollmer.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Dennis moved to "approve the May minutes as given". Ken seconded, motion carried 3-0.

The Treasurer's report showed the following balances ending May 31, 2011:

Checking Account:	\$ 21,595.23
Money Market Account:	\$ 108,434.56
Regular Fund:	\$ 26,841.88
Road Fund:	\$ 56,495.90
Revaluation Fund	\$ 25,096.78

Cathy noted that in the past we received monies from the DNR in the month of May for recycling grant but this year it was received in June.

Ken motioned to "approve the treasurer's report as given". Dennis seconded, motion carried 3-0.

### New Business:

- Conditional Use Permit for NEA pit on Guelig farm - Reviewed Special Use Permit from Northeast Asphalt that was approved at the Plan Commission meeting, May 31, 2011.  
Dennis motioned to "recommend approval of contract with all changes noted at tonight's meeting". Ken seconded, motion carried 3-0.
  - Open Bids - Four contractors replied. Prevailing wage law applies to Holly Road.
    - 1 – Scott Construction of Lake Delton, WI

W1180	\$ 1,686 – seal coat
W1031	\$ 1,686 - seal coat
N7499	\$ 2,055 - seal coat
Triple T Road	\$ 10,478 - seal coat
Part 1 Holly Road	\$ 99,153
Part 2 Holly Road	\$ 40,954
Option 1 - 2-1/2" Cypress Road	\$ 14,477
Option 2 – 4" Cypress Road	\$ 22,997
    - 2 – Fahrner of Kaukauna, WI

W1180, W1031, N7499	**double seal
& Triple T Road	\$ 23,072 *single seal
    - 3 – Northeast Asphalt of Fond du Lac, WI

Part 1 Holly Road	\$ 100,293.70
Part 2 Holly Road	\$ 43,258.20
Option 1 – 2-1/2" Cypress Road	\$ 15,322.55
Option 2 – 4" Cypress Road	\$ 24,382.45
    - 4 – Struck & Irwin of DeForest, WI

W1180	\$ 3,624.60 –slurry seal
W1031	\$ 3,166.80 – slurry seal
N7499	\$ 3,792.00 – slurry seal
Triple T Road	\$ 8,888.35 – slurry seal
- John motion to 'table road bids and awarding contracts till June 14, 2011 at 7:30 p.m.'

Ken seconded, motion carried 3-0.

**Old Business:**

1. Ordinance Book - Zoning Map – John sent the zoning map and ordinance book to Madison for approval on Saturday, June 11, 2011.
2. Road name signs – All signs have been put up. Several decals have been ordered to make corrections on names.
3. Apple Lane – Dick and Ann Boehnlein submitted a copy of the bill from Prestige Equipment Rental Solutions LLC for the turn around. The Town will pay the amount agreed upon in the settlement - \$1500. Per John, when the easement paper work has been verified that it has been filed and recorded with Fond du Lac County, the Town will then notify the DOT of changing the road mileage from .33 to .22 miles on Apple Lane. A letter explaining why we are holding half will be sent with the check of \$750 to Dick and Ann Boehnlein. Dennis will draft the letter. Dennis made a motion *“To pay the \$750 agreed upon to Dick and Ann Boehnlein and the balance due when the paperwork is done. A letter of explanation will be included.”* Ken seconded, motion carried 3-0.

**New Business:**

- 3 Resolution adopting Ward Plan – Reviewed the 2011 map received from the Fond du Lac Co Planning & Land Dept for tentative ward boundaries. Also reviewed Town of Marshfield Resolution No. 1 , Year 2001 authorizing the division into two wards. John made a motion to *“adopt a revised resolution to reflect new boundaries for Ward 1 and Ward 2. And that all residents vote as one ward”* Ken seconded motion carried 3-0.
4. Garbage – Recycling Proposals – Bids were received from Veolia and Waste Management. They are 3 year contracts. Questions were raised on Waste Management’s billing from May and June. The contracted amount agreed on from October 2010 was not billed. John will call and get clarification on the bills. Reviewing the bids will be tabled until next month.
5. Approve/Disapprove Liquor License Renewals – Dennis made a motion to *“renew County Side Bar and Riverside Hunting and Fishing Club liquor license”*. Ken seconded, motion carried 3-0.
6. Approve/Disapprove Operator’s License -- Not required.
7. Razing of house at W1840 CTH WH, Leo Steffes – Question from Leo came up at the May 26, 2011 in regards to his assessment on this property as the building will be removed. John will call Leo to let him know that he needs to get a Demolition permit from Birschbach Inspection Services. Assessors will then be notified by Birschbach Inspection Services of the change of status on property.
8. Certified Survey Map—David Schoenborn – Motion made by John to *“approve the Certified Survey Map for David Schoenborn as presented at the May 26, 2011 zoning meeting”*. Seconded by Ken, motion carried 3-0.

