

**TOWN OF MARSHFIELD  
MONTHLY BOARD MEETING**

April 14, 2025  
6:21 p.m.  
Marshfield Town Hall

John Bord called the meeting to order. The Pledge of Allegiance was not recited as it was previously said at the public hearing which was held prior to the board meeting. Town Officials present: Chairperson John Bord, Supervisors Ken Kraus and Wayne Mueller, Treasurer Cathy Seibel and Clerk Marlene J. Sippel. Members of the Public: Mike Gigante of Scott Construction, Kurt Geiger of Excel Engineering, Aaron Cohn of Northeast Asphalt, Brody Scholz of Kartechner Bros, Marc Pasineau, Zoning Administrator and Joe Rappl, Supervisor #2 elect.

Public notices were posted at the designated sites and the news media was notified. The agenda was approved.

**Consent Agenda** (Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items on the Consent Agenda may be removed at the request of any Supervisor and addressed immediately following the motion to approve the other items on the Consent Agenda)

1. Approve Minutes of the March 10, 2025 Town Board Meeting
2. Approve Treasurer’s Report —The Treasurer’s report showed the following balances ending March 31, 2025:

Checking Account:	\$ 12,897.73
Money Market Account:	\$ 131,993.99
Building Fund:	\$ 5,726.08
Equipment Fund:	\$ 207.04
Road Fund:	\$ 126,060.87

Motion Kraus/Mueller to approve Consent Agenda. Motion carried 3-0.

**Approve Items Removed from Consent Agenda:** None

**Specific Matters for Discussion and/or Possible Action by Town Board:**

1. Ordinance Amending Zoning Ordinance. Create Section 4.8 to read Storage Container--  
Town Chairperson asked if all board members agreed to the following:  
All board members were present at the public hearing. “Yes”  
All board members heard the Plan Commission’s recommendation to approve the ordinance as written “Yes”  
Motion Bord/Kraus to adopt Ordinance 2025-003, Ordinance Amending Zoning Ordinance (creating Section 4.8 – Storage Containers). Motion carried 3-0.

2. Appointment to Board of Review-- Motion Kraus/Mueller to approve appointment of Cathy Seibel as a member of the 2025 Board of Review with Joe Bord as alternate number 1 and Marc Pasineau as alternate number 2 for the 2025 Board of Review. Motion carried 3-0.

**Bid Opening for Roads began at 6:31 p.m.**

3. Roads

a. Opening of Road Bids

> Town Hall Road – LRIP Project

Pavement replacement for approximately 1.05 mile of Town Hall Road from County Road Q to Calmar Road. The invitation to bid was posted at Schrage Bros, National Exchange, Marshfield Town Hall and on the town's website. It was also published in the Fond du Lac Reporter on March 31, 2025 and April 7, 2025. The first bid opened was from Kartechner Bros in the amount of \$158,074.73 – for traffic control & mobilization, pulverize & shape, 2" asphalt pavement 4LT 58-28S and 2' gravel shoulder. The second bid opened was from Northeast Asphalt in the amount of \$131,020.50 – for traffic control & mobilization, pulverize & shape base, asphalt pavement 4LT 58-28S and 2' gravel shoulder. John reviewed the quantity amounts, which were the same for both companies. Aaron Cohn asked for the details of the bids. John submitted copies to each party.

> The notice for bids for Hickory Road, Palm Tree Road and South Shore Lane was posted at Schrage Bros, National Exchange, Marshfield Town Hall and on the town's website. It was also published in the Fond du Lac Reporter on March 31, 2025 and April 7, 2025.

The next bid opened was for South Shore Ln, Approximately 1120' Mill 2" of existing asphalt; Shape (gravel turnaround); Pave 2" surface. The first bid opened was from Kartechner Bros in the amount of \$44,667.83 –for traffic control & mobilization, mill 2" depth, 2" asphalt pavement 4LT 58-28S and 2' gravel shoulder. The second bid opened was from Northeast Asphalt in the amount of \$41,816.75-- for traffic control & mobilization, mill 2" depth, 2" asphalt pavement 4LT 58-28S and 2' gravel shoulder. John reviewed the quantity amount on both bids and they were the same.

Next Chairperson Bord opened the bids for Hickory Rd, Approximately 1 mile, from County Rd G west to Holly Rd. Spot wedge & seal coat hot oil & black granite aggregate. Scott Construction submitted a bid in the amount of \$49,900—5230 ft. (.99 mi.) x 20-21 ft. – cold mix wedging of (132-154 ton) over various areas + hot oil single seal using F2 granite fractured black stone. Fahrner Asphalt Sealers submitted a bid in the amount of \$45,868.00 – Spray injection patching. Clean areas with compressed air. Apply tack coat of heated emulsion oil, inject oil coated ¼" fractured spray stone, chip seal coating with FA2 black granite.

