

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

June 16, 2025  
Marshfield Town Hall  
6:30 p.m.

John Bord called the monthly board meeting to order at 6:30 p.m. leading with the Pledge of Allegiance. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Joe Rapp, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public present: Marc Pasineau, Zoning Administrator, Peter Keifenheim, Juanita Kasuboski and Dennis Kasuboski.

Public notices were posted at the designated sites and the news media was notified. Clerk Sippel noted that on the agenda – Doug Horth was incorrectly spelled; it should have been “Hoerth”

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Minutes of the May 12, 2025 Town Board Meeting
2. Minutes of the June 9, 2025 Public Hearing
3. Treasurer’s Report of May 31, 2025–The Treasurer’s report showed the following balances ending May 31, 2025:

Checking Account:	\$ 43,983.26
Money Market Account:	\$ 132,026.54
Building Fund:	\$ 5,727.38
Equipment Fund:	\$ 207.36
Road Fund:	\$ 126,091.80

Motion Kraus/Rappl to approve Consent Agenda. Motion carried.

**Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Doug Hoerth of Final Look Inspection Services—Brian Witkowski of Witkowski Inspection Agency spoke with John and asked if the Town would consider hiring Doug Hoerth to fulfill the remainder of his contract. Doug presented his credentials and inspection services. The Board told Doug that we will get back to him.
2. Easement between Wisconsin Public Service Corporation and Town of Marshfield – Part of the NE1/4 of the NE1/4 of Section 15, T16N, R19E, Town of Marshfield, Fond du Lac County, WI (part of South Shore Lane)—Motion Kraus/Rappl to approve the above listed easement between WPS and the Town of Marshfield. Motion carried.
3. Roads

a. LRIP – Town Hall Road—Road is completed. Will proceed with completing paperwork for reimbursement from State.

b. ARIP – Walnut Road—The Clerk will forward an update from Kurt Geiger.

c. South Shore Lane

Town Board Resolution for Discontinuing Public Way--Portion of South Shore Lane -Postponed until easement recorded.

d. Road Fire #2243

Resolution to Discontinue Public Way, Resolution No. 2025-004—Motion Kraus/Rappl to approve Resolution to Discontinue Public Way, Road Fire #2243. Roll call vote: Rappl – yes, Kraus – yes, John – yes. Motion carried, 3-0.

e. Other – Palm Tree Road—During the wind storm in May, trees and branches fell on the bridge and some piping was destroyed. The debris was cut and removed and Brian Atkinson installed new piping. Plans are to remove the remaining dead trees that are hanging by the bridge and have the work completed prior to seal coating the bridge.

4. Equipment—The new arm for the mower came in. John ordered the missing parts that are needed for installation from Diamond Mower.

5. Garage--nothing

6. Class “B” Beer and Reserve “Class B” Liquor Renewal for Riverside Hunting and Fishing Club-- Motion Kraus/Rappl to renew Riverside Hunting and Fishing Club’s Class “B” beer license and Reserve “Class B” liquor license. Motion carried.

7. Operator’s Licenses for the period ending June 30, 2026

Quintin Pierquet	Brian Atkinson	Michael Vollrath	Jacob Atkinson
Jeffrey Abler	Thomas Puddy	Ashton Ruedinger	Ronald Lefeber
Richard Lefeber	Jason Sippel		

Motion Kraus/Rappl to approve the above listed operator’s licenses for the period ending June 30, 2026. Motion carried.

8. Certified Survey Map for Sister Servants of Christ the King, Inc. – The SE1/4 of the SE1/4, Section 20, T16N, R19E, Town of Marshfield, Fond du Lac County, WI-- Motion Kraus/Rappl to approve above listed CSM for Sister Servants of Christ the King, Inc. Motion carried.

9. Emergency Management – Update—In process, working on filling positions.

10. IT Services – Ed Sippel—Contact him to see if he would like to proceed in the position.

**Pay Bills**—Motion Kraus/Rappl to pay the bills as presented with the addition of check 10836 to Wisconsin Towns Association for \$599.

**Public Comments**--None

### **Reports of Town Officers:**

Marc Pasineau brought up the size of roadside stands as the ordinance indicates it can only be 50 sq ft. Will look into changing ordinance.

A resident brought up feral cats. The Town Attorney said that since there is no applicable ordinance, the Town is under no legal obligation to act. No action will be taken.

Chairperson Bord will be attending the Wolf Lake Association meeting on June 21<sup>st</sup>.

The Ambulance Board is still working on the contract for the municipalities. The old ambulance was sold to a party in Idaho.

Rezone hearing will be held on July 7 for Sesing Irrevocable Trust.

Clerk Sippel will contact Doug Hoerth and let him know he will be on the July agenda

Maintenance of Effort and Video Service Provider reports were completed.  
Two public record requests were received.

There being no further business, motion Kraus/Rappl to adjourn at 8:32 p.m.

Marlene J. Sippel, Clerk