**Pay Bills:**

Ken moved to *“pay all bills as presented”*. Dennis seconded the motion, carried 3 – 0.

**Public Comments:** Jim Mueller addressed the Board on the behalf of the public attending, thanking the Board for sending the letter to Madison and other officials in regards to the PSC Wind Siting Rule.

There being no further business, Dennis *“moved to adjourn”* and Ken seconded. Motion carried 3-0. The meeting adjourned at 10:15 p.m.

Marlene J Sippel  
Clerk



**TOWN OF MARSHFIELD  
TREASURER REPORT  
May 31, 2011**

Checking Account Balance - Beginning	19331.23
<b>Income:</b>	
<b>BUILDING PERMITS:</b>	
Lisa Andrew	285.00
Ron/Mary Petrie	30.00
Jim Kaiser	45.00
Todd/Karri Nehls	130.00
<b>FRANCHISE FEE:</b>	
Charter Communications	1127.58
<b>REIMBURSE FOR SPRING ELECTION:</b>	
State of Wisconsin	54.00
<b>RECYCLING GRANT:</b>	
Department of Natural Resources	
<b>SNOW PLOWING INCOME:</b>	
Town of Russell	2058.68
Village of St. Cloud	1463.18
<b>SPECIAL USE PERMIT:</b>	
North East Asphalt	1500.00
<b>REAL ESTATE REQUESTS:</b>	
Merlin Mueller	15.00
Ralph Stayer	30.00
<b>DOG LICENSES:</b>	
Joe VanHandel	3.00
<b>VARIANCE REQUESTS:</b>	
North East Asphalt	175.00
<b>ROAD ACCESS PERMIT:</b>	
Tom Steffen	25.00
<b>INTEREST INCOME</b>	<u>3.64</u>
Total Income	6945.08
<b>Disbursements</b>	<u>4681.08</u>
<b>Net (Income less Disbursements)</b>	<u>2264.00</u>
<b>Checking Acct Balance - Ending</b>	<u>21595.23</u>

	RE-EVAL FUND	REGULAR FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	25081.48	26825.25	56461.32	108368.05
Money Transferred from Checking Account				0.00
Money Transferred to Checking Account				0.00
Add Interest Earned	<u>15.30</u>	<u>16.63</u>	<u>34.58</u>	<u>66.51</u>
Money Market Account - Ending	<u>25096.78</u>	<u>26841.88</u>	<u>56495.90</u>	<u>108434.56</u>

## JULY MONTHLY MEETING

July 11, 2011 8:00 p.m.  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, and Clerk Marlene J Sippel. Treasurer Cathy Seibel was absent.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to "approve the June minutes as given". Dennis seconded, motion carried 3-0.

Dennis moved to "approve the June 14<sup>th</sup> minutes as given". Ken seconded, motion carried 3-0.

The Treasurer's report showed the following balances ending June 30, 2011:

Checking Account:	\$ 7,348.55
Money Market Account:	\$ 103,495.32
Regular Fund:	\$ 21,854.64
Road Fund:	\$ 56,529.32
Revaluation Fund	\$ 25,111.36

Dennis motioned to "approve the treasurer's report as given". Ken seconded, motion carried 3-0.

### Old Business:

1. Garbage – Recycling Proposals – Reviewed bids from Veolia and Waste Management. Ken moved to "accept Waste Management proposal of \$480 for 1 year plus fuel surcharge and generator tax." Dennis seconded, motion carried 3-0. This is a 3 year contract.

### New Business:

1. Water Drainage Issue (Malone Area) – John gave a copy of Wisconsin State Statutes Section 88.90 to the parties, he received from Rich Stadelman of the Wisconsin Town Association. Prairie Rock Farm, Haas Grain and Jim Schoenborn are working on it.
2. Roads
  - a. Maple Road – Scott Construction will fix road as seal coat did not hold up.
  - b. Cypress Road – Is paved. Shoulder work has to be done.
  - c. Holly Road – Is paved. Shoulder work has to be done.
3. Manure Haulers Permit – Ken will look for article that was in AgriView and John will contact Rich Stadelman again.
4. Snow Plow Turn Around Easement – Need an area large enough to turn equipment around. John will talk to John St. Peter about a simple agreement.
5. Repair of Town Garage Lot -- East end is bad. Will table this year.

### Pay Bills:

Dennis moved to "pay all bills as presented". Ken seconded the motion, carried 3 – 0.

### Reports of Town Officers:

1. John and Marlene will meet with Diana Tscheschlok of the FDL Co. UW – Cooperative Extension office and representatives of the Town of Calumet to arrange the water sampling program this September.
2. The Town will be looking for gas bids for the garage.
3. Electronic recycling will be September 24, 2011 at the FDL Expo Center.
4. The August Town Meeting will be moved to August 15, 2011.

There being no further business, Ken "moved to adjourn" and Dennis seconded, motion carried 3-0. The meeting adjourned at 9:48 p.m.