Final bid opening was for Palm Tree Rd, Approximately .45 mile. Spot wedge & seal coat hot oil & black granite aggregate. Scott Construction submitted a bid in the amount of \$48,500.00—2,380 ft (.45mi.) x 16-24 ft. – cold mix wedging on various sections over approx. (264-275 ton) + hot oil single seal using F2 granite black stone. Fahrner Asphalt Sealers submitted a bid in the amount of \$28,729.00– Spray injection patching. Clean areas with compressed air. Apply tack coat of heated emulsion oil, inject oil coated ¼" fractured spray stone, chip seal coating with FA2 black granite.

No bids were received for Palm Tree Rd--Crack fill & spot patch ahead of wedge & seal coat

Chairperson Bord informed the public that the Town Board will review the bids later in the meeting and will let them know of the decisions made.

b. ARIP Project – Walnut Road

> Contract/Proposal with Excel Engineering, Inc. – Kurt Geiger

Kurt reviewed the proposal with the Board and gave an explanation of the services that Excel Engineering will provide. Motion Mueller/Kraus to accept the proposal from Excel Engineering for planning and engineering fees of \$165,800 for Walnut Road. Motion carried 3-0.

c. Road Discontinuance process & funding--Postponed

d. Release section of South Shore Lane to Fond du Lac County where the parking lot was built on. Motion Mueller/Kraus to release a portion of South Shore Lane to Fond du Lac County provided Fond du Lac County picks up all costs associated on that portion; said portion being tentatively described as Starting on the Northern line of old South Shore Lane at the centerline of CTH G and traveling West 173 feet, then south 49.5 feet, East 173 feet and then North 49.5 feet back to the point of beginning. Total land area equals approximately .2 acre. Motion carried 3-0.

e. Town Board Resolution for Discontinuing Public Way a/k/a Fire No 2243

Motion Kraus/Mueller to approve Resolution 2025-002. Resolution for Discontinuing Public Way – Road No Fire 2243. Motion carried 3-0. The date for hearing on discontinuance will be on June 9, 2025 at 6:15 p.m. It will be held before the June Board Meeting.

4. Equipment—Working on revamping the mower. PTO shaft was fixed by Steger in Theresa. Checking out the Kenworth-burn out feature is not working properly.

3. Roads--Return to Item 3 a –Road Bids—After further discussion and review of the budget, the Board made the following decisions--

>Town Hall Road-LRIP Project –Motion Mueller/Kraus to accept the bid from Northeast Asphalt in the amount of \$131,020 for Town Hall Road. Motion carried 3-0.

>Palm Tree Road—Motion Mueller/Kraus to accept the proposal from Scott Construction in the amount of \$48,500 for Palm Tree Road. Motion carried 3-0.

**Pay Bills:** Motion Mueller/Kraus to approve proposed expenditures as presented with the addition of check number 10792. Motion carried.

**Public Comments:** Good job on getting grant money to enhance road safety

**Reports of Town Officers:**

John is planning on attending an Emergency Management meeting.

Two loads of salt were picked up from the County.

At the annual meeting John will mention what will be needed in 5 – 10 years – plow truck, repairs to the town garage (roof/doors)

The Ambulance Service will be doing a 3 year contract with the municipalities for service.

Wayne said since this is his last formal meeting “I would like to thank the Board for the training, and patience. I enjoyed my tenure here and appreciate all the efforts made and progress we made. Thank you.” In return the Board also thank Wayne for his service.

Cathy reviewed the funds that the Town received since April 1<sup>st</sup>.

Working with the Wisconsin Department of Revenue to resolve the issue of filing WT-7

There were 534 voters for the April 1<sup>st</sup> election. 61 were absentees. For Supervisor #2 – Joe Rappi received 244 and Kurt A Pegel received 206.

Reports have been filed – Recycling and ARPA.

Reminder Open Book will be held April 25<sup>th</sup> – 10 a.m. - noon and the Board of Review on May 12<sup>th</sup> from 4:00 p.m. – 6 p.m. May Town Board meeting will begin immediately after.

There being no further business, motion Kraus/Mueller to adjourn. The meeting adjourned at 9:10 p.m.

Marlene J. Sippel, Clerk