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD**

**TREASURER REPORT**

**June 30, 2011**

Checking Account Balance - Beginning					21595.23
<b>Income:</b>					
<b>BUILDING PERMITS:</b>					
M. Lefeber			80.00		
Hass Grain Farm			251.00		
J & J Pickart Dairy			200.00		
Tony Morgen			30.00		
<b>FUEL TAX REFUND:</b>					
Wisconsin DOR			351.02		
<b>FORM 941 TAX REFUND:</b>					
Internal Revenue Service			188.52		
<b>SCRAP SALES:</b>					
American Implement			187.50		
<b>RECYCLING GRANT:</b>					
Dept. of Natural Resources			1477.25		
<b>2% FIRE DUES:</b>					
State of Wisconsin			2911.78		
<b>FOREST &amp; MANAGED LAND AID:</b>					
WI Department of Natural Resources			93.47		
<b>LIQUOR LICENSES:</b>					
Countryside Bar			180.00		
Riverside Hunting & Fishing			130.00		
TRANSFER FROM MONEY MARKET-REGULAR FUND			5000.00		
INTEREST INCOME			2.59		
<b>Total Income</b>				<b>11083.13</b>	
<b>Disbursements</b>					
				<b>25329.81</b>	
<b>Net (Income less Disbursements)</b>					<b>-14246.68</b>
<b>Checking Acct Balance - Ending</b>					
					<b>7348.55</b>
		<b>RE-EVAL</b>	<b>REGULA</b>	<b>ROAD</b>	
		<b>FUND</b>	<b>R</b>	<b>FUND</b>	<b>TOTAL</b>
			<b>FUND</b>		
Money Market Account - Beginning	25096.78	26841.88	56495.90		108434.56
Money Transferred to Checking Account		-5000.00			-5000.00
Add Interest Earned	14.58	12.76	33.42		60.76
Money Market Account - Ending	25111.36	21854.64	56529.32		103495.32

## AUGUST MONTHLY MEETING

August 15, 2011  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Clerk Marlene J Sippel and Treasurer Cathy Seibel. From the public – Jeff Atkinson

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to "approve the July 11th and July 18<sup>th</sup> minutes as given". Dennis seconded, motion carried 3-0.

The Treasurer's report showed the following balances ending July 31, 2011:

Checking Account:	\$ 35,596.10
Money Market Account:	\$ 103,552.88
Regular Fund:	\$ 21,866.73
Road Fund:	\$ 56,560.98
Revaluation Fund	\$ 25,125.17

Dennis motioned to "approve the treasurer's report as given". Ken seconded, motion carried 3-0.

### New Business:

1. Fond du Lac Façade Improvement Program – Wind Walkers Pheasantry - Motion by Ken to "accept the application from Wind Walkers Pheasantry for the Fond du Lac County Façade Improvement Program". Seconded by Dennis, motion carried 3-0.

### Unfinished Business:

1. Water Drainage Issue (Malone Area) – Nothing has been heard by the board.
2. Manure Haulers Permit – Will continue to work on it and look at it again in the upcoming months.
3. Well Water Testing
  - a. Distribute bottles – September 17, 2011 at Recycling Center (Dump) from 10 am to 3 pm.
  - b. Return samples – September 19, 2011 at Town Hall (999 Fond du Lac St) from 7 am to 9 am  
And from 5 pm to 7 pm.
  - c. Groundwater Sampling Informational Meeting – October 20, 2011 at Town Hall from 7 pm to 8:30 pm

### New Business:

2. Martensen and Eisele Invoice – John will contact them on charges from 6/2/11 and 6/8/11. It was decided that the town was not responsible for them. The state returned the Code of Ordinances to Martensen and Eisele on July 15, 2011 and there is a short list of items that need to be addressed.
3. Cypress Intersection – Will wait until spring to address problem
4. E- coli problem at Wolf Lake Beach – John will contact Sam Tobias to see where they are at
5. Propane contract for Town Garage – Requested and received bids from Merwin Oil for 1.79/gal and Weber Pro for 1.899/gal. Did not receive anything from Cole Oil. Dennis motioned to "amend contract received from Merwin Oil to 3000 gallons at 1.79/gallon". Ken seconded, motion carried 3-0.
6. Licenses –
  - a. Ken motioned to "approve Operator's Licenses for Sharon Schneider, Michael J Schneider, Michael J Vollrath, Nick Weber, Jason Sippel, Charles Steffes, George F Miller and Brian Preder". Dennis seconded, motion carried 3-0.
  - b. Ken motioned to "approve a Temporary Class B "Picnic" License to be issued to Malone Heritage Museum for August 28, 2011" Dennis seconded, motion carried 3 – 0.
  - c. Ken motioned to "approve a Temporary Operator's License to Donald Thome for August 28, 2011.

### Pay Bills:

Expenses to attend the Wisconsin Municipal Clerks and Treasurer's Institute in Green Bay, WI from July 10-15, 2011 were submitted by Marlene J. Sippel. John made a motion "to pay Marlene Sippel \$357.75 for the workshop she attended in Green Bay", Dennis seconded, Motion carried 3-0.

Dennis moved to "pay all bills as presented". Ken seconded the motion, carried 3 – 0.

**Public Comments:** None

**Reports of Town Officers:**

1. TRIP- Town Road Improvement Program – Oak Road
2. Grievance Procedure – Required by state law
3. Received and review wind tower log from June
4. Dog license list was prepared
5. Cathy will contact taxpayer in regards to their personal property tax bill
6. Received variances from Jeff Atkinson and Paul Halbach

There being no further business, Ken "*moved to adjourn*" and Dennis seconded, motion carried 3-0. The meeting adjourned at 10:44 p.m.

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
July 31, 2011**

Checking Account Balance - Beginning 7348.55

**Income:**

<b>BUILDING PERMITS:</b>			
Jeremy Schneider	240.00		
Harvey Schneider	30.00		
Marian Loehr	30.00		
<b>DOG LICENSES:</b>			
Phillip Schmitz	3.00		
<b>DRIVEWAY PERMIT:</b>			
Jason Rahmer	25.00		
<b>SCRAP SALES:</b>			
American Implement	521.25		
American Implement	370.50		
<b>BURN BARREL</b>		5.00	
<b>BRUSH CUT:</b>			
Town of Russell	1402.50		
<b>STATE OF WISCONSIN:</b>			
Exempt Computer State Aid	32.00		
July Shared Revenue Payment	24649.38		
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>			
Transportation Aid	21556.35		
<b>INTEREST INCOME</b>		4.02	
<b>Total Income</b>			<b>48869.00</b>
<b>Disbursements</b>			<b><u>20621.45</u></b>
<b>Net (Income less Disbursements)</b>			<b><u>28247.55</u></b>
<b>Checking Acct Balance - Ending</b>			<b><u><u>35596.10</u></u></b>

	<u>RE- EVAL FUND</u>	<u>EQUIPMENT FUND</u>	<u>ROAD FUND</u>	<u>TOTAL</u>
Money Market Account - Beginning	25111.36	21854.64	56529.32	103495.32
Add Interest Earned	13.81	12.09	31.66	57.56
Money Market Account - Ending	<u>25125.17</u>	<u>21866.73</u>	<u>56560.98</u>	<u>103552.88</u>

## CORRECTED SEPTEMBER MONTHLY MEETING

September 12, 2011  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Clerk Marlene J Sippel and Treasurer Cathy Seibel. From the public – Larry LaMont, Ken Jacobs, Jim Laudloff, Mark Benzinger, Tom Schad, and Brenda Frank

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Dennis moved to *"approve the August 15th minutes as presented"*. Ken seconded, motion carried 3-0.

The Treasurer's report showed the following balances ending August 31, 2011:

Checking Account:	\$ 42,707.57
Money Market Account:	\$ 63,601.09
Regular Fund:	\$ 21,883.12
Road Fund:	\$ 16,573.52
Revaluation Fund	\$ 25,144.45

Ken motioned to *"approve the treasurer's report as presented"*. Dennis seconded, motion carried 3-0.

### **New Business:**

1. Approve/Disapprove Plan Commission's recommendation of rezoning request of Jim Laudloff -- The Plan Commission recommended approval of the rezoning request of Jim Laudloff. Dennis made a motion to *"approve the rezoning request of Jim Laudloff as presented to the Plan Commission"*. Ken seconded, motion carried, 3-0.
2. Approve/Disapprove Plan Commission's recommendation of rezoning request of Ken Jacobs -- The Plan Commission recommended approval of the rezoning request of Ken Jacobs. Ken motioned to *"approve the rezoning request of Ken Jacobs as presented to the Plan Commission"*. Dennis seconded, motion carried, 3-0.
3. Certified Survey Map for Ken Jacobs --Dennis moved to *"accept the Certified Survey Map as presented"* and Ken seconded, motion carried, 3-0.
4. Mark Benzinger – Snow Fence – Mr. Benzinger is concerned as the trees that were removed in the right of way served as a block for the snow. He was informed that the Town does not put up snow fences but will check if some would be available for use.

### **Public:**

Addressed questions from citizens considering a purchase in the Town. Also gave names and numbers of individuals who would be able to answer other questions.

### **Unfinished Business:**

1. Turn around easement – Didn't receive paperwork from attorney to review. Dennis will draft letter to send to landowners who have a town road/driveway on their property. Tentative date for meeting with landowners is October 13<sup>th</sup> at 7:30 p.m.

2. E-Coli problem at Wolf Lake – John will call Allen Buechel to see if it would be possible to start working on finding the source by using alternative testing methods
3. Well Water Testing --
  - a. Distribute bottles – September 17, 2011 at Recycling Center (Dump) from 10 am to 3 pm.
  - b. Return samples -- September 19, 2011 at Town Hall (999 Fond du Lac St) from 7 am to 9 am and from 5 pm to 7 pm.
  - c. Groundwater Sampling Informational Meeting will be on October 20, 2011 at Town Hall from 7 pm to 8:30 pm
4. Martensen and Eisele - ordinance book and zoning map -- As of September 1<sup>st</sup> it still was not sent in

**New Business:**

5. Employee grievance procedure -- Was presented for review, two items were noted to be changed
6. Convention -- John and Marlene will attend the Wisconsin Towns Association in Green Bay on October 24<sup>th</sup>
7. Clean Ditch and catch basin on Rusmar Rd. -- Received bids to clean ditch. Lower bid was accepted. Dennis made a motion to “accept Jason Guelig’s bid to clean catch basin and ditch on Rusmar Road for \$400.” Ken seconded, motion carried 3 – 0.
8. Bridge on Seven Hills Rd -- John will meet with Dan **Tom**\* Lanser & Andy Klemp of Gremmer & Associates to get preliminary costs and ideas on what to do. Will apply for TRI funding.
9. Posting for concealed carry of weapons -- Talked to Ken Mertens of Hall Commission and Ken will get peel off stickers/posters for building

**Pay Bills:**

Dennis moved to *"pay bills as presented except for St Peter Law Office as we have not received any documentation"*. Ken seconded the motion, carried 3 – 0.

**Public Comments:** Concerned Citizen asked if wind tower logs were still received.

**Reports of Town Officers:**

1. Fire Dept will be reviewing contract
2. Talked to Bldg Inspection re: building permits
3. Canoe Launch
4. Received Wind Turbine concern but no action requested – Received & filed
5. Cathy unable to contact taxpayer in regards to their personal property tax bill, will continue to try and contact
6. Taxpayer asking about easement on property

There being no further business, Dennis *"moved to adjourn"* and Ken seconded, motion carried 3-0. The meeting adjourned at 11:30 p.m.

Marlene J Sippel, Clerk

**\*Corrected at the November 14, 2011 meeting - Dan was changed to Tom**



**TOWN OF MARSHFIELD  
TREASURER REPORT  
August 31, 2011**

Checking Account Balance - Beginning 35596.10

Income:

**BUILDING PERMITS:**

Mark Spannbauer	45.00
James Laudolff	1045.00
Bruce Knepfle	630.00
Leander Ebertz	30.00
Justin Enders	700.00
Ken Diedrich	30.00
Chris Muellenbach	1180.00

**TEMPORARY LIQUOR LICENSE:**

Malone Area Heritage Museum	10.00
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**FRANCHISE FEE:**

Charter Communications	1205.30
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**VARIANCE REQUESTS:**

Paul Halbach	175.00
Jeff Atkinson	175.00

**ZONING REQUESTS:**

Ken Jacobs	175.00
James Laudolff	175.00

**REAL ESTATE REQUESTS:**

Joseph Lechner	15.00
William Cain	15.00

**DIVIDEND:**

Agri-Land Co-op	88.89
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**AUGUST SETTLEMENT:**

Fond du Lac County	36921.49
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**TRANSFER FROM MONEY MARKET FUND**

<b>INTEREST INCOME</b>	<b>7.17</b>
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Total Income	82622.85
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Disbursements	75511.38
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Net (Income less Disbursements)	7111.47
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Checking Acct Balance - Ending	42707.57
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	RE- EVAL FUND	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	25125.17	21866.73	56560.98	103552.88
Add Interest Earned	19.28	16.39	12.54	48.21
Transferred to Checking Account			40000.00	40000.00
Transferred from Checking Account				0.00
Money Market Account - Ending	25144.45	21883.12	16573.52	63601.09

## OCTOBER MONTHLY MEETING

October 10, 2011  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Clerk Marlene J Sippel and Treasurer Cathy Seibel. From the public – Tom Lanser & Andy Klemp

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Ken moved to “*approve the September 12<sup>th</sup> minutes as presented*”. Dennis seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending September 30, 2011:

Checking Account:	\$ 8,008.28
Money Market Account:	\$ 63,632.45
Regular Fund:	\$ 21,893.78
Road Fund:	\$ 16,581.68
Revaluation Fund	\$ 25,156.99

Dennis motioned to “*approve the treasurer’s report as presented*”. Ken seconded, motion carried 3-0.

### **Unfinished Business:**

1. Bridge on Seven Hills Rd -- Tom Lanser & Andy Klemp of Gremmer & Associates discussed several options on replacement of bridge. They also discussed what services they will provide. John will submit application for TRI funding.
2. Turn around easement – Dennis will draft two samples to have attorney review. Will review letter for landowners. Tabled until next month.
3. Apple Lane Update -- Ann Boehnlein said paper work has been filed and she will check where the status is at.
4. Well Water Testing -- 35 samples were received from taxpayers and sent to Stevens Point for testing . Groundwater Sampling Informational Meeting will be on October 20, 2011 at Town Hall from 7 pm to 8:30 pm.
5. Martensen and Eisele – ordinance book and zoning map -- It is down in Madison.
6. Convention -- John and Marlene will attend the Wisconsin Towns Association in Green Bay on October 24<sup>th</sup>
7. Ditch and catch basin on Rusmar Rd.-- Jason Guelig completed the work.
8. Posting for concealed carry of weapons -- Dennis made a motion that “*we do not post the concealed carry poster*” The motion failed for lack of a second. Will talk to Matt about it. Tabled until next month.
9. Road & Dump Update -- Maple Road was resealed at no charge by Scott Construction. Took the millings off of Maple Road and spread at the Recycling Center. John will look into easement on North Shore Drive.
10. E-Coli problem at Wolf Lake –Restroom facilities have been removed. Nothing more will be done until next spring.

**New Business:**

1. Set date and times for Budget Hearing, Special Meeting of the Electors and Town Board Meeting – John made a motion to “*schedule the Budget Hearing for November 14, 2011 at 7:30 p.m. The Special Meeting of the Electors will immediately follow the budget hearing and the Town Board Meeting to Adopt the 2012 Budget will immediately follow the Special Meeting of Electors*”. Ken seconded, motion carried 3-0.
2. Budget – Board will get together on October 18, 2011 at 7:00 p.m. to work on figures for the 2012 budget.

**Pay Bills:**

Dennis moved to “*pay bills as presented*”. Ken seconded the motion, carried 3 – 0.

**Public Comments:** None**Reports of Town Officers:**

1. There is a snow fence available for Mark Benzinger to use. Will have Mark talk to Paul Lefeber about placement of fence.
2. Received wind tower log from July 7, 2011 to August 22, 2011.
3. Recycling grant was submitted on September 22, 2011.
4. Election dates for 2012 were received
5. Annual Subsidy meeting of Mt Calvary Ambulance Service is October 16, 2011 at 8:00 p.m. Mt Calvary Village Hall.

There being no further business, Dennis “*moved to adjourn*” and Ken seconded, motion carried 3-0. The meeting adjourned at 10:56 p.m.

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
September 30, 2011**

Checking Account Balance - Beginning 42707.57

**Income:**

**BUILDING PERMITS:**

Hass Grain	165.00
Jeff Atkinson	45.00
Le McCollum	160.00
John Ketter	45.00
Rita Immel	30.00
Mark Steffes	150.00

**REAL ESTATE REQUESTS:**

Ken Jacobs	15.00
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**SCRAP SALES:**

American Implement	452.75
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INTEREST INCOME	3.95
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Total Income	1066.70
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Disbursements	35765.99
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Net (Income less Disbursements)	-	34699.29
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Checking Acct Balance - Ending	8008.28
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	RE- EVAL FUND	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	25144.45	21883.12	16573.52	63601.09
Add Interest Earned	12.54	10.66	8.16	31.36
Transferred to Checking Account				0.00
Money Market Account - Ending	25156.99	21893.78	16581.68	63632.45

## NOVEMBER MONTHLY MEETING

November 14, 2011  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel and Clerk Marlene J Sippel. From the public – Connie and Herb Pickart, Diane and Joe Thome, Leander and Liz Ebertz, and Janet Buechel

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved.

Dennis moved to “*approve the October 10<sup>th</sup> minutes as presented*”. Ken seconded, motion carried 3-0.

Ken moved to “*approve the October 18<sup>th</sup> minutes as read*”. Dennis seconded, motion carried 3-0.

Ken moved to “*correct the September 12<sup>th</sup>, 2011 minutes to read “Tom Lanser” instead of Dan Lanser*”. Dennis seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending October 31, 2011:

Checking Account:	\$ 919.69
Money Market Account:	\$ 61,664.19
Regular Fund:	\$ 21,905.21
Road Fund:	\$ 14,589.29
Revaluation Fund	\$ 25,169.69

Cathy noted that the delinquent personal property tax plus interest received was listed as separate amounts. The Town should receive the shared revenue amount of \$136,529 on November 21, 2011. Dennis motioned to “*approve the treasurer’s report as presented*”. Ken seconded, motion carried 3-0.

### **New Business:**

1. Approve or Disapprove CSM for Joe and Diane Thome

The CSM was presented for “Joe Thome of Redtail Ridge Dairy, LLC”. Dennis moved to “*accept the CSM as presented*” and Ken seconded, motion carried 3-0.

### **Unfinished Business:**

1. Turn around easement – A sample copy was reviewed by the attorney and Register of Deeds. A public meeting will be held on January 5, 2012 at 7:30 p.m. Letters will be sent to the affected landowners notifying them of the meeting.
2. Apple Lane Update -- Waiting for Boehnlein’s to take action needed to complete.
3. Posting for concealed carry of weapons -- John made a motion that “*we do not post the concealed carry poster*”, Dennis seconded, motion carried 3-0.
4. Bridge on Seven Hills Rd -- Waiting to hear about TRI funding. Meeting for the funding is being held this Wednesday, November 16, 2011.
5. Convention -- John attended the Treasurers’ Question session and the Impact of Heavy Vehicles on Town Roads; Marlene attended the Recycling and GAB workshops.

6. North Shore Drive Easement -- Attorney Matt Parmentier drew contract for King's to review. It was recommended that all expenditures be the responsibility of the King's. The Town will keep the 12 foot strip easement to the lake.
7. Public hearing for adult entertainment ordinance, public nuisance and uniform dwelling code ordinances, and farmland preservation zoning ordinance text and map  
Public meeting set for on November 29, 2011 at 7:30 p.m. at the Town Hall. Post cards will also be mailed out to taxpayers notifying them of the meeting. Copies of the ordinances will be available from the website.

**New Business:**

2. Approve or Disapprove CSM for Clarence and Valeria Buechel  
Janet Buechel delivered the CSM. No action will be taken until after the hearing on November 29, 2011. It is tabled for a later date.
3. Enter into Memorandum of Understanding with the County to provide services necessary to comply with the requirements of HAVA  
Ken made a motion to "*accept the memorandum of understanding with the County*", Dennis seconded. Motion carried 3-0.
4. Fee Schedule Changes  
Dennis moved to "*amend the fee schedule to add Hearing Officer Salary (ie employee grievance hearing) – The same as the current rate, the hearing officer is charging the Town for all legal work performed on behalf of the Town; Sign Permits - \$25; Special Use Permits –Non-metallic mining - \$1500, Hunting Cabins - \$25; Temporary Bartender's License – no charge*". Ken seconded, motion carried 3-0.  
The demolition permit will now be known as a wrecking permit, to be consistent with the new proposed zoning ordinance.

**Public Comments:** Leander and Liz Ebertz were checking if a separate fire number would be required for the parcel that the shed is located on; as there is no separate driveway, none is required. They inquired about a building permit for their wood storage; they were advised to ask Paul Birschbach.

**Pay Bills:**

Dennis moved to "*approve amended proposed expenditures*". Ken seconded, motion carried 3 – 0.

**Reports of Town Officers:**

1. Newsletter is being worked on.
2. Wind tower complaint log was received.
3. Town Association meeting will be held on December 1, 2011

There being no further business, Ken "*moved to adjourn*" and Dennis seconded, motion carried 3-0. The meeting adjourned at 10:30 p.m.

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
October 31, 2011**

Checking Account Balance - Beginning		8008.28
<b>Income:</b>		
<b>BUILDING PERMITS:</b>		
Steven Sabel	30.00	
Joe Meyer	40.00	
Rieden Dairy Farm	200.00	
Paul Halbach	245.00	
Ken Kempt	245.00	
John Wheeler	250.00	
Tony Morgen	30.00	
<b>TAXES COLLECTED:</b>		
Personal Property Tax	919.86	
Interest on Late Personal Property Tax Payment	110.40	
<b>REAL ESTATE REQUESTS:</b>		
Bruce Dalka	15.00	
<b>WI MUNICIPAL CLERKS ASSOCIATION:</b>		
UWGB First Year Rebate	50.00	
<b>WISCONSIN DEPT OF TRANSPORTATION:</b>		
Transportation Aid	21556.36	
<b>SCRAP SALES:</b>		
Sale of Culvert	10.00	
TRANSFER FROM MONEY MARKET ACCOUNT	2000.00	
INTEREST INCOME	2.16	
Total Income		25703.78
Disbursements		32792.37
Net (Income less Disbursements)		-7088.59
Checking Acct Balance - Ending		919.69

	RE- EVAL FUND	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	25156.99	21893.78	16581.68	63632.45
Add Interest Earned	12.7	11.43	7.61	31.74
Transfer to Checking Account			-2000.00	-2000.00
Money Market Account - Ending	25169.69	21905.21	14589.29	61664.19

## DECEMBER MONTHLY MEETING

December 12, 2011  
Marshfield Town Hall

Town Officials present: Chairman John Bord, Supervisors Ken Kraus and Dennis Stenz, Treasurer Cathy Seibel and Clerk Marlene J Sippel. No one from the Public was Present.

John Bord called the meeting to order leading the Pledge of Allegiance. Public notices were verified and agenda approved. Marlene noted that the Agenda was dated December 5, 2011 but was posted on the 7<sup>th</sup> of December, 2011.

Dennis moved to “*approve the November 14, 2011 Budget Hearing, Special Meeting of Electors and Town Board Meeting minutes as presented*”. Ken seconded, motion carried 3-0.

Ken moved to “*approve the November 14<sup>th</sup> minutes as presented*”. Dennis seconded, motion carried 3-0.

Dennis moved to “*approve the November 29<sup>th</sup> minutes as presented*”. Ken seconded, motion carried 3-0.

The Treasurer’s report showed the following balances ending November 30, 2011:

Checking Account:	\$ 96,700.44
Money Market Account:	\$ 59,689.60
Regular Fund:	\$ 21,914.61
Road Fund:	\$ 12,594.63
Revaluation Fund	\$ 25,180.36

Cathy will report to the Board in January what options will be available for investing. Ken moved to “*approve the treasurer’s report as presented*”. Dennis seconded, motion carried 3-0.

### **Unfinished Business:**

1. Turn around easement – Dennis will work on the paperwork for the easement. Letters and maps will be sent to the affected landowners. A public meeting will be held on January 5, 2012 at 7:30 p.m.
2. Apple Lane Update -- Waiting for Boehnlein’s to take action needed to complete.
3. Bridge on Seven Hills Rd -- The Town did not receive any TRI funding. John will apply for TRI-D funding. The application is due January 15, 2012.
4. Ordinance Book—Public nuisance and uniform dwelling code ordinances – John will contact Jon of Martenson & Eisele to see when the Town will receive the final copy of the zoning ordinance. He will also ask Jon who should be designated the Zoning Administrator. Dennis and Marlene will prepare a copy of the public nuisance and UDC ordinances.



**New Business:**

1. Approve or Disapprove CSM for Clarence and Valeria Buechel-- Dennis moved to "*accept the CSM as presented*" and Ken seconded, motion carried 3-0
2. Fee Schedule Changes—Add License of Adult Oriented Entertainment Establishments -- Ken moved to "*amend the fee schedule to establish an Adult Oriented Establishment License Fee in the amount of \$250, good for 1 year from the date of issue*". Dennis seconded, motion carried 3-0.
3. Appoint Election Inspectors for the January 1, 2012 – December 31, 2013 term -- Marlene noted that Karla Sieber from the Democratic Party would like to be appointed as an election official and the previous election officials --Patricia Petrie, Kathleen Petrie, Diane Kraus and Jill Steffes would be willing to be reappointed. Dennis moved to "*approve the recommended list of election officials as presented by the Clerk.*" John seconded, motion carried 2-0. Ken abstained from voting on appointing his spouse as an election official. In January, the board will adopt a resolution establishing the minimum number of three election officials.
4. Roads -- John is working on a road improvement plan. A sign maintenance plan is being put in place.
5. Plowing – Matt Meyer will no longer be a driver as he has accepted a new job. Gerry Lefeber will be worked in the rotation.
6. Urban Towns Committee – The Town has declined to join.
7. WI Wind Siting Rules Update -- It was received and reviewed by the Town Board.

**Public Comments:** None

**Reports of Town Officers:**

1. Fond du Lac County is preparing a new Farmland Preservation Plan
2. North Shore Drive Easement –Waiting for Kings' to proceed
3. Assessors are 40% complete with revaluation
4. Reviewed newsletter to be sent out with tax bills
5. Ken was renominated to serve on the Ambulance Board

**Pay Bills:**

Ken moved to "*approve amended proposed expenditures*". Dennis seconded, motion carried 3 – 0.

There being no further business, John "*moved to adjourn*" and Dennis seconded, motion carried 3-0. The meeting adjourned at 9:55 p.m.

Marlene J Sippel, Clerk

**TOWN OF MARSHFIELD  
TREASURER REPORT  
November 30, 2011**

Checking Account Balance - Beginning 919.69

**Income:**

<b>BUILDING PERMITS:</b>	50.00		
Tim Milligan	45.00		
Scott Kraus	60.00		
John Weber	50.00		
Jeff Korb	30.00		
Dan Halbach			
<b>STATE OF WISCONSIN</b>			
Shared Revenue	136529.67		
<b>DOG LICENSE:</b>			
Fond du Lac County	78.50		
<b>FRANCHISE FEE:</b>			
Charter Communications	1248.73		
<b>SCRAP SALES:</b>			
Sale of Culvert	50.00		
<b>TRANSFER FROM MONEY MARKET</b>	2000.00		
<b>INTEREST INCOME</b>	4.45		
<b>Total Income</b>	140146.35		
<b>Disbursements</b>		44365.60	
<b>Net (Income less Disbursements)</b>			95780.75
<b>Checking Acct Balance - Ending</b>			96700.44

	RE- EVAL FUND	EQUIPMENT FUND	ROAD FUND	TOTAL
Money Market Account - Beginning	25169.69	21905.21	14589.29	61664.19
Add Interest Earned	10.67	9.40	5.34	25.41
Transferred from Checking Account				0.00
Transferred to Checking Account			-2000.00	-2000.00
<b>Money Market Account - Ending</b>	25180.36	21914.61	12594.63	59689.60